



FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

Email: clerk@fratingparishcouncil.gov.uk

Website: www.fratingparishcouncil.gov.uk

MINUTES of the FRATING PARISH COUNCIL MEETING held at the Memorial Hall on Monday 14th July 2025 at 19:30hrs.

Present: Cllr Paula Bland (Vice Chairman)
Cllr Veronica Morris
Cllr Sally Potter
Kay English, Clerk to the Council

Cllr Aimee Keteca, District Council Tendring
Essex Police Acting Police Sergeant Bowers & Police Constable Bush
There were no Members of the Public

07.25.37 APOLOGIES FOR ABSENCE

Apologies for absence were RECEIVED and ACCEPTED from: Cllr Terry Cuthbert (Chairman); Cllr Terri Philp; Cllr Jean Hynes; Cllr Carlo Guglielmi, County Councillor for Tendring Rural West.

07.25.38 DISCLOSURE OF INTERESTS

It was **RESOLVED**: That members would raise relevant disclosures of interest at applicable agenda item.

07.25.39 PUBLIC QUESTIONS

There were no members of the public present at the meeting, and no public questions raised.

Speeding vehicles was discussed with Essex Police Officers Acting Sergeant Bowers and Constable Bush. Requests were made for more police visibility and action, especially on Wednesday evenings when traffic increases due to a Great Bentley event. Police suggested measures such as speed checks, coordinated enforcement operations, and using CCTV or dashcam footage to capture dangerous driving. The Extra Eyes Safer Essex Roads Partnership, which encouraged the reporting of dangerous driving, was mentioned.¹

The Police were offered the use of the Hall's car park as a location for observation and visual deterrence. The Clerk would provide information about the car park's availability to the Police. Consideration would be given to conducting a speed check or police operation in Frating, with Acting Sergeant Bowers to follow up with the Clerk. The Police departed the meeting at 20:00 hours. It was **RESOLVED** that the Clerk would provide information on the availability of the Hall's car park to the Police and speed checks and/or police operation in Frating would be considered.

06.25.40 MINUTES

Members RECEIVED and CONSIDERED the draft Minutes of the Frating Parish Council (FPC) meeting held on 2nd June 2025.

It was **RESOLVED**: That the Minutes of the meeting held on Monday 2nd June 2025 be approved and signed by the Vice-Chairman.

¹ [Extra Eyes - saferessexroads.org](http://ExtraEyes-saferessexroads.org)

07.25.41 MATTERS PENDING

Members RECEIVED and CONSIDERED a list of Parish Council's current outstanding actions. An update on some of the outstanding actions was given:

- i. Planning & Environment: Cllr Morris recommended that proposals for capital projects be made accessible to residents and subsequently presented at a forthcoming Council meeting for review. The Clerk would provide an overview of available funding, factoring in existing financial commitments and risk management considerations.
- ii. VAS/Road Safety: Cllr Morris and the Clerk have scheduled a meeting for 6 August 2025.
- iii. MAG10 Surface Water: Cllr Bland reported that a meeting was scheduled for 17th July 2025. Cllr Cuthbert would be attending.

At this juncture, flooding in Frating was discussed, with Cllr Keteca highlighting recent issues at the Kings Arms Public House and sharing photos. Cllr Bland outlined the village's flooding history and FPC's efforts, noting that the Kings Arms had not recently contacted the Parish Council. Residents and businesses affected by flooding were encouraged to inform FPC for proper reporting, as well as to contact Anglia Water and Essex Highways for gully cleaning. It was also noted that the Bromley Road pumping station could not handle excessive water, worsening the situation.

- i.v. Cllrs Cuthbert, Bland and Potter met with Tendring District Council (TDC) to outline work required before the churchyard transfer. The work was planned for the autumn; S106 funding would be pursued for on-going maintenance.
- v. Civility & Respect Pledge: The Clerk reported that the process was completed and that FPC had received a Certificate of Confirmation. It was noted that EALC offers a comprehensive training programme, although the Clerk had also requested further information about additional training opportunities from the TDC Monitoring Officer.
- vi. DPI Forms: Cllr Bland submitted an updated form due to changed circumstances. Cllr Morris will give an amendment form to the Clerk at the earliest opportunity.

It was RESOLVED: That Matters Pending be noted.

