



Frating Parish Council

Emergency Plan

**IF IN IMMEDIATE
DANGER
CALL 999**

Plan distribution list

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Plan alterations

Details of changes made	Date	Date for next revision if applic.	Changed by initial
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<i>Paula tel no/MS new clerk details no. 2,8,20</i>	<i>1/03/14</i>		<i>LBC</i>
<i>Updated all but only altered pages replaced</i>	<i>25/12/15</i>		<i>LBC</i>
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FRATING PARISH

FRATING IS A VILLAGE AND SMALL CIVIL PARISH OF THE TENDRING DISTRICT OF ESSEX. IT IS ABOUT 8 KILOMETRES EAST OF COLCHESTER AND 15 KILOMETRES NORTHWEST OF CLACTON-ON-SEA. THE PARISH INCLUDES THE SETTLEMENTS OF FRATING GREEN AND HOCKLEY.

LOCAL RISK ASSESSMENT

See Appendix A for all Risk Assessments

SUMMARY OF HAZARDS/LOCATION

Hazard	Y / N	Location
Coastal Flooding	Y / N	
Fluvial Flooding	Y / N	Via Tenpenny Brook and Bentley Brook
Surface Water flooding	Y / N	Near pumping station in Bromley Rd.
Industrial Site	Y / N	Red Plant Van Monster
A Road	Y / N	A133
B Road	Y / N	B1029
Railway	Y / N	
Level Crossing	Y / N	But yes on B1029 at Thorrington
Frating Park	Y / N	34 static homes on site
Airfield	Y / N	
Reservoir	Y / N	3 located in the vicinity of Frating Hall 2 Great Bentley Road(Lufkins Farm)
Traffic Bottle Neck	Y / N	Roundabout at Manheim Auctions at summer time and 4-6pm weekdays

Frating Parish Council Emergency Plan

Hazard	Y/N	Location
Woodland fire	Y / N	Frating Hall Wood Captains Wood
SSSI etc	Y / N	
Land slip	Y / N	
Pollution	Y / N	Farm or chemical vehicle spillage RTA
Live stock	Y / N	Only a few livestock
Little or non English speaking community?	Y / N	Fresh Salads have summer workers (~20)
wind	Y / N	Climate change means stronger winds – frequently causing damage
Other		

LOCAL SKILLS AND RESOURCES ASSESSMENT

Name	Who?	Contact details	Skill/resource
First Responders	Peter Harry	*Call 999 and they will dispatch	Medical
Frating Hall Farm	Martyn Thomas	01206 250233	Farming equipment
Palletplus		01296 580390	Vans
Red Plant	Rob Gamble	07921359328	Equipment
Burrs Farm	Huchenson		Fork Truck
Van Monster		01206 255063	Vans
Mannings Farm	Andrew Norfolk	01206 250348	Equipment
Kings Arms		01206 250277	Food/Rest
Church Plymouth Brethren	Mr Prince Gordon House		Parking/Rest

