



FRATING PARISH COUNCIL

Clerk to the Council: Mrs. Jennifer Spear

Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07824 860 252

Email: fratingpc@hotmail.com

Website: [Home - Frating Parish Council \(e-voice.org.uk\)](http://Home - Frating Parish Council (e-voice.org.uk))

Minutes of the Full Parish Council meeting held at the Memorial Hall, Main Road, Frating CO7 7DJ on Monday 07th March 2021 at 7:30 p.m.

Present: Cllr Terry Cuthbert (Chair) Cllr Paula Bland (Deputy Chair)
Cllr Reginald Mogg Cllr Terri Philp

In Attendance: Mrs J Spear (Clerk), Cllr Lynda McWilliams, Cllr Guglielmi and 1 member of the

03.22.515 To receive and approve any Apologies for Absence

None received

03.22.516 To receive any Declarations of Interest

None Received

03.22.517 Co option of New Cllr

Mrs Hynes attended the last council meeting and has briefly discussed becoming a parish councillor. All in favour of agreeing to accept Jean Hynes as a councillor.

03.22.518 Minutes of the 7th February 2022 meeting to be approved and signed

Resolved that the minutes of the Parish Council meeting held on 7th February 2022 to be approved as a correct record and signed by the chair.

03.22.519 Public Participation session relating to items on the Agenda

No items raised.

03.22.520 Reports from Essex Police

Clerk advised that there have been reported incidents in neighbouring villages of thefts from Oil tanks and also from outbuildings such as sheds of power tools etc.

03.22.521 Reports from the District and County Councils – circulated prior to the meeting

Cllr McWilliams advised that she has received some funding for her ward villages to go towards any Platinum Jubilee celebrations and that we can apply to her for this if we are to plan anything.

Cllr Guglielmi advised that he has chased the burned down bus stop to ask why the repair has not been made as it was scheduled for January, he will update us as soon as he hears anything. Discussed the signage review that FPC have planned to undertake for the signs in the village, Cllr Guglielmi advised that there is no budget to replace signs outside a 30mph limit but if there are some in a 30mph limit these are the ones that can be pushed for, including any that may be in an area that is dangerous. Cllr Guglielmi advised that it may be an idea to get the actual Highways painted in these areas which will be able to happen quicker than the signs. The central keep left signs have been knocked over, outside on the main road there were lorries going to Essex University delivering large lorries, Cllr Cuthbert reported that the lorries were driving over these in the middle of the road,

including sending a video of the lorry with the registration and the reply was that they have permission to use the road. Cllr Guglielmi has asked for Cllr Cuthbert to send over this video and he will try to pursue the company to pay for the damage.

Cllr Guglielmi discussed about the speeding through the village and advised about adding lines on the road to reduce the speed, Cllr McWilliams advised that in Great Bentley they have just had this done and it has made a difference to the speed in most areas.

03.22.522 Reports from other committees and representatives

Meeting at the Neighbourhood watch with the new chair – no decisions were made. Litter picking was a hot topic that was discussed, Cllr McWilliams advised that TDC will supply litter pickers and hoops to community groups. The next meeting will be held in May.

Fratings resident centarian has passed away, the council has resolved to send condolences and Cllr Cuthbert would like to attend the funeral.

02.22.523 To consider the following planning applications:

None

03.22.524 Planning Decisions

None

03.22.525 Palletplus Update

Cllr McWilliams and Cllr Guglielmi confirmed that the application is not on the agenda for the next planning meeting. Cllr Cuthbert advised that we have written to the head of planning Gary Guiver who did reply and advise he would come back to us back in January but he has not come back to us.

Clerk will chase Gary Guiver for a response.

Cllr Cuthbert advised Cllr Guglielmi about the working outside of the hours they have permission for (7am – 7pm Mon – Fri and 7am – 1pm Sat) by their own admission they work longer hours than this. Cllr Guglielmi will forward the details of a new contact at planning at TDC to Cllr McWilliams for her to contact to find out about when this is going back to committee, advised that enforcement needs to be in action. He knows that there are lots of enforcement issues all over the district and these are not being followed up, and is pushing for more enforcement across the district.

03.22.526 To Discuss renewing the Parish Councils membership to the RCCE

Resolved All in favour to renew the membership. Clerk will action.

03.22.527 To be advised that there are now Rapid Deployment CCTV Cameras available

The council know they are available and the cost in case they are needed for any problematic areas that are not covered by CCTV.

03.22.528 To Discuss the Memorial Day Plans

This year the Memorial Hall is 100 years old on the 24th September 2022, the council are going to have a service to rededicate the hall with the vicar, rather than with The Platinum Jubilee Celebrations.

Resolved – The council will get together with the Village Hall Committee to discuss the plans for this rededication.

03.22.529 Footpaths

Footpath Number 2 still needs to be put back into place by the farmer after being ploughed. Cllr Cuthbert has reported this and will keep an eye on it.

03.22.530 Chairman Report

a) Lufkins Farm

Cllr Cuthbert advised that the bunged wall is still blocking the footpath (from the first application), which they agreed to remove in July last year– this has now been 5 years of the blocked footpath and right of way. Cllr Guglielmi has requested for us to send over the details of this to find out why this footpath (number 4) has not yet been unblocked.

