



FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

Email: clerk@fratingparishcouncil.gov.uk

Website: www.fratingparishcouncil.gov.uk

MINUTES of the FRATING PARISH COUNCIL MEETING held at the Memorial Hall on Monday 7th September 2026 at 19:30hrs.

Present: Cllr Terry Cuthbert
Cllr Paula Bland
Cllr Sally Potter
Cllr Chris Walpole

Also in attendance:

Cllr Pat Murray Essex County Council
Kay English, Clerk to the Council

There were two members of the public present.

09.26.60 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Terri Philp.
Cllr Brian Winter was absent.

09.26.61 DISCLOSURE OF INTERESTS

It was **RESOLVED**: That members would raise relevant disclosures of interest at applicable agenda item.

09.26.62 PUBLIC QUESTIONS

Announcement: The Chairman clarified, for the benefit of all present, that in accordance with the Council's Standing Orders, the public session was limited to 15 minutes, with a maximum of 3 minutes per speaker. The Chairman retained discretion to extend this period if appropriate. All questions were to be directed through the Chairman and once the public session concluded, no further public participation was permitted.

Q1. A member of the public enquired about Pallet Plus and their planning application that was due to expire soon.

Response: The Council noted that the programme of works had not commenced. Tendring District Council (TDC) retained the ability to withdraw the original planning permission; however, Pallet Plus could apply for an extension, which would likely to be approved. Although the site was outside Frating, enquiries would be made to seek clarification on the current position.

09.26.63 MINUTES

Members **RECEIVED** and **CONSIDERED** the draft Minutes of the Frating Parish Council meeting held on 6th July 2026.

It was **RESOLVED**: That the Minutes of the meeting held on Monday 6th July 2026 be **APPROVED** and signed by the Chairman.

09.26.64 MINUTES

Members RECEIVED and CONSIDERED the draft Minutes of the Frating Parish Council Extraordinary meeting held on 3rd August 2026.

It was **RESOLVED**: That the Minutes of the meeting held Monday 3rd August 2026 be **APPROVED** and signed by the Chairman.

09.26.65 MATTERS PENDING

Members RECEIVED and CONSIDERED a list of Parish Council's current outstanding actions as outlined in Appendix C.

It was **RESOLVED**: That the Matters Pending be **NOTED**.

09.26.66 REPRESENTATIVES REPORTS

i. Cllr Pat Murray (Essex County Council Tendring Rural West Division) provided an update on:

- **Drain covers**: Reports had been submitted to Highways and raised with Cllr Webster due to its urgent nature. Cllr Murray inspected the site and confirmed that the drain had been plated and covered with a safety cover.
- **Lay-bys (rubble)**: Enquiries had been made regarding the condition of the lay-bys. An on-site meeting was scheduled with the Highway's representatives to review the area.
- **Bus service**: Concerns were raised about long waiting times. Cllr Murray had written to the bus companies seeking an explanation for persistent delays.
- **Local Government Reorganisation (LGR)**: It was reported that the LGR had been suspended. Clarification was sought on how this related to the NHS and Police services. The position regarding elections would be confirmed in due course. A Mayoral election for Essex may still proceed. This was at an early stage, having only been announced that afternoon.
- **100-day leaflets**: A 100-day leaflet outlining achievements by the new administration had been released; Cllr Murray would provide copies. Cllr Murray reported that he was now able to dedicate more time to his division having previously covered for absent colleagues; he had visited businesses and engaged with the community.
- **Traffic lights**: Cllr Murray was asked to obtain an update on changes to the traffic lights with Cllr Mark Webster having indicated previously that the works would be completed by the end of August. Synchronisation was required to reduce local congestion.
- **Weight limit Alresford Viaduct**: This matter was outstanding since January. Updated signage was required to reduce unnecessary lorry movements. The most recent response from ECC was to report this again via the portal, which was not considered helpful. Cllr Murray was asked to expedite the issue.
- **Lay-bys (removal)**: Two lay-bys should be removed and a request for this had been submitted. The area was being used as an informal lorry park, which was unsafe for pedestrian access.
- **Frating Park**: A dropped kerb was required as residents were currently unable to access the bus stop safely. ECC Highways had been asked to consider installing an entrance to the park to improve access. Cllr Murray was asked to investigate this further.

Cllr Murray left the meeting at 19:55 hours.

ii. Cllr Keteca representative for The Bentleys & Frating Ward gave her apologies and was not in attendance. Cllr Keteca's report, received by email, would be circulated after the meeting.

iii.FPC Representative's Report:

TDALC update (Cllr Bland): Leader Peter Harris (Clacton East) attended the meeting and outlined the 100-day plan and ECC priorities. A pothole emergency had been declared, with funding reallocated to support repairs and improvements to kerbs and pavements. Cllr Harris also referred to the School Safety Programme, addressing issues such as speeding and parking. Adjustments were planned for schools, including the introduction of pods in primary schools and enhanced provision for SEND pupils, supported by savings through reduced travel to special-needs schools. An increased focus on dental provision for children was also highlighted.

It was noted that the discontinuation of analogue in January 2027 could affect systems such as burglar alarms and Care Line facilities. As some residents may be unaware of this, the matter would be included in the winter Parish Newsletter.

Regarding the Minerals Plan, no further information was available. It was noted that this was linked to the Local Plan and that minerals extracted in Frating were not of high grade. It was **RESOLVED**: That the representatives reports be **NOTED**.

09.26.67 CHAIRPERSON'S REPORT

There was no Chairman's report as items were covered earlier in the meeting or later on the agenda.

09.26.68 CLERK'S REPORT

The Clerk reported that she had worked an additional 7 hours in August 2026 due to CiLCA training, policy review and budget preparation. The Clerk also reported that there was an increase in the NJC salary pay scales effective from 1st April 2026 resulting in a back dated payment that would be reflected in the October salary payment.

It was **RESOLVED**: That additional hours of working be **APPROVED** and the increase in in NJC salary pay scales be **NOTED**.

09.26.69 PLANNING & ENVIRONMENT

i. Planning Applications Received:

26/01280/FULHH Sunnyholme Main Road Frating	Householder Planning Application – single storey	Proposed: rear extension, two storey side extension and raised roof including loft conversion.
--	---	---

The application for Sunnyholme, Main Road Frating was tabled at the meeting as it was received after publication of the agenda. The proposal sought amendments to create a six-bedroom dwelling with a ground-floor sauna and storeroom, and included changes to roof design. While there was no objection to the revised planning application, it was noted that the removal of trees constituted a breach of Condition 3.