KEY LOCATIONS

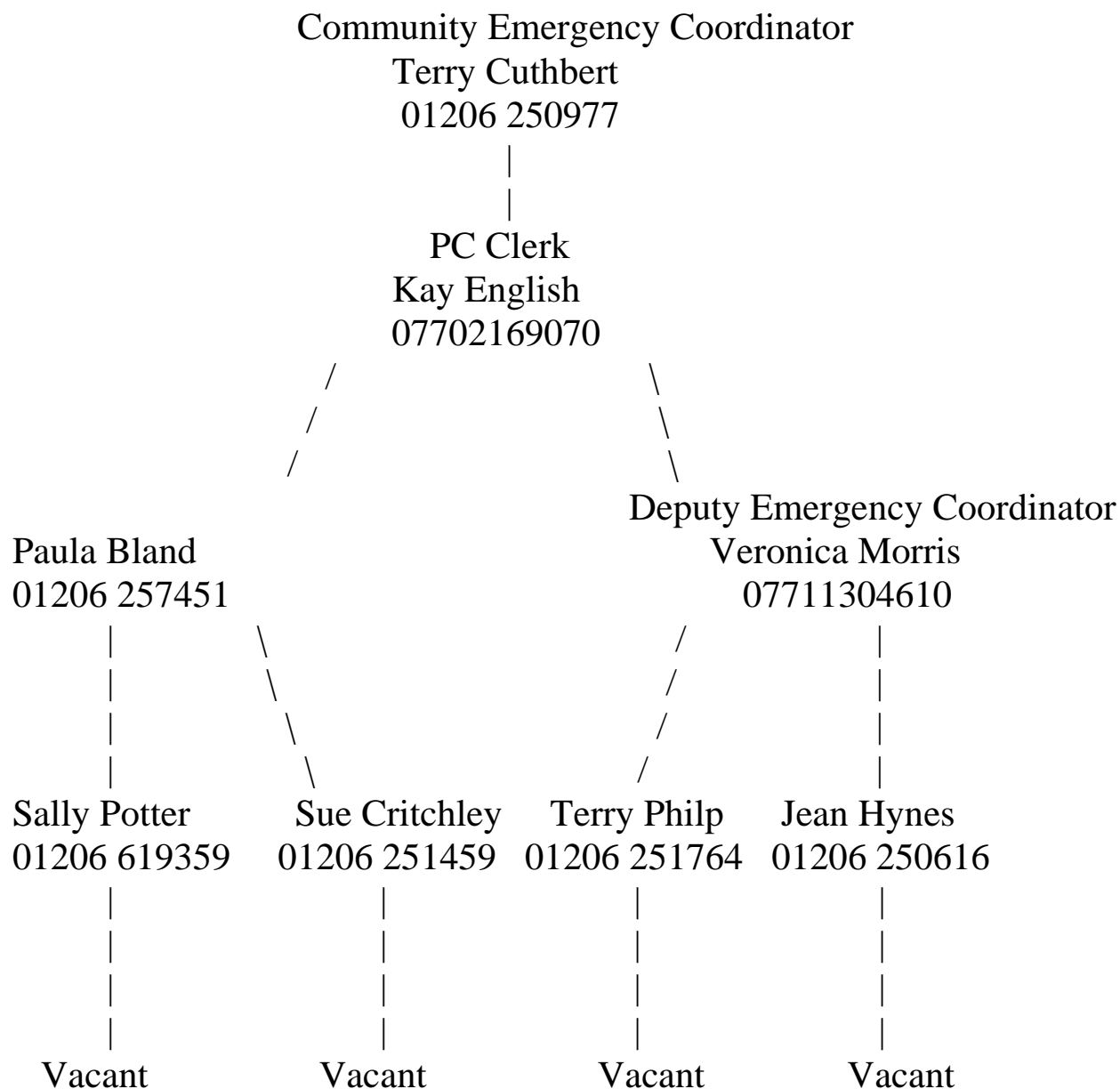
Building	Location	Potential usage in an emergency	Contact details
Memorial Hall	Main Road Frating Colchester Essex CO7 7DJ	Rest Centre/safe place	Mrs. Sue Critchley, Rosemary Cottage Frating, CO7 7DJ 01206 251459
Village Hall	Elmstead Market	Ron Fairweather	07759275153
“ “	Great Bentley	Jennifer Spear	01206256410
“ “	Great Bromley	Booking Clerk	07543974751
“ “	Thorington	Steve Webb	07941757090
“ “	Arlesford	Booking Clerk	01206 823983

EMERGENCY CONTACT LIST

Tabard Frating Emergency Coordinator	Name: T. Cuthbert
	Title: Community Emergency Coordinator
	24hr telephone contact 01206 250977
	Address: Farthing Cottage, Main Rd. CO77DJ
Tabard Frating Emergency Coordinator	Name: V Morris
	Title: Deputy Emergency Coordinator
	24hr telephone contact :07711340610
	Address: 18, Fenn Close, Frating, CO77DJ

Name	Reason	Tel. No.	Info
Environment Agency	Flood Line	08459881188	
Careline	24/7	01255 222022	
Police/FB/Amb	Life at risk	999	

TELEPHONE TREE



LIST OF COMMUNITY ORGANISATIONS

that may be helpful in identifying vulnerable people or communities in an emergency

St Mary Magdalen Church The Rev. Andrew Fordyce 01206 823163

TDC (Careline) Emergency No. 01255 222022

Police Urgent - 999 Police Non urgent -101 Police mobile ? Not any more

ACTIVATION TRIGGERS

Any situation that would be relevant to Frating will be relayed to the members on the Telephone Tree by TDC. This will particularly apply to weather conditions i.e. rain, wind, storms, snow and flooding. These will be detailed in intensity and an example on flooding and procedures to be taken is given in Appendix C.

