



FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

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26th May 2026

To: All Frating Parish Councillors

You are hereby summoned to attend the meeting of FRATING PARISH COUNCIL to be held at the Memorial Hall on Monday 1st June 2026 at 1930hrs for the purpose of transacting the following business. Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council under item 3 of the Agenda.

Kay English
Clerk to the Council

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To RECEIVE any apologies for absence from Frating Parish Council members.
- 2. DISCLOSURE OF INTERESTS**
To RECEIVE any disclosure by members of non-pecuniary interests in agenda items.
To RECEIVE any written requests for new disclosable pecuniary interest dispensations.
Without a dispensation, members may neither participate in discussion on a matter nor vote.
- 3. PUBLIC QUESTIONS**
To RECEIVE and CONSIDER questions from members of the public relating to agenda items.
- 4. NOMINATIONS FOR FRATING PARISH COUNCILLOR VACANCIES**
To RECEIVE and APPROVE application for councillor vacancy from:
Christopher Walpole
- 5. MINUTES**
To RECEIVE and SIGN as a correct record the Minutes of the Frating Parish Council Meeting held on Monday 11th May 2026 (Appendix A).
- 6. MATTERS PENDING**
To RECEIVE and CONSIDER a list of the parish council's current outstanding actions (Appendix B).
- 7. REPRESENTATIVES' REPORTS**
To CONSIDER reports from:
 - i. Cllr Pat Murray representative for the Tendring Rural West Division of Essex County Council.
 - ii. Cllr Aimee Keteca representative for The Bentleys & Frating ward.
 - iii. Frating Parish Council members.
- 8. CHAIRMAN'S REPORT**
To RECEIVE and CONSIDER update reports from the parish council Chairperson.

- 9. CLERK'S REPORT**
To RECEIVE and CONSIDER a report from the parish council Clerk.
- 10. PLANNING & ENVIRONMENT**
To RECEIVE and CONSIDER planning issues and associated matters. Any Planning Applications notified after the agenda publish date and before the meeting will be considered.
- i.Planning Applications**
Application: [26/00688/FUL](#) Proposal to change of use of section of land to domestic curtilage and erection of detached garage. Sonnenburg Plot 1 rear of Hill Farm Clacton Road, Elmstead.
- iii.Planning Decisions:**
None.
- iv.Planning Appeals:**
None.
- 11. FINANCE**
To RECEIVE and APPROVE:
i. Schedule of payments and receipts 01.05.202 – 31.05.2026 (Appendix C)
ii. Invoices presented for payment by the Parish Clerk as circulated prior to the meeting
- 12. GOVERNANCE**
To RECEIVE and APPROVE:
i.AGAR: Certificate of Exemption (Appendix D)
ii.Policy Review: Health & Safety; UK GDPR/Data Protection; Privacy Notice & Document Retention. (Appendix E)
iii.Risk Assessment: Litter Picking Events (Appendix F)
iv.Dates of Parish Council Meetings 2027 (Appendix G)
- 13. COMMUNITY, OPEN SPACES**
To RECEIVE, CONSIDER and APPROVE matters regarding Community & Open Spaces
i.Closed Churchyard: on-going works
ii.Summer Parish Newsletter (Appendix H)
- 14. ITEMS FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING**
To RECEIVE from members any items for inclusion on the agenda of a future meeting.
- 15. DATE OF THE NEXT PARISH COUNCIL MEETING**
To NOTE the date of the next parish council meeting: Monday 6th July 2026 at 1930hrs.

Meetings are recorded for the purpose of Minute taking.