It was **RESOLVED**: That that the planning applications determined be **NOTED** and the Clerk would raise the breach of Condition 3 relating to tree removal at Sunnyholme with the Planning Department, TDC.

ii.Planning Decisions:

26/00811/COU NOT Morehams Hall Clacton Road Frating	10 dwellings with private amenity space and parking provision	Approval
---	--	----------

ESS/11/25.TEN Lufkins Farm Great Bentley Road Frating	Erection and use of concrete batch plant	Approval
--	--	----------

It was **RESOLVED**: That the planning decisions be **NOTED**.

iii.Planning Appeal:

26/00566/FULHH 3 Frating Hill	Erection of detached garage to front and extension of rear annex building	Reference 6011743
----------------------------------	---	-------------------

It was **RESOLVED**: That the planning appeal be **NOTED**.

iv. Local Plan Update: The Chairman provided an update on the Local Plan and outlined the next steps including the forthcoming round of public consultation. This would offer residents and Frating Parish Council a further opportunity to comment on the proposals. The consultation deadline was confirmed as 19 October 2026. Cllr Bland and Cllr Cuthbert would review the proposals and submit comments on behalf of FPC.

It was **RESOLVED**: That the next round of consultation on the Local Plan be **NOTED** and that Cllr Cuthbert and Cllr Bland would comment on the proposals on behalf of FPC with information on the consultation process circulated via a newsletter to all residents.

v.Tendring District Council's New Waste & Recycling Arrangements: commencing on 5th October. It was **RESOLVED**: That the new arrangements for Waste & Recycling outlined in Appendix D be **NOTED** and information added to the FPC website.

09.26.70 FINANCE

i.Schedule of Payments and Receipts 1st August 2026 – 31st August 2026 outlined in Appendix E
It was **RESOLVED**: That the Schedule of payments and receipts be **APPROVED**.

ii.Invoices presented for payment by the Clerk for payment in September 2026 circulated prior to the meeting.

It was **RESOLVED**: That the payments as presented by the Clerk be **APPROVED**.

09.26.71 GOVERNANCE

i. Policy Review: The Privacy Notice, Equality & Diversity Policy, Dignity at Work Policy and Freedom of Information Policy as set out in Appendix F were reviewed. The Clerk advised that the content of the policies had not substantially changed with the exception of the Equality & Diversity Policy, which had been updated to reference the Public Sector Equalities Duty, website accessibility standards, the Worker Protection Act 2023 and specific councillor responsibilities.

It was **RESOLVED**: That the policies outlined in Appendix F be **APPROVED** subject to an amendment to the Privacy Notice to remove reference to Twitter.

ii. Frating Parish Council Statement of Objectives as outlined in Appendix G.

It was **RESOLVED**: That the Statement of Objectives be **APPROVED**.

iii. Recording & Behaviour Standards Policy (Appendix H): The Clerk explained that this was a new policy setting out expected standards of behaviour and outlining good practice for recording of conversations, including during council meetings.

It was **RESOLVED**: That the new Recording & Behaviour Policy be **APPROVED**.

iv. Tendring District Council Social Media Guidance for Members as outlined in Appendix I.

It was **RESOLVED**: That the Social Media Guidance for Members be **NOTED**.

v. Emergency Plan: The Chairman outlined the Emergency Plan, explaining both the manual and online versions. The importance of raising awareness was emphasised with councillors reminded of the PPE and equipment available, including the drop box and torches. A village emergency scenario was described to illustrate how the Plan would be activated with the Parish Council supporting the emergency services and other authorities as required. It was noted that the Plan required updating, particularly in relation to named individuals. Reference was made to first responders and the need for DBS checks when working with children in line with safeguarding requirements. The Emergency Plan was available in the Memorial Hall and councillors were encouraged to read the Plan. The Chairman explained that Resilience meetings were held a couple of times each year. It was **RESOLVED**: That the Plan be updated, circulated as appropriate and an updated version added to the website.

09.26.72 COMMUNITY & OPEN SPACES

i. Autumn Parish Newsletter as outlined in Appendix J:

It was **RESOLVED**: That the Autumn Newsletter be **APPROVED**, printed and circulated.

ii. Public Rights of Way Information as outlined in Appendix K.

It was **RESOLVED**: that the Public Rights of Way information be **APPROVED** and added to the website.

iii. Donation request Basics Essex: further information on the community benefits to Frating residents was outlined in Appendix L.

It was **RESOLVED**: The donation request was not supported on the basis that it provided no identifiable benefit to the Frating community, with a preference expressed for supporting local first responders instead.

iv. Donation request East England Ambulance Service Charity outlined in Appendix M.

It was **RESOLVED**: The donation request was not supported with a preference expressed for supporting other charities that had a direct benefit to the Frating community.

v. Litter Picking Events: An update was provided on the current position, which remained unclear despite extensive enquiries into whether parish councils may undertake litter picking on roads with speed limits above 30 mph. The Clerk advised that such activity should only be carried out where appropriate traffic management was in place, such as cones or lane closures, which would have cost implications for the Council.

It was **RESOLVED**: That the matter be considered further, including the option of litter picking on footways adjacent to roads where it would be safe to do so, but not on grass verges without a footway. The issue would be raised at TDALC to obtain information from other councils on their litter picking activity in similar circumstances.

vi. Village Heritage Sign: The Chairman proposed that refurbishment of the village sign be considered.

It was **RESOLVED**: That the refurbishment of the Village Sign be **AGREED** with details discussed again at a future meeting of the council

vii. Closed Churchyard: An update was provided on the ongoing works. The bench had been received but not yet installed with installation expected later in the week. A quotation for the compost areas was awaited and a quotation for hedge removal was also pending. A recent cut had been completed.

It was **RESOLVED**: That the on-going works be **NOTED**.

viii. Vehicle Activated Sign Statistics (Appendix N): Essex Police advised that a 100-vehicle check was carried out on 26 June 2026 between 14:33 and 14:55, during which 100 vehicles passed.

The check was undertaken using a calibrated speed-enforcement device known as TruCam, an Essex-approved enforcement tool. In accordance with Essex Police policy, such checks and any future traffic enforcement must be conducted by a uniformed officer. Essex Police further indicated that an official speed-enforcement zone or exercise must be authorised by them and that they did not consider speeding in Frating to present a road-safety risk

It was **RESOLVED**: That the Police position be **NOTED**, together with the VAS statistics confirming that 6% of vehicles continued to exceed the 40-mph speed limit.

09.26.73 ITEMS FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Items for inclusion on the agenda for the next meeting should be referred to the Clerk.