FIRST STEPS IN AN EMERGENCY

Follow the instructions below when the plan is activated.

	Instructions	Tick
1	Call 999 (unless already alerted)	
2	Call Careline if a Frating emergency	
3	Ensure you are in no immediate danger	
4	Contact the Community Emergency Group and meet to discuss the situation	
5		
6		

COMMUNITY EMERGENCY GROUP FIRST MEETING AGENDA

Community Emergency Group Emergency Meeting Agenda

Date:

Time:

Location:

Attendees:

1. What is the current situation?

You might want to consider the following:

Location of the emergency. Is it near:

- A school?
- A vulnerable area?
- A main access route?
- Type of emergency:
- Is there a threat to life?
- Has electricity, or water been affected?

Are there any vulnerable people involved?

- Elderly
- Families with children
- Non-English-speaking people.
- What resources do we need?
- Food?
- Off-road vehicles?
- Blankets?
- Shelter?

2. Establishing contact with the emergency services

3. How can we support the emergency services?

4. What actions can safely be taken?

5. Who is going to take the lead for the agreed actions?

6. Any other issues?

ACTIONS AGREED WITH LOCAL AUTHORITY IN THE EVENT OF AN EVACUATION

write here.....

.....

ALTERNATIVE ARRANGEMENTS FOR STAYING IN CONTACT IF USUAL COMMUNICATIONS HAVE BEEN DISRUPTED

Runners

Appendix A

Parish Council Community Risk and Emergency Planning Guidance

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1.Introduction

Tendring District Council [TDC] has a responsibility under the Civil Contingency Act 2004 with regard to Civil Protection and Emergency Management. The TDC Emergency Planning Team maintains regular liaison with partner organisations and maintains a suite of plans and guidance documents to support the repose to and recovery from a major emergency affecting the district. As part of their controls in place they undertake to liaise with Parish and Town Councils with regard to the development and maintenance of individual Parish and Town Emergency Plans.

Frating Parish Council in preparing a parish Emergency Planning Guidance have adopted the principal of an integrated emergency planning cycle of Anticipation, Assessment, Prevention, Preparation, Response and Recovery Management as deemed appropriate to the parish. It is the intention in planning for an emergency that we will be working within the limited capabilities of the parish community and it will be necessary to draw upon the emergency planning support and response of the emergency services at county and district Level in conjunction with other in the voluntary sector to meet any full contingency planning and action.

It should be born in mind that the parish consisting of one major road, 234 dwellings, 7 farms, three business premises and a Memorial Hall. Whilst this may limit the impact of a major emergency the responsibility to support this community and neighbouring parishes remain should a need arise.

2. Anticipation and Assessment

The risk matrix used in these guidelines is taken from Civil Contingencies Secretariat Publication:

The relative impact ranges from Limited [1] through Minor [2], Moderate [3] Significant [4] to Catastrophic [5].

The relative likelihood ranges from Low – Medium Low – Medium – Medium High to Very High.

The hazards considered fall into 9 categories:

Natural Hazards	Flooding Rural	Severe Weather	Fire-Stubble
Animal Diseases	Major Incidents	Major Transport Incidents	
Disruptive Industrial Action	Malicious Attacks		

2.1. Natural Hazard: Human Disease.

The Parish Council accepts that the main types of human disease that represent a new or additional risk to U.K. are

Pandemic Influenza and the new and emerging infectious diseases such as SARS. TDC has controls in place with partners' plans including a Mass Vaccination Plan and Exercise and Training. The parish council will assist in liaison with TDC and the Voluntary Services in all forms of communication with this community including action to be taken in raising awareness or contacting the elderly or infirm. Where necessary visits to premises may be made, for 'leaflet drops' to give 'self help' information. The parish council will assist if required in actioning a mass vaccination plan or in exercises or training. The Memorial hall with seating for 50, 12 tables and catering facility will be made available for localised staffing.

