



FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

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MINUTES of the FRATING PARISH COUNCIL MEETING held at the Memorial Hall on Monday 2nd March 2026 at 19:30hrs.

Present: Cllr Terry Cuthbert (Chairman)
Cllr Paula Bland (Vice Chairman)
Cllr Jean Hynes
Cllr Sally Potter
Kay English, Clerk to the Council

Also present:
5 members of the public

02.26.122 APOLOGIES FOR ABSENCE

There were no apologies.

02.26.123 DISCLOSURE OF INTERESTS

It was **RESOLVED**: That members would raise relevant disclosures of interest at applicable agenda item.

02.26.124 PUBLIC QUESTIONS

Question 1: A member of the public complained about dog fouling.

Answer: There was a "No Dog Fouling" sign located on the gate at the entrance of the walkway through to Tokely Road Estate. There was a spare sign that could also be put up in the same area, which the Chairman would arrange. The situation would be kept under review.

Question 2: Tendring District Council's (TDC) Local Plan Review: concern was raised about the lack of infrastructure to support the housing growth.

Answer: A planning briefing would be held at 5.30pm on Friday 6th March 2026 at the Memorial Hall. The Director of Planning & Community would be giving a presentation on the Local Plan Review as it pertained to Frating and Great Bentley. Residents were invited to attend the briefing to hear about the proposals including the Garden Village and required infrastructure.

Question 3: Frating Planning Applications on the TDC Planning Portal: The Paddocks.

Answer: Clarification was provided on the proposal to build 17 dwellings, which would replace the existing bungalow. This was in the Parish of Great Bentley (in the Frating settlement area).

Statement by member of the public: The Bentley Carnival would be taking place on 27th June 2026 with a different procession route than in previous years.

02.26.125 MINUTES

Members RECEIVED and CONSIDERED the draft Minutes of the Frating Parish Council (FPC) meeting held on 2nd February 2026 (Appendix A)

It was **RESOLVED**: That the Minutes of the meeting held on Monday 2nd February 2026 be **APPROVED** and signed by the Chairman subject to amendment to minute: 02.26.113 (iii) to read TDLAC.

02.26.126 MATTERS PENDING

Members RECEIVED and CONSIDERED a list of the Parish Council's current outstanding actions as outlined in Appendix B.

Thorrington Church: a Bluebell Open Garden event would take place on 25th & 26th April 2025 from 10am to 4pm. Admission was £2 or £1 for under-16s. Volunteers were needed to support the event; details would be publicised through leaflet distribution.

It was RESOLVED: that the Matters Pending be **NOTED**.

02.26.127 REPRESENTATIVES' REPORTS

- i. Cllr Carlo Guglielmi (ECC) was not in attendance, but his report was circulated prior to the meeting.
- ii. Cllr Aimee Keteca (District Council) gave her apologies for the meeting.

It was noted that Essex County Council would be entering into the pre-election period (purdah) in the coming weeks, which would restrict communications.

- iii. Cllr Bland reported that the national campaign: The Great Spring Clean would take place from 13th March to 23rd March 2026. A litter picking event would be arranged in Frating with residents encouraged to get involved.

It was RESOLVED: that the representatives report be **NOTED**.

02.26.128 CHAIRPERSON'S REPORT

- i. MAG 010: A resident had complained about blocked drains in Bromley Road. There was also a report of surface water near the pumping station. This would be raised at the next meeting with Anglia Water.
- ii. TDC Pride of Tendring Awards 2026: an update on the Awards ceremony was given at which TDC acknowledged outstanding volunteering work.
- iii. Highway potholes/failing manhole covers: reports on highway defects were increasing, which would be kept under review.

At this point, the Chairman noted that:

- A leaflet on the TDC changes to Waste Collection due to take place in October 2026 had been circulated to residents although there was a query regarding the accuracy of the information in relation to garden waste.
- The TDC grant for window replacement, Memorial Hall, was granted and works were expected to commence in the next few months.
- Both Cllr Cuthbert and Cllr Bland attended a NALC webinar on how to attract younger applicants for the role of Councillor. The course, whilst beneficial, was aimed at larger parish and town councils.

It was RESOLVED: That the Chairman's report be **NOTED**

02.26.129 CLERK'S REPORT

The Clerk reported that her CiLCA training had commenced. There was an additional 6 hours of working hours in January 2026.

It was RESOLVED: That the Clerk's report be **NOTED**.

02.26.130 PLANNING & ENVIRONMENT

- i. TDC Planning Update: Local Plan Review

An update on the Local Plan Review was given to the Parish Council on 11th February 2026 by the TDC Director of Planning & Community. Notes of the meeting were outlined in Appendix D and added to the FPC website.

- ii. Planning Applications:

There were no planning applications.

iii. Planning Decisions:

There were two planning decisions (deemed consent) for the installation of fixed line broadband apparatus near Gordon House, Main Road. A further (third) installation by BT Open Rach in Haggars Lane was also granted. All installations would utilise existing poles.

It was **RESOLVED**: that the planning decisions be **NOTED**.

iv.Planning Appeals

There were no planning appeals.

v.Vehicle-activated sign (VAS) reports for February 2026: The number of vehicles exceeding the speed limit remained consistent at around 5%. The situation would be kept under review.

It was RESOLVED: that the report as outlined in Appendix D be noted.

02.26.131 FINANCE

i.Schedule of Payments and Receipts 01.02.26 – 28.02.26

It was RESOLVED: that the schedule of payments and receipts outlined in Appendix E be **APPROVED**.

ii.Schedule of Invoices for payment in February 2026 was circulated prior to the meeting.

It was RESOLVED: that the schedule of invoices as presented by the Clerk be **APPROVED**.

02.26.132 GOVERNANCE

Notice of Co-Option: the Clerk confirmed that TDC had confirmed that all casual vacancies should be filled by co-option. Ways of attracting applicants was discussed noting that there was a Local Government Association (LGA) Toolkit that provided guidance to parish and town councils on steps that could be taken to attract more interest in the role.

It was RESOLVED: that the council vacancies be **NOTED** and the Clerk would provide further information on the LGA Toolkit at the next FPC meeting.

02.26.133 COMMUNITY, LEISURE & FACILITIES

i. FPC Newsletter:

The Clerk referred to the Parish Newsletter (spring edition) that was circulated recently. The content included reference to the Local Plan Consultation, councillor vacancies and fireworks' disturbance. Members were asked to consider if further newsletters on a seasonal basis should be introduced noting that it could strengthen community engagement.

It was RESOLVED: that a seasonal edition of a Parish Newsletter be produced to include items of interest to the residents; next edition would be summer 2026.

ii. Closed Churchyard

The project was nearing completion with FPC scheduled to assume responsibility for the open space on 1st April 2026. TDC had provided written confirmation of this arrangement, which would be formally acknowledged by the Clerk. Prior to the handover, TDC was expected to supply a maintenance schedule along with other relevant information. TDC would be invoiced for the S106 monies.

It was RESOLVED: that the current position regarding the closed Churchyard be **NOTED** and transfer to FPC takes place on 1st April 2026 with the Clerk raising an invoice for the release of TDC S106 monies.

02.26.134 ITEMS FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Items for inclusion on the agenda for the next meeting should be referred to the Clerk.

02.26.135 DATE OF THE NEXT PARISH COUNCIL MEETING

The next Parish Council meeting was scheduled to take place on Monday 13th April 2026 at 19:30hrs at Frating Memorial Hall.

The meeting closed 20:05 hours.

Signed..... Date.....