



FRATING PARISH COUNCIL

Clerk to the Council: Mrs. Jennifer Spear

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Minutes of the Parish Council meeting held at the Memorial Hall, Main Road, Frating CO7 7DJ on Monday 04th July 2022 at 7:30 p.m.

Present: Cllr Terry Cuthbert (Chair) Cllr Paula Bland (Deputy Chair)
Cllr T Philps Cllr R Mogg

In Attendance: Mrs J Spear (Clerk), Cllr Lynda McWilliams and 4 members of the public.

07.22.67 To receive and approve any Apologies for Absence

Cllr Hynes sent her apologies these were accepted by the council.

07.22.68 To receive any Declarations of Interest

None declared

07.22.69 Minutes of the 06th June 2022 meeting to be approved and signed

It was agreed that the minutes of the Parish Council meeting held on 9th May 2022 were approved as a correct record, proposed by Cllr Bland and seconded by Cllr Philps, signed by the Chair.

07.22.70 Public Participation session relating to items on the Agenda

a) Mrs Underwood from Tokely road advised that she has had enough of the children at the park kicking the ball repeatedly over the fence that has been put up and it hitting her car. She has been in contact previously with TDC (it took 8 years to put the fence extension up) and she has not been getting anywhere. Mrs Underwood has provided Frating Parish Council with copies of her email chains to show this. Also the fence is now in a very poor state of repair and is damaged in lots of places which is a health and Safety issue.

The second issue is the lack of road markings that are on the road outside Mrs Underwood's property, since the completion of the new estate the cars speed up and do not give way to other vehicles and this could lead to an accident on the road.

Cllr Cuthbert proposed to move Agenda item 07.22.74 to be discussed now, all in favour.

Resolved the clerk will contact Ian Taylor at Tendring District Council to find out the details about the park and how we can support the resident.

Resolved the clerk will contact PCSO Paul Beer about the traffic on Tokely road, the Parish Council have received another complaint about parking on Tokely Road after the agenda was written, but it falls in line with this one.

b) New residents from Haggar Lane have requested if there is any possibility of their being an allotment in Frating. The council advised that at the moment Frating do not have any land suitable but will look into it.

The clerk will look into options for land in the parish that this may be possible and report back at the next meeting.

07.22.71 Reports from Essex Police

There has been a break in of a property in Tokely Road, this has been noted by the council and they will continue to keep an eye on the police reports.

07.22.72 Reports from the District and County Councils

At the time of the meeting the report for Essex County Council has not been received, Cllr McWilliams handed out her District report, these will be put on Frating Parish Councils website.

07.22.73 Reports from other committees and representatives

a) **Neighbourhood Watch** – there has not been another meeting.

c) **TDALC – the next meeting is scheduled for 27th July 2022**

07.22.74 To discuss Tokely Road resident Complaint

Discussed above under item 77.22.70

7.22.75 To consider the following planning applications:

[22/00976/FULHH –](#)

3 Council Houses, Bromley Road, Frating, Colchester CO7 7DP

Proposed siting of a movable annexe in the rear garden of the clients home for the purposes of creating an Air BnB.

Resolved – The council do not object to the application but raise some questions, it seems that the block plan that has been submitted is an outdated one as it does not include the extension that has been done on the property already. Also the resident already runs a hairdressing business on site and has 3 cars of their own – with more when clients are there, where will the car be parked for anyone staying at the air b'n'b? As the road cannot be parked on. There are already issue with customers parking on double yellow lines outside The Frating Pool at Fieldfayre opposite. The clerk will add these comment to the planning application

[21/01523/FUL](#)

Land adjacent Cliphedge Farm, Harwich Road, Little Bentley

Erection of 6 buildings to serve as Class E use (including offices, financial, professional and medical services) which will amount to 3,016sqm of floorspace, including a vehicular access from Harwich Road, and stopping up of existing accesses.

Resolved – The council has no comment on this application.

07.22.76 Planning Decisions

None Received

07.22.77 To discuss the deadline coming up for the Crossways Expansion

Residents Against Crossways Expansion (RACE) have sent over a letter to the head of transportation and planning outlining the reasons why 30 years ago the traffic from the new estate could not come out onto the B1029 from a report made by Highways at the time of the proposal of the new estate to further add weight to the reasons why the planning application should be refused. Frating Parish Council also want to find out why the 6 month deadline of the extension to the planning decision has now come and gone.

Resolved – The clerk will also send a letter to the head of planning and transportation in full support of RACE's letter.

07.22.78 To Discuss the Memorial Day Plans

The medals have been received – the clerk brought one to show the members of the council. The letter has been written for the residents to contact the council, the clerk will print off.