Likelihood: Medium [3]

Impact: Catastrophic [5]

Risk Score: Very High [5]

2.2 Flooding - Rural

Due to the contours of the land within the parish coastal flooding is unlikely. The parish was not affected by the 1953 coastal flooding in Tendring. There is some risk from ground water flooding due to the impact of excessive surface water on a Ground Water Source Protection Zone in the vicinity of the A133/B1029. This has periodically [2001/10/11/12] infiltrated the sewage system overloading the pumping system. Remedial work [2012] by Anglian Water on the sewage system is currently holding. Problem has returned over the years, AWA are investigating once again 20/02/25. Maximum water levels are a mere 600mm from the surface [above sewage pipes] and cellars within properties flood. Backflow of sewage has affected properties in the recent past but an evacuation level [6 properties] has not been reached. The parish council monitors the situation and liaises with Affinity Water Services [Formerly Anglian Water Services], The Environmental Agency, ECC, TDC. Should temporary evacuation become necessary the Memorial Hall with seating for 50, 12 tables and catering facilities will be made available through the parish council with local staffing. Assistance would be offered to seek family arrangements. Further assistance of TDC for longer term evacuation arrangements or assistance of the Voluntary Services would be assessed on the occasion. Small scale flooding from Bentley Brook and Frating Brook and contributories are relatively rare and spasmodic and do not affect residential properties but reported to the Environmental Agency. Reservoirs on Hockley Farm and Frating Hall Farm are by design and location are not considered to be of a threat of flooding or to be a risk to residential properties.

Likelihood: Medium High [4]

Impact: Moderate [3]

Risk Score Medium High [4]

2.3. Severe Weather: Low Temperature Heavy Snow.

As a predominately rural parish, early warnings of low temperatures or heavy snow results in appropriate action being taken by ECC to salt the A133. Side roads and access to properties are left to voluntary action by residents or no action at all. Some overhead power lines and power supplies are affected. As small parish most of the residence who are elderly or infirm, receive visits from neighbours or parish councillors to ensure their wellbeing and are supplied with fresh and tinned food as appropriate. Advice on self help is given to include insulation and grants available. Every effort is made by volunteers to reach all residents who are or could be in need. Using campaign and information leaflets when made available are circulated.

Likelihood: Medium High [4]

Impact: Moderate [3]

Risk Score High [4]

2.4. Severe Weather: Drought

Most farms in the parish have alternative water supplies through reservoirs and/or licenses to draw supplies from the two brooks. Assurances from Affinity Water that there would be a need to be at least two consecutive dry winters for there to be any risk of drought is noted. Advanced warnings of hosepipe bans with exemptions are received with respect in the parish and have additional monitoring by the parish council. Individual water saving through self help is operative in the parish through advice from the media and correspondence from Affinity Water. The supply of not less than 20litres of drinking water per day in the event of a prolonged incident under emergency measures should no pipe water be available is noted. The parish council will also circulate self help campaign and information leaflets when made available, particularly to the elderly or infirm. There are a number of active wells within the parish on private land. The Records of Wells produced by the Natural Environment Research Council 1969 shows a map cluster of 12 wells N and NNW of Great Bentley within a radius of 1.5miles.

Likelihood: Medium [3]

Impact: Moderate [3]

Risk Score Medium [3]

2.5. Severe Weather: Heat wave

Heat Health Watch in Association with the Department of Health provides information on a daily basis from 1st June to 15th September and gives four levels of warning. Excessive heat [30C day, 15c night] over a prolonged period of two days and a night could cause a significant affect on the health particularly the elderly or very young. Whilst no heat wave action has been required during the past five years the Parish Council will assist in alerting vulnerable members of the community giving self help advice and distributing campaign and information leaflets when made available.