In regards to the second application the decision is not going to be made until at least the summer and it is in the very early stages of information gathering for the application. As soon as there is a decision Cllr Guglielmi will advise us.

b) Fence behind the noticeboard

Reported this to Ian Taylor.

c) Tree on Footpath

Reported this to Ian Taylor who will get this sorted,

03.22.531 Clerks Report

- a) Landscape Services are not refunding the double payment, instead they will carry out the first cut, invoice us and then allocate that payment to that invoice.
- b) New Battery for the defib machine has been ordered and has arrived.
- c) Age concern donation in December 2020 was not made to them, but FPC did make a donation this year.
- d) A&J lighting services have agreed to refund the double payment that was also made to them in the last financial year,
- e) Clerk applied for the VAT refund from 2018 – 19, 2019 – 20 and 2020 – 21, we are due to get back £818.29.
- f) Clerk has done 6 hours of overtime in February to be paid at the end of March.
- g) The asset Register still needs to be checked and updated for year end and also the noticeboard needs looking into.
- h) The website has been fully updated with all the minutes and agendas for the last year, along with the ECC and District council reports
- i) The clerk is now able to access Facebook and is using it to grow and help the awareness of the Parish Council online.

03.22.530 To discuss the possibility of installing a VAS Sign

The clerk sent across information of the different kinds of VAS signs available, the council need to decide where a VAS sign would be positioned to make the most of installing such an expensive piece of equipment.

Resolved The cllrs will re-look at the information and will have a look at the roads to decide on the best location for a possible VAS sign, and will add to the next agenda.

03.22.531 To Discuss the possibility of a speedwatch

Cllr Philps has advised that she has a group of people who are interested in forming a speedwatch.

Resolved Cllr Philps will speak to them and confirm and the clerk will look into how we form a speedwatch, to be added to the next agenda.

03.22.532 To Discuss arranging a full signage review of Frating

Resolved – Clerk will meet with Cllr Cuthbert and will conduct the review before the next meeting and will then forward this onto Cllr Guglielmi.

03.22.535 Finance

As at 23rd February 2022 there was a total of £25,164.90 in both bank accounts.

a) To receive the monthly finance reports and approve monthly bank reconciliation figures from February 2022

Resolved – Chair signed the bank reconciliation as a true reflection of the money in the bank accounts.

Cllr Mogg has been looking through the bank statements with the payments and receipts for the previous years as the previous years have not reconciled up, there was adjustments needed to take into account for the £200 Age concern payment not made, the extra £45 that was made to A&J lighting and an £0.09p from 2018/19. We will need to change the AGAR to reflect this when we fill this out. The bank accounts and cash book match up fully with the scribe reconciliations.

b) To approve new payments in accordance with the 2021/22 budget

<u>Payee</u>	<u>Net £</u>	<u>VAT£</u>	<u>Gross £</u>	<u>Description</u>
Jennifer Spear	£270.70	£0.00	£270.70	Clerk Salary
Jennifer Spear	£5.97	£0.00	£5.97	Clerk Expenses
Terry Cuthbert	£34.27	£0.00	£34.27	Chairmans Allowance
ICO	£35.00	£0.00	£35.00	Information Commission
A&J Lighting	£37.50	£7.50	£37.50	Quarterly Maintenance
Wel Medical	£203.95	£40.79	£244.74	Defib Batteries
EALC	£35.00	£0.00	£35.00	Training
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	£657.39	£48.29	£698.18	

Resolved – All payments agreed – Cllr Philps proposed and Cllr Mogg seconded.

c) Receipts

£200.00 refund from Essex & Herts Air Ambulance

£45 refund from A&J Lighting

d) NALC Pay Scales have been agreed for 2021 To discuss the new pay scale as is applicable to the clerk

Resolved – All in favour of adopting the new pay scale as advised, back paid to the start date of 7th December. Clerk will arrange the payment and add to next months payment list.

e) To discuss adding a debit card onto the bank account

Clerk advised that adding a debit card to the bank account is no longer available but that he council needs to have a payment system available for emergency purchases and also purchases that are needed to be made by the clerk where an invoicing system is not available. The council questioned how a credit card could be safely used to limit the risk of financial misuse. The clerk advised that the credit card would be kept in a locked cabinet (as is the current debit card) and the credit card statements would be reconciled each month the same as the bank statements so the council will be able to see all financial transactions.

Resolved – Council all in favour of adding a credit card for council use. Clerk will arrange.

03.22.536 To Discuss the three quotes for the tree Surgeon:

a) £450

b) 648

c) 936

Details forwarded to the Cllrs previously

Resolved The council voted to go with quote B. The clerk will contact the tree surgeons and arrange for the work to be carried out ASAP.

03.22.537 To consider whether items resolutions from the meeting have had an impact on the councils carbon footprint and climate change.
None at this time.

03.22.538 Items from the councillors to be added to the next meeting

- VAS Sign
- Speedwatch
- Memorial Day
- End of year accounts

03.22.539 To note the date and time of the next meeting

Resolved Monday 4th April 2022