09.26.74 DATE OF THE NEXT PARISH COUNCIL MEETING

The next parish council meeting was scheduled to take place on Monday 5th October 2026 at 19:30hrs at Frating Memorial Hall.

The meeting closed at 9 pm hours.

Signed..... Date.....



Appendix B

FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

Email: clerk@fratingparishcouncil.gov.uk

Website: www.fratingparishcouncil.gov.uk

AGENDA ITEM 5 – MATTERS PENDING

PLANNING & ENVIRONMENT

Road Safety measures: reduction in speed limit to 30mph
Frating Park dropped footway

COMMUNITY

Thorrington Church, Frating: support and promotion.
Village Sign Refurbishment
Closed Churchyard Compost Area
Litter Picking Event – signage

POLICING

Police operation to reduce speeding in the village

GOVERNANCE

Cllr Training

All Town and Parish Clerks and Councillors
Tendring District

Town Hall
Station Road
Clacton on Sea
Essex CO15 1SE

Tel (01255) 686119
Email: jpateman-gee@tendringdc.gov.uk
Please ask for John Pateman-Gee

17th September 2026

Dear Clerk and Town and Parish Councillors,

Upcoming changes to the way planning applications are decided

I am writing to let you know about forthcoming national changes to the way planning applications are determined.

The Government has prepared new regulations introducing a national system that dictates which types of planning application must be determined by planning officers, and which may be considered and decided by the elected Members of Planning Committees. The new National Delegation arrangements are expected to take effect from 31 October 2026, subject to the completion of the Parliamentary process. The change is expected to happen straight away and there are no transitional arrangements.

Under the proposed arrangements, planning officers will be required, by law, to determine most types of application. This will include householder applications, minor residential and commercial applications, certificates of lawfulness, prior approvals, applications to discharge conditions and most reserved matters applications.

For other applications, including major developments, listed building consent applications, retrospective applications, advertisement applications and applications affecting protected trees, the Government still expects officers to make the decisions, but if those applications meet certain criteria, they may be considered and decided by the elected Members of the Planning Committee. However, under the Government's rules, they will only be referred to the Committee where the Council's nominated councillor (normally the Chairman of the Planning Committee) and a nominated officer (normally the Head of Planning or other equivalent) agree that the proposal raises:

- issues of economic, social or environmental significance to the local area; or
- significant planning matters when considered against the development plan and other material planning considerations.

This means that the current arrangements, under which an individual district councillor can 'call in' i.e. request that an application be considered by the Planning Committee rather than officers, will need to change and there are some application types and development that must, by law, be decided by officers.

Councillors will still be able to ask for an eligible application to be considered by the Committee, but the final decision on whether it meets the above national criteria must be made jointly by the Council's nominated councillor and nominated officer.

Please note that any previous call-in requests or other instructions to return to committee shall not be taken forward beyond the 31st October 2026, and instead all current applications will need to be reconsidered under the new arrangements on implementation of the new legalisation.

What this means for Parish Councils

The changes will not affect your ability to comment on planning applications. Parish Council representations will continue to be considered as part of the assessment of an application, provided they relate to relevant planning matters.

However, a Parish Council objection or request for an application to be referred to the Planning Committee for decision will not, by itself, result in such applications being determined by the Committee. Even District Councillors will no longer have the ability to have applications referred to the Planning Committee, as it will be the national rules and the national criteria that have to apply.

However, where a Parish Council considers that an eligible application raises a particularly significant local or planning issue, it will still be helpful if its response clearly explains:

- the specific planning concerns;
- why those concerns are significant for the local area; and
- the relevant policies or other planning considerations involved.

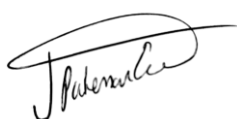
This will help the Council understand the nature and significance of the issues being raised when applying the Government criteria and deciding whether or not the eligible application should be considered by the Planning Committee.

The Council is reviewing its Constitution, Scheme of Delegation and Planning Committee procedures to align with the Government's requirements. We greatly value the contribution Parish and Town Councils make to the planning process and will seek to make this transition as clear and straightforward as possible.

Further guidance can be found under the Gov Uk website, see link. A summary of applications has been provided at the end of this letter.

<https://www.gov.uk/government/publications/planning-committees-and-the-national-scheme-of-delegation-of-planning-functions-guidance-for-local-planning-authorities-in-england/planning-committees-and-the-national-scheme-of-delegation-of-planning-functions-guidance-for-local-planning-authorities-in-england>

Yours sincerely,



John Pateman-Gee
Head of Planning and Building Control

Schedule 1 applications (Must be officer delegated)

These are summarised as being:-

- Householder application
- Minor residential (1–9 dwellings, <0.5ha, etc.)
- Minor commercial
- Certificates of lawfulness (existing or proposed)
- Listed building certificates of lawfulness of proposed works
- Permission in principle
- Non-material amendments (s96A)
- Condition discharge / Article 27 approvals
- Prior approvals / GPDO determinations
- Reserved matters (if non-large outline, e.g. <500 dwellings, floorspace <50000sqm)
- Biodiversity gain plans
- S106 modification/discharge connected to a Schedule 1 application
- Certificates of appropriate alternative development (apps S17 of the Land Compensation Act 1961)
- Section 73(1) variations where the original planning permission was one that falls within Schedule 1

Note – Some Schedule 1 applications will fall under Schedule 2 under certain circumstances.

Schedule 2 applications (Need to be assessed by the nominated officer and nominated member unless subject to triage).

These are summarised as being:-

- Listed building consent, including variation or discharge of condition in association with the consent.
- Applications if considered connected to listed building consent (*Defined by TDC as any planning application is submitted with or within 3 years of a LB application that includes any overlapping/similar or the same development elements or demolition to enable*).
- Planning applications not classed as: Householder, Minor residential (1–9 dwellings, <0.5ha, etc.) or Minor commercial
- Section 73 (non-Schedule 1 cases)
- -Retrospective applications (s73A – And includes all Sch1/2 cases)
- Advertisement consent
- Tree Preservation Order consent
- Reserved matters for large outlines (e.g. 500+ dwellings, floorspace 50000sqm+)
- S106 modification/discharge connected to a Schedule 2 application

Note - Where a planning function is not listed in either Schedule 1 or 2 (i.e. applications expressly covered by the 2026 Regulations), it is for the local planning authority to decide whether it should be delegated to an officer or referred to a committee or sub-committee for a decision (as part of its local constitution) (see para 7 of the guidance).

Note – Own interest application (Tendring is land owner or similar) shall be reviewed by the nominated officer and nominated member in all cases.

