



FRATING PARISH COUNCIL

Clerk to the Council: Mrs. Jennifer Spear

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Minutes of the Parish Council Meeting held at the Memorial Hall, Main Road, Frating CO7 7DJ on Monday 03rd October 2022 at 7:30 p.m.

Present: Cllr Terry Cuthbert (Chair) Cllr Paula Bland (Deputy Chair)
Cllr R Mogg

In Attendance: Mrs J Spear (Clerk), Cllr Lynda McWilliams and 2 members of the public.

10.22.104 To receive and approve any Apologies for Absence

Apologies received from Cllr Hynes and Cllr Philp, these were accepted by the Council.

10.22.105 To receive any Declarations of Interest

None Declared

10.22.106 Minutes of the 05th September 2022 meeting to be approved and signed

Resolved - It was agreed that the minutes of the Parish Council meeting held on 5th September 2022 were approved as a correct record, signed by the Chair.

10.22.107 Public Participation session relating to items on the Agenda

John Bartington and his wife thanked to Frating Parish Council and the Frating Memorial Hall committee for the Centennial Celebration.

Also asked if the Memorial Hall have considered their future energy costs and is suggesting the possibility of installing a heat pump. Cllr Cuthbert advised that this is a question for the Memorial Hall Committee and will forward this onto them.

Mr Bartingdon also wanted to discuss the latest developments with the Palletplus application – Cllr Cuthbert proposed to move items 10.22.113 up the agenda to discuss now, **resolved**, all in favour to discuss now.

Cllr's Cuthbert, Mogg and Bland went to visit a company in Clacton (Dalau) who are wanting to relocate their Clacton based business to Frating on the field opposite TBS, this is in the early planning stages but they are also aware that Palletplus are looking into relocating onto the same site. Dalau are looking at taking approx. 5 acres and Palletplus a further 5-6 behind them. Which makes Palletplus's new planning application of 21/00186/FUL which is proposing to demolish the existing frontage at the crossways centre where they are currently sited. Which makes this a pointless exercise and application.

Resolved – All the council are in favour of objecting to this new planning application siting the above reasons, and with palletplus's own projected growth of 5% per year the current site will quickly be outgrown anyway.

Action – Clerk and

Cllr Cuthbert

10.22.108 Reports from Essex Police

PCSO Paul Beer has been out conducting speed checks and has sent a report to the council – however Frating Parish Council have requested that the checks are to be done at rush hour rather than a Sunday morning as that is when lots of the problems occur.

Action – Clerk

10.22.109 Reports from the District and County Councils

Circulated prior to the meeting and available on the Parish Council Website.

Cllr McWilliams discussed the appraisal that is going on about local conservation areas at the moment and that Great Bentley Green is on it.

Cllr Guglielmi has sent over a report advised Frating Parish Council that the new crossing scheme for the Main Road opposite Frating Park has now been given the go ahead, and so this should begin shortly, it includes widening of the footpaths, dropped kerbs and a crossing for the residents to better be able to get to the bus stop on the opposite side of the road.

Cllr Guglielmi also advised that he has been looking into the traffic light issue at the crossroads and there has been some movement.

10.22.110 Reports from other committees and representatives

a) Neighbourhood Watch

Cllr Philip is not at the meeting today – but the reports have been circulated prior to the meeting.

b) TDALC

Cllr Cuthbert and the clerk both attended this meeting, the Chair Frank Belgrove advised he would be going to the Highways panel the following day and raising issues that have come from the Parishes, such as the lack of signage and that they aren't being replaced due to low budgets. They did advise that there is a new point system being introduced for Highways schemes so that they budget is spent more fairly across the county. How it works at the moment means that larger schemes are being funded and then the smaller items (such as road signage) are left with no budget and then cannot be done.

Next month they are going to try to get a member of PFCC to attend to answer questions from the members.

c) EALC Annual Meeting

Cllr Cuthbert and the clerk both attended the day. The day began with the breakdown of what the EALC has achieved in the last year and a question answer session from the members. It was brought about the lack of communication from Essex County Council when the devolution scheme was stopped halfway through the year and participating parishes were not advised – which has led to a shortfall in some budgets. The general feeling was raised that Highways tends to ignore a lot of the issues faced by smaller parishes.

The PFCC were in attendance and all made presentations and were again available for a question answer session, which was very informative and they advised when we do have issues sometimes its better to take these to the top and for them to be fed down rather than contacting our local people on the ground.

10.22.111 To consider the following planning applications:

APPLICATION NO: [22/01442/FULHH](#)

PROPOSAL: Proposed erection of an extension and loft conversion. Erection of garage at the front of the property. First floor ceiling to be raised and entrance to the property changed. Side of property extended by half a metre.

LOCATION: Sunnyside Main Road Frating Colchester

Resolved – No comment

10.22.112 Planning Decisions

None Received

10.22.113 Palletplus Update

Discussed under section 10.22.107

10.22.114 Planning Enforcement

Cllr Cuthbert had a meeting with Tim Bloomfield and Matthew Ramsden from Tendring District Council's planning enforcement department, the sites in question were all visited.

a) New property next to Frating Park

Tom advised the owners that they need to put in a retrospective application for a change of use to the land as it has gone from agricultural to garden.

b) Lothlorian

This was visited but Frating Parish Council are awaiting the outcome.

Action – Clerk

c) Morehams Hall

Planning enforcement advised that the owners have to apply for a retrospective planning application for the work they have done at time of writing the minute this has not yet been received.

d) One New Bungalow, Haggars Lane

This was visited but Frating Parish Council are awaiting the outcome.