Likelihood: Medium High [4]

Impact: Minor [2]

Risk Score: medium[3]

2.6. Fire: Stubble – Woodland Sites

With seven farms within the parish and dependent on the crops grown there remains a period of time when crops have been harvested and further work is to take place. During a time of prolonged dryness and heat the risk of a stubble fire is high. Twice in the past 13 years this has occurred in the parish; the most recent occasion being in 2003 when 100 acres of farmland ignited. Some 40 plus properties were threatened including Frating Park and dwellings on the Clacton Road [some thatched]. Smoke billowed over further dwellings. Should this occur or there is a threat of fire to woodland sites and the Emergency Services advise evacuation then up to 70 residents could be displaced. The Memorial Hall with seating for 50, 12 tables and catering facilities and staffing would only serve as a temporary base before it too could be threatened. Alternative accommodation at Great Bromley or Great Bentley Village Halls would need to be considered under a reciprocal arrangement. The Parish Councillors and some volunteers would be made available to assist in alerting residents, evacuation and liaison with the Emergency Services, TDC and the Voluntary Sector.

Likelihood: Medium High [4]

Impact: Significant [4]

Risk Score: High [5]

2.7. Animal Disease

A few animals are kept at this time at Frating Hill Farm and Whitegates only, the remaining farms being agriculture. Some individual dwellings have domestic livestock, chickens [Forge Cottage] or swans [Ru's Manor and Hockley Farm]. No restrictions have been placed on these premises since the Foot and Mouth epidemic in 2001. The Parish Council will assist in notifications and self help on the request of controlling authorities and livestock keepers.

Likelihood: Medium [3]

Impact: Moderate [3]

Risk Score: Medium High [4]

2.8. Major Accidents

The Car Auctions in the Colchester Road is within the parish of Gt. Bentley. Neither property is likely to be of a high risk apart from a spread of fire which should be contained on site. Each company is expected to have its own contingency plans for evacuation of the premises or site. The Parish Council would respond to a request from the Emergency Services to make the Memorial Hall and its facilities available either as an evacuation centre or a medical centre for minor casualties before dispersal. There have been no known incidents at either site considered to be a major accident in the past twenty years.

Likelihood: Medium [3]

Impact: Moderate [3]

Risk Score: Medium [4]

2.9. Major Transport Accident

The parish has the A133 Colchester to Clacton road passing through it with a major junction with the B.1029. This is controlled by traffic signals and a 40mph/30mph limit. In an eighteen hour period in excess of 15000 vehicle movements were recorded in 2011 at this junction. The B.1029 towards Thorrington has two sharp bends requiring traffic to slow to a regulated 40mph. Minor Roads include Church road and Lufkins Lanes leading to Thorrington and Gt. Bentley both of which are narrow and are not salted in extreme cold weather or snow. The B1029 at Thorrington Cross [2km] has a barrier controlled rail crossing with CCTV. The parish could be susceptible to knock affects from an incident outside the parish and does experience traffic diversions on a regular basis. In the event of a major transport accident, at the request of the emergency services, the Memorial Hall with its facilities to seat 50 with 12 tables and emergency catering with voluntary assistance could be arranged through the Parish Council for short term evacuation purposes, minor injury resting accompanied by medical attendance or as a forward control centre. There is no telephone connection available apart from a phone box outside. Parish halls in Gt. Bentley and Gt. Bromley should also be considered. No such Major Transport incident has occurred within the parish in the past 15 years.

Likelihood: Medium High [4]

Impact: Significant [4]

Risk Score: High [5]

2.10. Disruptive Industrial Action

Any disruptive industrial action would be initiated at a national or regional level. Advance publicity through the media will act as an early warning to this community. Individual judgements will be made to gather food and fuel from existing sources to stock pile in the short term. There is no gas pipe supply to the parish which relies on electricity, bottle gas and oil for heating. Access to food supplies will rely on road transport. Shops are available between 2-4km distances with limited footways. The impact will be significant particularly to the elderly or infirm if the disruption is long term. In a long term emergency the Memorial Hall can be used through the parish council for the preparation of hot meals for up to 50 local people daily provided that the hall can be staffed with volunteers and supplied with ready meals or fresh produce. Local people can be advised through the parish council on what is available and when. Advice on storing fuel will be received through the media or by leaflets delivered. The parish council will assist with some distribution.