Frating Parish Council
PAYMENTS & RECEIPTS LIST

28 September 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
68	Expenses	07/09/2026		Current Account		Payment - Clerk Expenses	Frating Parish Council	X	-11.00		-11.00
72	Clerk Salary	07/09/2026		Current Account		Payment - Clerk Salary	Frating Parish Council	X	-332.50		-332.50
73	Chairperson's Allowance	07/09/2026		Current Account		Payment - Chairperson's Allowance	Frating Parish Council	X	-34.07		-34.07
71	Subscriptions	07/09/2026		Current Account		Payment - Subscription	Adobe Ltd	X	-19.97		-19.97
69	Public Lighting	07/09/2026		Current Account		Payment - Electricity	Frating Parish Council	S	-53.74	-10.75	-64.49
70	P3 Expenditure	07/09/2026		Current Account		Payment - p3 items	Ernest Doe	S	-32.67	-6.54	-39.21
67	P3 Expenditure	07/09/2026		Current Account		Payment - p3 items	Mr T Cuthbert	X	-12.20		-12.20
75	Lighting Maintenance	07/09/2026		Current Account		Payment - Lighting	A&J Lighting	S	-37.50	-7.50	-45.00
76	Bank Charges	07/09/2026		Current Account		Payment - Bank Service Charge	Unit Trust Bank	E	-7.00		-7.00
74	S106 Expenditure	07/09/2026		Current Account		Payment - S106 Money	Glasdon UK Ltd	S	-608.40	-121.68	-730.08
Total									-1,149.05	-146.47	-1,295.52



FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

Email: clerk@fratingparishcouncil.gov.uk

Website: www.fratingparishcouncil.gov.uk

Training & Development Plan

Adopted by Full Council on: 5th October 2026

Review date: October 2027

1.0 Introduction

This document is Frating Parish Council's Training & Development Plan for Councillors, the Clerk & RFO and volunteers working on behalf of the council. It sets out:

- Frating Parish Council's Objectives (2.0)
- Commitment to training (3.0)
- Mandatory & Other training (4.0)
- Identification of Training Needs (5.0)
- How Training will be Delivered (6.0)
- Financial considerations and budget (7.0)
- Training Records & Evaluation (8.0)

2.0 Objectives

To ensure that:

- Councillors and the Clerk understand their statutory responsibilities
- Training meets legislative requirements and best practice (NALC, SLCC, EALC)
- High standards of governance, conduct and financial management are maintained
- The Council remains compliant with legislative and audit requirements
- There is fair allocation of training resources
- Training is evaluated and supports continuous professional development

3.0 Frating Parish Council's Commitment

The parish council is committed to the on-going training and development of Councillors, employees and volunteers to enable them to make a positive contribution to the Council's **aims and objectives** in representing and serving the residents of Frating.

4.0 Mandatory Training

Some training is required to ensure compliance with legislative and statutory requirements and are therefore mandatory. This includes:

4.1 Councillors: Code of Conduct GDPR and Data Protection, Equality & Diversity; Freedom of Information & Transparency.

4.2 Clerk & RFO: Core/foundation Courses provided by EALC; CiLCA qualification

4.3 Volunteers: Role Specific Training relating to Health & Safety; manual handling.

5.0 Other Training

Role related training includes: Planning, Public Rights of Way, Emergency Planning (Councillors); and role specific training for volunteers e.g. safe working on the highway (footway and grass verges).

6.0 Identification of Training Needs

Training needs will be identified through:

- Councillor induction
- Annual appraisal (Clerk & RFO)
- Changes in legislation
- Introduction of new projects e.g. Closed Churchyard Management or technology
- Recommendations from external sources e.g. auditor
- Service provision failure and/or complaints

7.0 Delivery of Training

Training may be delivered through:

- EALC, NALC and SLCC courses of which Frating Parish Council is a member
- Online learning
- Tendring District Council or Essex County Council briefings
- Mentoring
- Conferences, seminars and workshops

8.0 Budget Allocation

The Council has allocated an annual training budget, which will be reviewed annually to ensure it meets requirements for mandatory training and professional development.

10. Training Records

The Clerk will maintain a Training Register recording:

- Courses attended by Councillor, Clerk or Volunteer
- Dates of Completion
- Certificates of attendance



FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

Email: clerk@fratingparishcouncil.gov.uk

Website: www.fratingparishcouncil.gov.uk

Date Approved: 5th October 2026

Date of Review: October 2027

Volunteer Litter Picking Assessment

This Risk Assessment covers the hazards associated with volunteers' litter picking in the parish of Frating.

There will be a short safety briefing at the beginning of the litter pick and volunteers will be provided with protective equipment as follows:

- HiVis Jackets or Vests
- Heavy Duty Gloves (puncture resistant)
- Litter Picks
- Bin Sacks

Volunteers are responsible for their own safety and expected to wear the personal protective equipment (PPE) provided as well as wear long sleeved tops and trousers, and sturdy footwear. If a volunteer has a medical condition or allergy they must have their own medication with them at all times.

Activity	Hazard	Risk to:	Risk Level	Controls/Mitigation	Residual Risk
Animals, Insects	- Bites - Stings - Attacks	Volunteer General Public	L	- Avoid contact with stray animals - Do not disturb wasp, bee and ant nests in the ground - Seek medical attention for animal bites	L
Batteries, asbestos, misc. items	- Burns - Cuts & Grazes - Ingestion	Volunteer General Public	M	- Do not remove or touch - Report to Tendring District Council (TDC)	L
Biological hazards (needles, glass)	- Cuts - Infection - Disease	Volunteer	M	- Use equipment provided - Report fly-tipping to TDC - Use First Aid plasters & dressings as appropriate - Do not touch hazardous waste - Wash hands using sanitiser before eating and drinking	L
Children & Vulnerable Persons	Children or vulnerable individuals becoming upset or straying	Volunteer	M	- No under 16-year-olds to participate in the litter pick - Children over the age of 16 to be supervised by an adult at all times.	L
Ground Conditions	- Slips, trips, falls - Injury e.g. sprains	Volunteer General Public	M	- Wear appropriate footwear - Be cautious walking over uneven surfaces - Do not leave equipment unattended	L
Hand Tools	Injury caused by incorrect use of PPE and pickers	Volunteer	M	- Instruction given on how to use equipment - Ensure safe distance from others when using equipment - Be aware of surroundings and road users - Children/vulnerable persons to be supervised	L