There have been 4 sponsors from local businesses for the memorial book at a total of £650. Cllr Cuthbert and Cllr Mogg have visited the second printer who sent across a more competitive quote to discuss paper choices and print times.

There are going to be 2 meetings to try and pull the day together one on the 11th July at 14:00pm and another on the 14th at 19:00pm – Cllr Cuthbert will confirm these dates.

The Royal British legion needs to be chased to see if they will be able to attend.

07.22.79 Footpaths

Footpath number 4 is still an outstanding issue – Cllr Cuthbert will send over the pictures to the clerk for her to send over to the footpath officer.

Resolved – clerk will action

07.22.80 Chairman Report

Nothing to report as discussed during the other items on the agenda.

07.22.81 Clerks Report

a) Clerk has chased Cllr Guglielmi for the LHPR form for the VAS sign, the enforcement of the ditches, the traffic light request and the signage review.

b) The noticeboard is due to arrive by mid July – clerk has also arranged for it to be fitted by the same company that fit the noticeboard on behalf of Manningtree Town Council.

c) P3 claim has been put in by the clerk.

d) The AGAR has been submitted to PKF and all the associated documentation are in the noticeboard and on the website.

e) The clerk has booked Cllr Cuthbert and herself to go to the AGM at the EALC in September.

f) A letter has been written and posted to the occupiers of the properties adjacent to the Silver Birch Trees which are going to be cut anytime.

07.22.82 Planning Enforcement

a) Lanterns

The clerk received an answer to the complaint raised to planning enforcement, it stated that since the annex does not breach planning now – no planning breach was found. Even though the annex was built without the relevant planning permission and the Council raised this as an enforcement complaint when the build was happening.

b) New property next to Frating Park

This was reported to enforcement at the end of February, the clerk has chased with no response.

Resolved – To contact the new head of planning enforcement to ask for a resolution.

c) Lothlorian

This was reported to enforcement at the end of February, this one was logged under EC707 but no response was given, the clerk has subsequently chased this again and received with no response.

Resolved – To contact the new head of planning enforcement to ask for a resolution.

d) Morehams Hall

This was reported to enforcement at the end of February, the clerk has chased with no response.

Resolved – To contact the new head of planning enforcement to ask for a resolution.

e) One New Bungalow, Haggars Lane

This was reported to enforcement at the end of May, a response was due by the end of June, no response has been given, (even after being chased).

Resolved – To contact the new head of planning enforcement to ask for a resolution.

07.22.83 Finance

a) To review and receive monthly bank reconciliation figures.
As of 17th June 2022 there is a total of £26,030.17 in both bank accounts.

Resolved – That the June Bank reconciliation is correct and signed by the Chair.

b) To review the yearly Budget, with expenditure to date.
The clerk suggested that a budget is created for the memorial day expenditure and has added a £1000 budget to the yearly expenditure for the new noticeboard. Also a suggestion to ring fence some funds for the VAS signs that the council want to install. The clerks salary and expenditure is higher than budgeted for due to the overtime hours and the training that is being put in.
As at 29th June 2022 Frating Parish Council looks to go slightly over the yearly budget but there are funds in the savings account to cover this extra.

Resolved – that the clerk will add these budgeted items to the yearly budget before the November budget meeting.

c) To discuss and agree the new Parish Council Insurance – at a cost of £386.33.

Resolved – The clerk will arrange to take out this insurance.

d) To approve new payments in accordance with the 2022/23 budget.

As per attached payment list - a total of £1498.64 is to be paid.

Resolved – proposed by Cllr Mogg, seconded by Cllr Bland – all in favour – the clerk will action the payments.

e) Correction to last months payment list:

- voucher number 23 stationary – should have been £15.38 not £18.46 (clerk did not remove the VAT before splitting the cost with MTC)

- Voucher number 28 Insurance should be £386.33 not £260.68 (clerk had last years insurance documents not the renewal ones)

Resolved – These were accepted by the council and the amendments were signed by the chair.

f) Receipts

i) £100 cheque (donation for the Memorial book) from UK Construction Parts.

ii) £250 grant for the Jubilee Medals from TDC – Cllr Mcwilliams

iii) £2.08 bank interest

07.22.84 Items from the councillors to be added to the next meeting

- **Speedwatch Request**
- **The fence behind the bus stop is completely rotten**
- **Is there a possibility of taking over the mowing of the grass behind the noticeboard and also at the play park**

07.22.85 To note the date and time of the next meeting

Resolved – that the next meeting is to be held on Monday 5th September 2022 at 7:30pm

The chair closed the meeting at 21:05pm.

.....**signed****date**

