

FRATING PARISH COUNCIL

Parish Council Meeting

Notice of emergency items for approval/update via email for the 12th April 2021

Councillors are requested to consider the items in the e-mailed agenda below and respond as soon as possible.

EMAILED AGENDA

If a Councillor agrees to accept the below please state this in full in your e-mail to the Clerk: i.e. I agree that the Minutes are a true and accurate reflection of the meeting of the 1st March 2021. I agree that the payments are in order for goods, services and staff, these can be processed as set out.

For the other items please respond **AGREE**, **DISAGREE** or **write a response** where required.

Please state your responses in a different colour.

If a Councillor has a query about an item, please contact the Clerk and Chairman.

04.21.413 Minutes of 1st March 2021 – Councillors to consider and approve minutes.

04.21.414 Updates

- i) Speed survey along A133, this has now been arranged for 6/8 weeks' time.
- ii) Flooding (January/February 2021), still awaiting an update from ECC and Anglian Water
- iii) Loose chippings on the footpath along the A133, someone from ECC came to inspect but didn't see an issue, it will be reported again with photo evidence.

04.21.415 Annual Report

Councillors to review draft and confirm approval. Once approved the Clerk will add to the website and social media.

04.21.416 Planning

- i) 21/00137/FUL | Proposed change of use to campsite, including conversion of outbuilding to shower and toilet block. | White Gates Clacton Road Frating Colchester Essex CO7 7DG
- ii) 21/00186/FUL | Erection of warehouse extension, loading bay extension, HGV wash, service yard extension and ancillary works | Crossways Centre Frating Road Great Bromley Colchester Essex CO7 7JW

04.21.417 Payments for April 2021 – Councillors to consider and approve payments.

P/ment no.:	P/ment to:	Amount:	Council Ref.:
EP	T Cuthbert	£39.87	Chairman allowance
EP	M Salazar	£217.80	April salary
EP	M Salazar	£56.64	Expenses January – April 2021
EP	EALC	£179.74	Affiliation fees for 2021/22
D/D	EON (H198C2EB8C)	£38.02	Electricity – PC owned street lights

04.21.418 Internal auditor

i) Council to confirm if they approve of Heather Heelis (Heelis & Lodge same auditor as last year) as the internal auditor for the current financial year 2020-2021, proposed date 11th June 2021 (this date is subject to change due to Coronavirus restrictions, but will be within dates permitted for audit).

04.21.419 Review of Governance for 2020/21 Financial Internal Audit

Council to consider the Clerk carrying out the necessary review of documents; Risk Assessments, Code of Conduct, Asset Register and GDPR. (Standing Orders and Finance Regulations have been updated and approved in April 2020).

04.21.420 Volunteer litter picking

Council to consider request of providing equipment; hi-viz waistcoats, litter pickers, hoops for bin bags and recycled bin bags for volunteer litter pickers. TDC can provide equipment but it has to be returned when the litter pick has been carried out. A register of who has equipment would be put in place if the council agreed. Due to COVID no organised groups can litter pick only individual volunteers.

Financial approval required of up to £200.00 for set up.

04.21.421 Contractor renewal for grass cutting

Council to consider approving contractor Landscape Services for continuation of service for the next year.

04.21.422 District & County Councillor reports (previously circulated)

Michelle Salazar – Parish Clerk & Proper Officer – 06/04/2021