Lone Working/Anti-Social behaviour	Physical & verbal abuse	Volunteer General Public	L	- No lone working - Use mobile phone - Stay within the group - Avoid conflict - Do not trespass on private property - Report ASB/incidents to the police - Seek medical attention in the event of injury	L
Manual Handling	- Injury - strains	Volunteer	L	- Use manual handling techniques - Do not over-fill bags - Do not lift heavy items – report to TDC for removal	L
Moving vehicles, scooters, bicycles	- Collision - Near miss accident - Injury/death	Volunteer General Public	M	- Wear HiVis clothing - Do not walk on roads - Stay on grass verge, paths - Face direction of traffic (highway code) - Keep safe distance from roads - Do not litter pick on road over 40mph	L
Personal Injury	- Cuts & grazes - Stings from plants, insects - Slip, trip, falls	Volunteer General Public	M	- Access to First Aid kit - Suitable footwear - Use PPE provided - Be aware of uneven surfaces - Wear recommended clothing e.g. long-sleeved garments	L
Plants, trees & shrubs	- Cuts, grazes - Slips, trip, falls	Volunteer	L	- Keep away from stinging plants - Do not lean into hedges - Be aware of low hanging branches - Be aware of raised tree roots	L
Sharp Objects	- Cuts - Infection - Injury	Volunteer	M	- Use litter picks correctly - Wear protective gloves/PPE - Seek first aid/medical attention if necessary	L

Weather	• Heat/cold • Sun Exposure • Rain • Wind	Volunteer	L	• Postpone activity • Wear appropriate clothing • Use sun screen if required	L
---------	---	-----------	---	--	---

Litter Picking on Roads over 30mph

Additional precautions and considerations need to be taken when undertaking litter picking activity on Frating roads where the posted speed limit is more than 30 mph. Additional controls are required due to increased traffic speed and associated risks and apply to **Main Road (eastbound) only where there is a footway**. Litter Picking will not be undertaken in the absence of a footway for safety reasons.

High Speed Traffic	• Risk of collision with moving vehicles; volunteers struck by passing traffic	Volunteer	H	• Volunteers MUST NOT enter the carriageway under any circumstances; • Volunteers MUST NOT approach within 0.5m of the roadside; • Activity ONLY to be undertaken where there is a footpath; • Hi-Vis clothing that conforms standards EN ISO20471 (PPE at Work Regulations 1992) long sleeved jackets with reflective strips and trousers; • Volunteers MUST work facing oncoming traffic; • Signage in place to indicate activity is taking place.	M
To note:	Children: persons under the age of 18 years	Children are no permitted to litter pick on or adjacent to roads of more than 30mph			
	Supervision	Supervisors must monitor compliance throughout activity			
	Routes/roads	Routes/roads must be pre-assessed to ensure suitability including footway width, ground stability and sightlines			

General

- Volunteers must be given instruction on correct use of equipment.
- First Aid Kit to be available at the meeting point and with the supervisor
- Steep banks or unstable ground must be avoided
- Volunteers must remain in designated safe area

Clerk & RFO: Kay English

clerk@fratingparishcouncil.gov.uk

Date: 5th October 2026

Hazard Severity

Low Risk	Negligible	Unlikely to occur
Medium Risk	Minor – Severe Injury	Occasional occurrence
High Risk	Severy Injury - Death	Likely to occur

Risk Matrix

Probability	Severity			
	High			
	Medium			
	Low			
	Impact	Low	Medium	High



MEASUREMENT REPORT

28/09/2026



<https://www.elancity.co.uk>



Device information	3
Average speeds	4
Percentile	5
Speed distribution towards Inbound direction : In to village	6
Speed distribution towards Outbound direction : Out of village	7
Vehicles per hour	8
Maximum speeds	9



Name ELANCITY RADAR
Zone 40 MPH
Period From Tuesday, 27 August 2024 12:30
To Friday, 25 September 2026 11:28