Likelihood: Medium [3]

Impact: Significant [4]

Risk: High [5]

2.11. Malicious Attack

The threat from a malicious attack will be a national threat and advance warning is likely to be received through media outlets. The community will then be alerted. The elderly who tend to watch television for longer will receive early warning to be vigilant and report concerns. Those members of the community who travel to work, which is the majority of the working population in the parish, will be expected to receive early warnings and advice en route or on arrival at work. At present an attack may be considered

to be possible but no likely. The parish councils response is likely to become proactive as the needs are identified and within its capabilities.

Likelihood: Moderate [3]

Impact: Significant [4]

Risk: Medium High [4]

3. Prevention and Planning

The Parish Council supports Tendring District Council in the prevention and planning for emergencies within the District. They have a policy and annual budget for training purposes for councillors and the parish clerk to attend courses relevant to this community. Councillors who wish to volunteer for training and exercises with the District Authority will be supported. The parish councillors and the Clerk regularly liaise with TDC, Tendring District Association of Local Councils and Essex Association of Local Councils. Tendring District Ward Councillors, Essex Police Representatives and Essex County Councillors regularly attend their council meetings. The parish council will support councillors volunteering to attend Rest Centre training and at the District Emergency Response Centre.

4. Response

The parish council will respond to all requests for assistance or support requested by the emergency services or the District Council within their capabilities and facilities available. Frating Parish Council has a supportive community which has responded and will continue to respond to those in need on a voluntary basis when called upon to assist.

5. Recovery

The parish council would be prepared for a restrained recovery in the event of a major emergency and would encourage the community to a patient return to normality. The spirit of this community is seen by the council at this time as resilient and supportive.

Volunteer community leadership led by the parish council can be made available if called upon when the cause seen to be essential.

6. Self Help

The parish council has divided the residential properties into sectors for the purposes of the distribution of information to the occupiers and councillors regularly deliver to premises personally. Information on self help is often delivered direct by councillors and they contribute collectively to the parish magazine which is delivered monthly on request and to all premises twice a year. The self help information given is often part of the cascading process received from ECC, TDC and the Police Service. Self help is also received in the parish direct from other partners such as the social, health and voluntary services. The local doctors' surgery distributes self help information and contributes articles in each parish magazine giving advanced notice of necessary immunisation against diseases. Self help advice is also received from the local chemist where consultation appointments can also be made.

7. Business Survival

The parish council has in place a risk assessment within its annual governance in hard copy which includes all working practices with risk ratings and control measures. It is reviewed annually and stored at two locations 4km apart.

8. List of Contact Numbers

Terence J. Cuthbert, Chairman, Frating Parish Council. Tel. 01206 250977

Paula Bland Vice Chairman Frating Parish Council Tel. 01206 257451

Kay English, Parish Clerk, Frating Parish Council. Tel 07702169070

Email: clerk@fratingparishcouncil.gov.uk

Affinity Water. Tel. 0845 148 9299 [Emergency], 0845 148 9288 [Enquiries]

Anglian Water. Tel 0800 77 1881 [Reporting Leakage], 08457 919155 [Enquiries]

East of England Ambulance Service. Tel. 999 [Emergency], 0845 601 3733 [Enquiries]

Environment Agency. Tel. 0800 807060 [Incident Hotline], 0845 9881188 [Floodline], 03708 506506 [Enquiries]

Essex County Council. Tel. 08457 430 430 or 01245 430 430

Essex County Fire and Rescue Service. Tel. 999 [Emergency], 01376 576 000 [Enquiries]

Essex Police. Tel. 999 [Emergency]. 101 [Non Emergency]

Maritime and Coastal Services. Tel. 999 [Emergency], 01255675518 [Enquiries]

National Grid- Gas. Tel. 0800 111 999 [Emergency]

National Grid - Electricity. Tel. 0800 40 40 90 [Emergency]

Tendring District Council. Careline Tel. 01255 222022 [Emergency], Out of Hours

Mon-Thurs. 08.45 – 1715 Tel. 01245 686868

Fri. 0845 – 1615 Tel. 01245 686868

Appendix B

Frating Map, Flood Map, Surface Water Map

Appendix C

Heatwave Plan for England 2014 (supplied by NHS)

Appendix D

Flood Plan (supplied by TDC)

Appendix E

Severe Weather Plan (supplied by Met. Office)

Appendix F

TDC Cold Weather Planning (linked to National Plan)

Appendix G

Grab Bag Contents