07.25.42 REPRESENTATIVES' REPORTS

- i. Cllr Carlo Guglielmi (ECC) submitted a report that was circulated in advance of the meeting and provided an update on Local Government Reform.
- ii. Cllr Aimee Keteca (TDC) raised recent flooding at the Kings Arms Public House, which was addressed under Minute 07.25.41 Matters Pending: MAG10 Surface Water. Cllr Keteca also mentioned that more information on Local Government Reform would be available after a ECC meeting in September 2025.
- iii. Cllr Bland provided an update on Transfer of Churchyard, which was addressed under Minute 07.25.41 Matters Pending.

It was **RESOLVED:** That the representatives reports be noted.

07.25.43 CHAIRPERSON'S REPORT

Cllr Bland gave the following update as Vice Chairman chairing the meeting:

- i. First Aid Training: Positive feedback was received on the CPR and defibrillator training held on 26th June 2025. Thanks were extended to Cllr Peter Harry & Steve Houston of Great Bentley Parish Council. FPC agreed to donate £100 in recognition of their time and effort. Proposed by Cllr Morris, seconded by Cllr Bland.
- ii. Frating Park Footpath (Drop Kerb): Councillor Guglielmi reported that funding for the footpath would not be available because of a change in Central Government policy. Cllr Keteca agreed to follow up with Cllr Guglielmi for additional clarification regarding the rationale behind this decision.
- ii. Bus Service 76x was withdrawn for unknown reasons; further enquiries would be made and escalated by the Clerk if necessary.
- iii. Devolution & Local Government Reform: an update was provided under Minute 07.25.42 Representatives' Reports.
- iv. District Commander Chief Inspector Stuart Austin: A Meet & Greet session would take place on 21st July 2025 and an invitation to attend was extended to all Cllrs.

It was RESOLVED: That the Chairman's report provided by Cllr Bland be noted.

07.25.44 CLERK'S REPORT

i. The Clerk worked an additional 16 hours in May 2025 due to End of Year Audit, Closing of Accounts, AGAR preparation and course attendance (Standing Orders: 20/05/25).

It was **RESOLVED**: That the additional hours be noted and agreed.

ii. The Clerk reported that the FPC laptop was under repair due to technical issues and may need to be replaced.

It was **RESOLVED**: That the status of the Clerk's laptop be noted.

07.25.45 PLANNING & ENVIRONMENT

i. Planning Applications Received:

None received.

ii. Planning Determinations:

25/00431/FULH Cedar Hall (Appendix C).

No comments were made on the determination.

25/00485/FUL Holly Farm (Appendix D)

Concrete spoil was observed placed in the wooded nature area, potentially for use as hard core. The situation would be monitored

iii. Planning Appeals:

None received.

It was **RESOLVED**: that the Planning Determinations be noted.

iv. Vehicle-Activated Sign report (Appendix E): In May 2025, 4.8% of vehicles were recorded traveling over 40mph. The Clerk reported technical issues with data extraction for June 2025; this would be reported to ElanCity.

It was **RESOLVED**: That the reports on the VAS data be noted.

07.25.46 FINANCE

i. Schedule of Payments and receipts 01.06.25 – 30.06.26 (Appendix F)

It was **RESOLVED**: that the schedule of payments and receipts be noted and agreed.

ii. Schedule of Invoices (circulated prior to the meeting)

It was **RESOLVED**: that the schedule of invoices as presented by the Clerk be agreed.

iii. Street Lighting: The Clerk reported on unpaid electricity invoices (09/23–05/25). SSE had reduced the outstanding balance by £1250, which would be applied to the next invoice.

It was **RESOLVED**: that the position be noted.

07.25.47 GOVERNANCE

i. TDC Overview & Scrutiny Committee: Work Programme 2025/26. Requests for items to be included in the Programme have been received.

RESOLVED: The Clerk would propose adding a review of planning processes and decision-making, prompted by inconsistencies with Frating applications.

ii. Civility & Respect Pledge: this item was addressed under Minute 07.25.41 Matters Pending. Pledge.

07.25.48 ITEMS FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Items for inclusion on the agenda for the next meeting should be referred to the Clerk.

07.25.49 DATE OF THE NEXT PARISH COUNCIL MEETING

The next Parish Council meeting was scheduled to take place on Monday 1st September 2025 at 19:30hrs at Frating Memorial Hall.

07.25.50 EXCLUSION OF PUBLIC & PRESS (FPC Standing Order 3(d))

There were no members of the public present at the meeting. The Clerk left the meeting prior to discussions taking place.

07.25.51 CLERK'S PROBATION & CONTRACT OF EMPLOYMENT

It was **RESOLVED**: that the Clerk be offered a permanent contract of employment for 21 hours with a review date of October 2025.

The meeting closed at 20:50 hours.

Signed..... Date.....