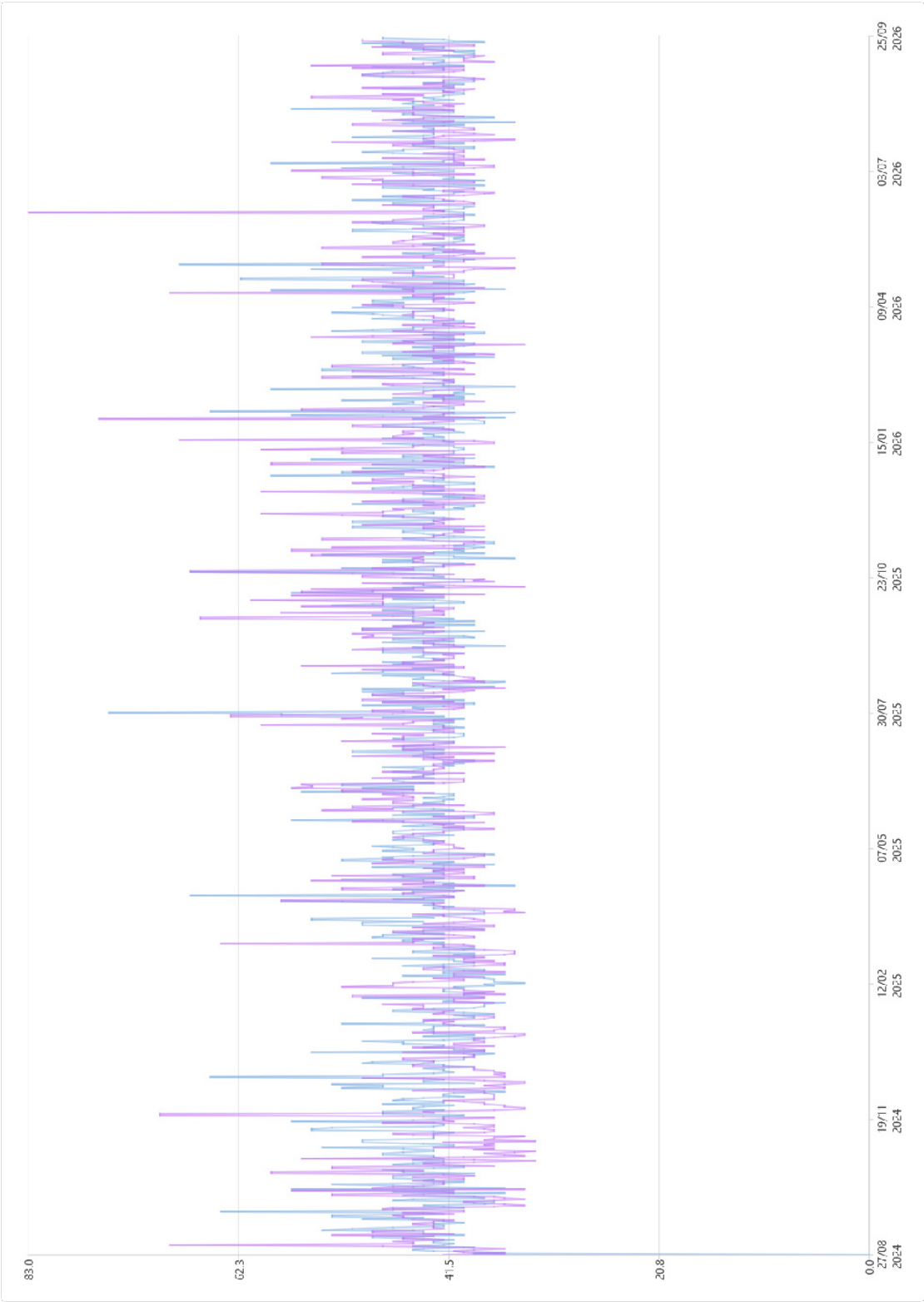
Device information

Comment:

location

Name	ELANCITY RADAR
Sens Entrant	In to village
Sens Entrant	Out of village
Posted speed limit	40 MPH
Comment	
Device type	Radar

Period	From Tuesday, 27 August 2024 12:30 To Friday, 25 September 2026 11:28
Number of measurement days	760
Number of vehicles inbound	2 138 334
Number of vehicles outbound	1 418 011
Maximum recorded speed	164 MPH



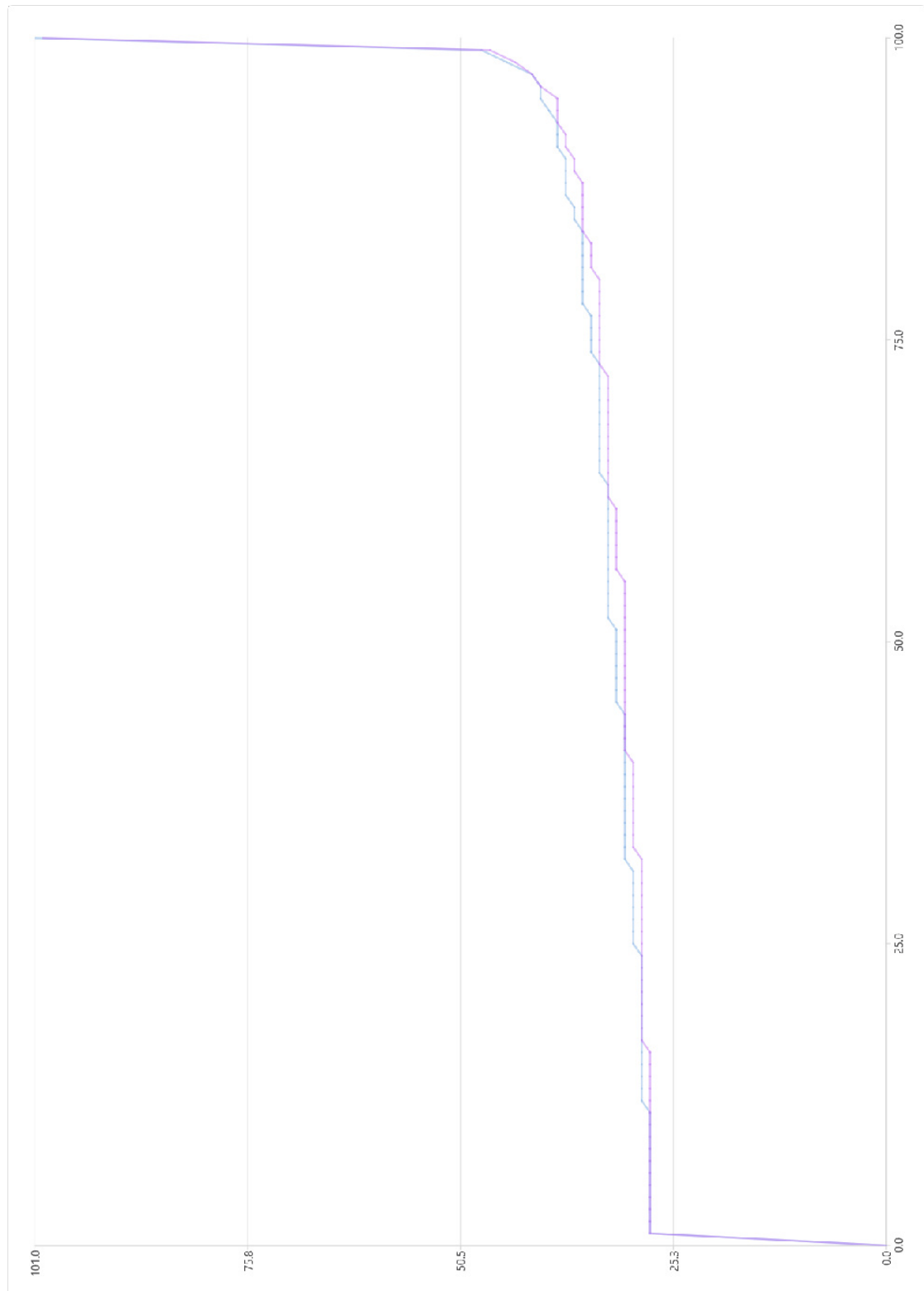
Maximum average speed:
Inbound direction : 75 MPH

Outbound direction : 83 MPH



Name ELANCITY RADAR
Zone 40 MPH
Period From Tuesday, 27 August 2024 12:30
To Friday, 25 September 2026 11:28

Percentiles



Percentiles :

V30 :