Action – Clerk

e) Cedar Hall

The owner of the property was asked why he had withdrawn his planning application when he is fact going ahead with the building on the application, he advised that TDC planning had advised him that he did not need planning permission which is why he had withdrawn it. Tim and Matthew were not convinced this is the case but are going back to check exactly what is going on, Frating Parish Council are awaiting the outcome.

Action – Clerk

f) Land adjacent to Valetta

At the time of visiting this site the area had been strimmed back so they didn't see an issue, but Cllr Cuthbert pointed out that the site is supposed to be planted up with wildflowers as per the planning agreement but that it has not been. They asked that as it was such a small area and they have now cut it back and keeping it short means that the pipe underneath is easily accessible, can this be left as it is. Frating Parish Council have resolved to keep in touch with Sanctuary homes to make sure they keep on top of the upkeep of the land.

10.22.115 To discuss the meeting with TDC reps about the play area

There is £142,000 in S106 money available to re-do the play area, plans were discussed and this has now been passed back to the team at TDC who will begin the process of the redesign. They have advised they will keep Frating Parish Council apprised of the project and for help with input. The approximate timeline is for completion next summer. It was also discussed that Frating Parish Council would take over the upkeep of the play area after completion, TDC were happy for this.

10.22.116 To discuss the meeting with TDC reps regarding the open spaces

There is £5900 available in S106 monies for the open spaces in Frating, Cllr Cuthbert discussed the lack of upkeep in Frating from TDC and they advised that they were only able to visit a few times a year and understand the work that is needed to bring this area up to scratch. They

advised it would be quicker for us to get quotes and instruct our own contractors then waiting for TDC to do it as their timeline is so long. We can then apply for the S106 money directly from TDC. Again Frating Parish Council can then take over the upkeep of the area from TDC once the work has been completed.

10.22.117 Footpaths

a) Footpath Number 4

Needs to be checked

b) Footpath 5 and 10

Number 5 has been returned back to a footpath – number 10 needs to be checked.

Footpath number 8 needs to be reported

Action – Cllr Cuthbert will walk the footpaths and feedback to the clerk

10.22.118 Chairman Report

- Some members of the council visited Dalau today as discussed above in the public participation session – the only extra item of note is that they want to be in their new premises by 2024.
- TBS have invited the council to view their new premises – it was agreed to set a date for week beginning 7th November when the clerk is back from holiday.
- The new Minerals and Waste plan has been released, in that they are looking for new sites for sand and gravel – the council will need to keep an eye out,

10.22.119 Clerks Report

- Clerk has begun her CiLca training, to be officially signed on in December and then for completion a year after that. There are 30 tasks to complete, the cost is £400 to the EALC and £600 to the SLCC. There is a bursary from the EALC for their part and this cost is also to be split.
- The annual lighting Maintenance has been carried out and no main faults have been reported, only cleaning was required.
- The forms have been returned for the license required for the VAS sign.

10.22.120 Centennial Report

a) To Discuss the purchase of a brass Plaque for the Bible Box

Resolved – All in agreement to purchase a plaque, clerk will get some prices and wording together.

Action- Clerk

b) To Discuss framing the original service with the 100 year service

Resolved – All in agreement to frame a side by side of the original service and this years service. Clerk will send the pictures over to Rob Butcher, Cllr Cuthbert will look into prices for framing.

Action Clerk and Cllr Cuthbert

10.22.121 Finance

a) To review and receive monthly bank reconciliation figures for September, as of 18th July there was a total of £23,260.30 in both accounts.

It needs to be noted that there is an extra £1.80 in the accounts as the clerk underpaid her expenses by this amount – this will be rectified when the clerk makes the payments this month.

Resolved – That the September Bank reconciliation is correct and signed by the Chair.

b) To discuss a donation to the Air Ambulance

Resolved – to defer this decision until the budget setting in December.

c) To approve new payments in accordance with the 2022/23 budget.

As per attached payment list - a total of £494.22

Resolved – proposed by Cllr Bland, seconded by Cllr Mogg – all in favour.

Action – Clerk

d) To discuss the total spend for the Centennial Celebration

Clerk advised that the total spend is £1388.58 and the total donations received is £209.41, Cllr Cuthbert and the Clerk will get together with the bank details and confirm the donations received in the Memorial Hall Committees accounts to work out the final cost.

Action – Clerk and Cllr Cuthbert

e) To discuss the possible implementation of a new website provider

The total cost to set up is £180, and the ongoing cost is £100 every 6 months in advance.

Resolved – All in agreement to move forward with this.

Action – Clerk

f) To discuss the possibility of a Coronation Celebration for budgeting purposes next year

Resolved – that an amount can be discussed to add into the budget for next year.

g) To discuss the amount of hours for the clerk – currently at 20 per month which works out at 4.33 per week – the clerk is proposing to move this to 5 per week an increase from 240 per year to 260, 21.6 per month.

The clerk advised that since taking on the role nearly a year ago, she has gone over the allocated hours every month so far, and that the council is adding on new projects all the time and these hours are needed.

Resolved – All in favour of this proposal. The clerk and chair signed a new Contract to reflect the hour change from next month.

Action – Clerk

h) Receipts –

Non Received

10.22.122 Items from the councillors to be added to the next meeting

- **Yearly Review for the clerk before the main meeting.**

10.22.123 To Discuss the date and time of the next meeting

Resolved – That the next meeting be held on 7th November 2022 at 7:30 at the memorial Hall. There will be a closed session at 7:00 for the Cllrs and the clerk only.

There being no further business the Chair closed the meeting at 21:14

.....signed.....date