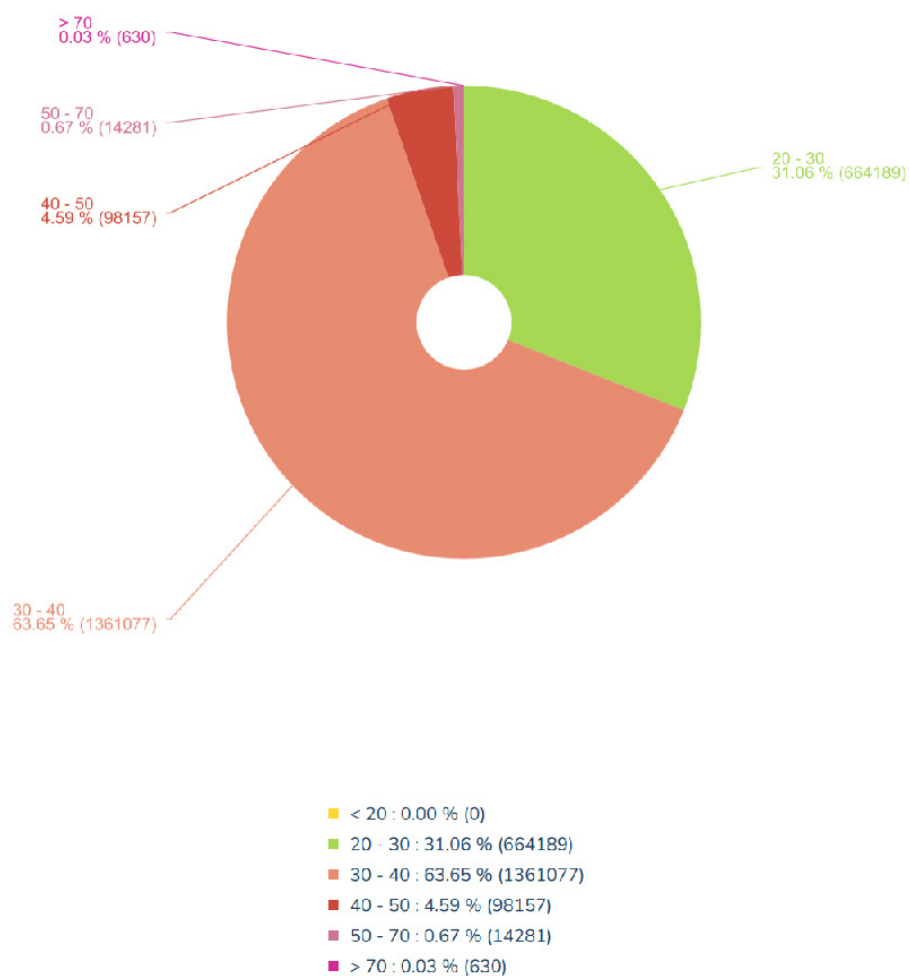
Inbound : 30 MPH
Outbound : 29 MPH

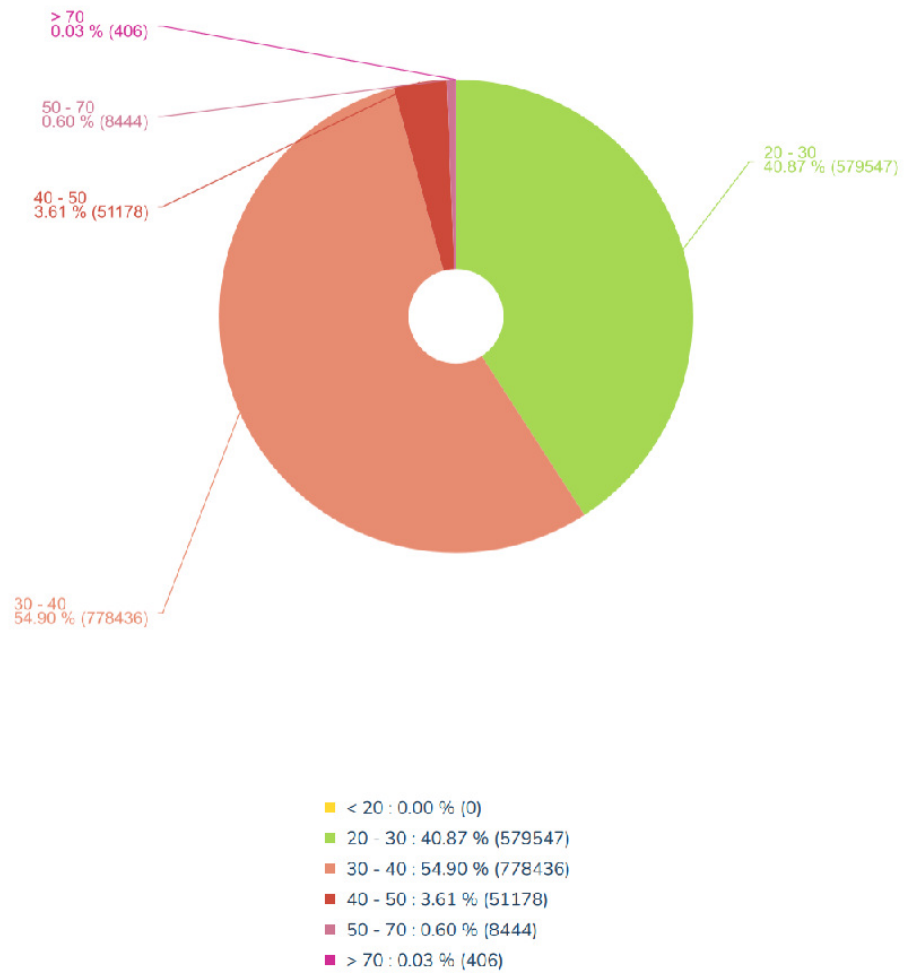
V50 :

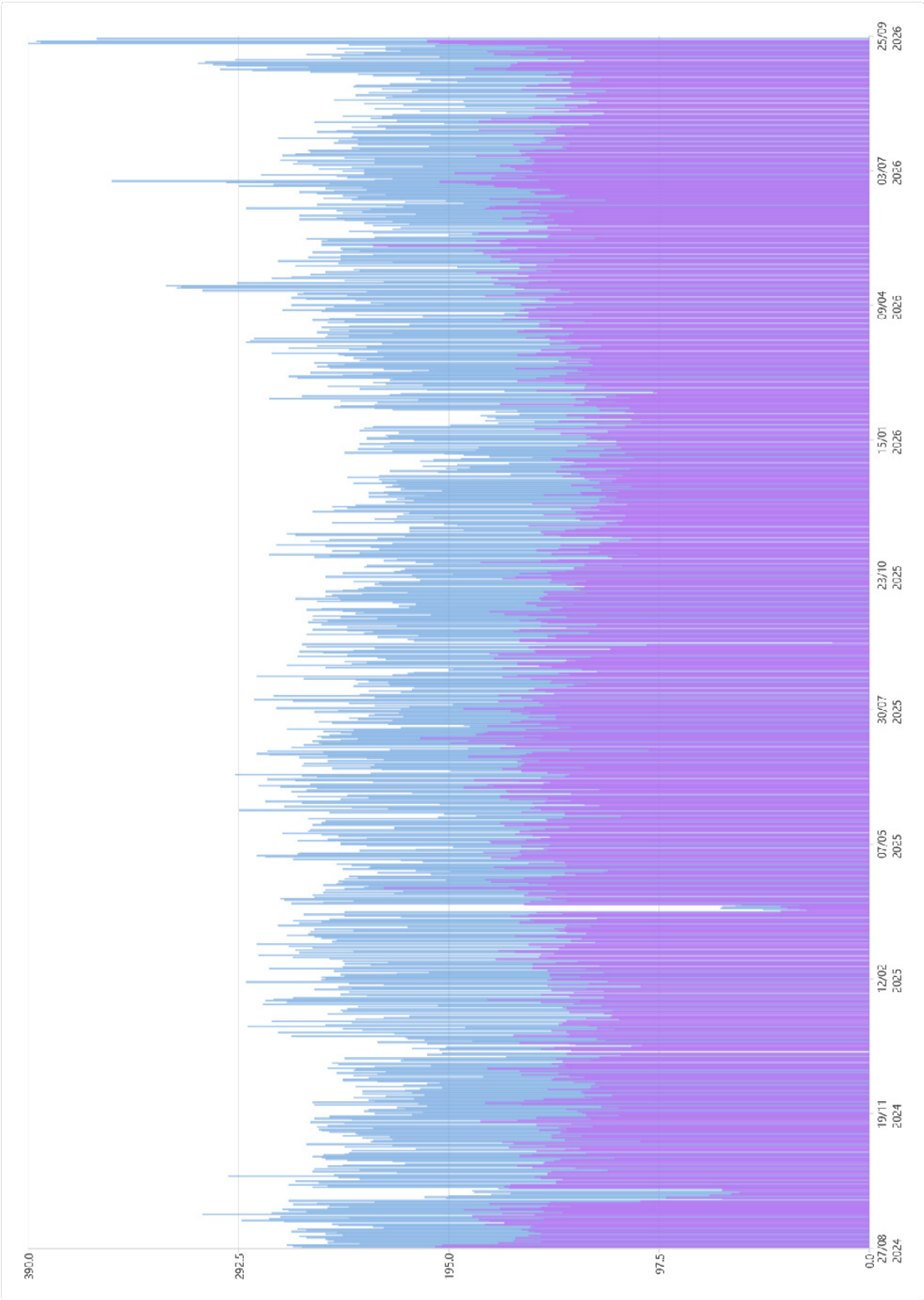
Inbound : 32 MPH
Outbound : 31 MPH

V85 :

Inbound : 37 MPH
Outbound : 36 MPH



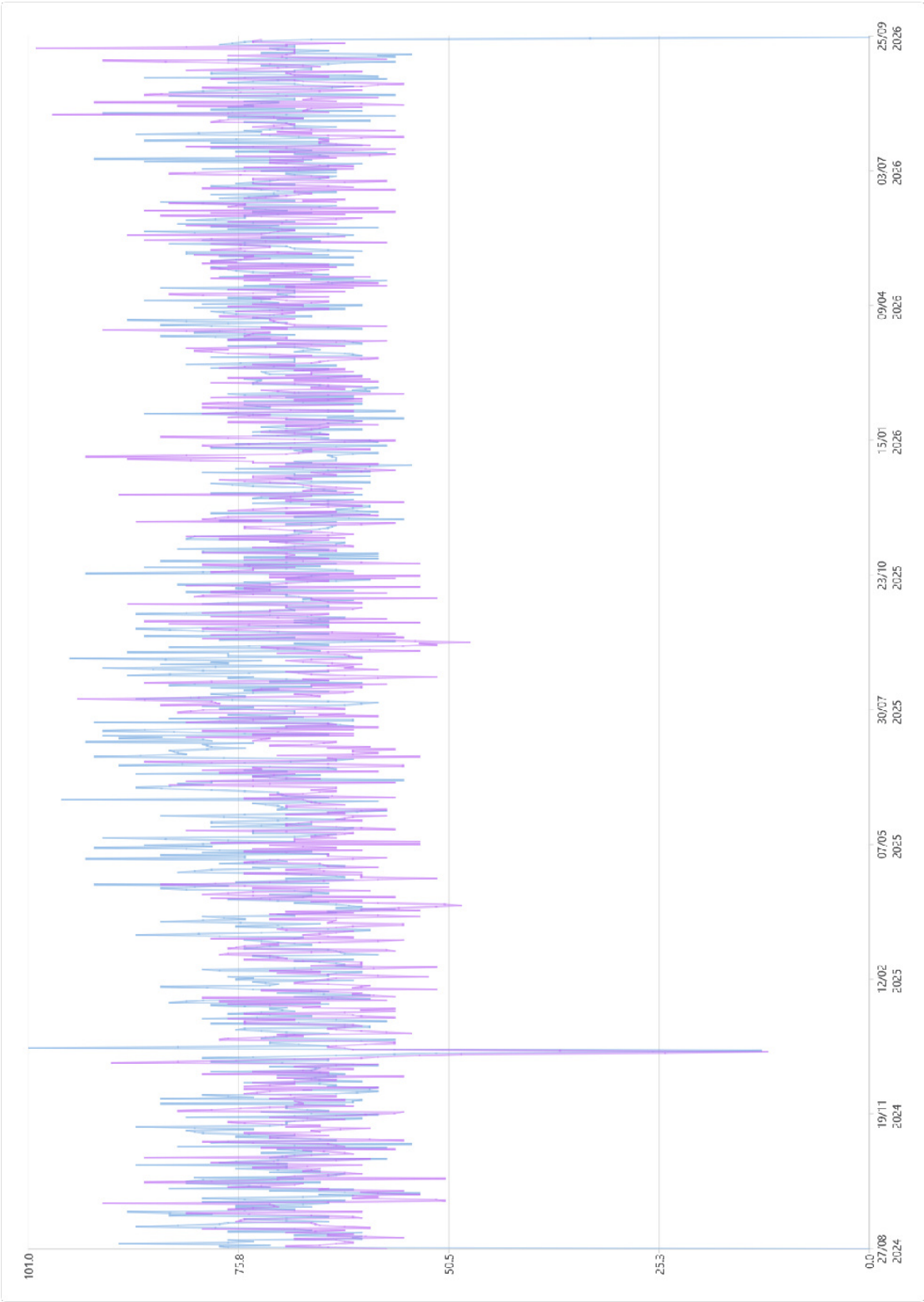




Vehicles per hour

Total inbound vehicles : 2138334

Total outbound vehicles : 1418011



Maximum speeds
Inbound maximum speed : 101

Outbound maximum speed : 100