



# FRATING PARISH COUNCIL

Clerk to the Council: Mrs. Jennifer Spear

Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07824 860 252

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## Minutes of the Annual Parish Council meeting held at the Memorial Hall, Main Road, Frating CO7 7DJ on Monday 03<sup>rd</sup> April 2023 at 7:30 p.m.

Present: Cllr T. Cuthbert (Chair) Cllr R. Mogg Cllr T. Philp  
Cllr P. Bland Cllr J. Hynes

In Attendance: Mrs J Spear (Clerk) and 4 members of the public.

### 04.23.01 To receive and approve any Apologies for Absence

None Received

### 04.23.02 To receive any Declarations of Interest

None declared at this time.

### 04.23.03 Minutes of the 6th of March 2023 meeting to be approved and signed.

**Resolved** - that the minutes of the Full Council Meeting held on the 6<sup>th</sup> March 2023 were these were a true record and signed by the Chair.

### 04.23.04 Chairmans Annual Report

Circulated prior to the meeting, this will be published on the website, Frating PCs Facebook page and posted to all residents.

### 04.23.05 Public Participation session relating to items on the Agenda.

A member of the public wanted to discuss how we move forward in regard to the approval that Palletplus have now received. RACE would like to work together with the parish council in collaboration.

### 04.23.06 Reports from the District and County Councils

Cllr McWilliams sent over her report and this was circulated prior to the meeting.

### 04.23.07 To note that the Palletplus application has been approved, and to discuss any response to the letter received from Palletplus, and any response needed for Tendring District Planning.

**Resolved** – Cllr Cuthbert proposed that the parish council should write to Tendring District Council planning and ask what are the conditions that have been placed on Palletplus' operation right now and how can we support the local residents concerns, once we receive the details of the decision from planning. Along with writing to Gary Rowe and Andrew Triolo at Palletplus once this has been received, Cllr R. Mogg amended this to include that we copy in Great Bromley Parish Council when we send anything out.

Action – Clerk

### 04.23.08 Reports from other committees and representatives

#### a) TDALC

- The clerk advised that she attended the meeting, it was attended by a Special Police



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officer and there was a lot of focus on the difficulty recruiting specials with the current cost of living crises.

- One of the members raised an issue with the emptying of their bins by TDC, to advise that TDC confirmed that it is a problem with the contractor they use to empty the bins and they are trying to resolve it.
- Next month the executive of TDC is there and if we have any questions, we can forward them over to the secretary and they will send them on to him to advance.

## 04.23.09 To consider the following planning applications:

a) [23/00350/FULHH](#), 8 Barrel Close Frating Essex, Proposed first floor side extension above the existing garage space to form new bedroom and ensuite; Replace former garage door with window to front elevation; Single storey rear flat roof extension to form home office and studio.

**Resolved** Cllr P.Bland advised there is a letter on the application from the closest neighbour stating that they have no objections, Cllr Cuthbert has proposed no comment, all in agreement.

b) [23/00260/FULHH](#), 8 Frating Hill Frating Essex, Proposed rear extension to replace existing outbuildings.

**Resolved** – there are currently no objections on the application, Cllr Cuthbert proposed no comment, all in agreement.

c) [ESS/99/21/TEN](#) Lufkins Farm, Great Bentley Road Continuation of the construction of an agricultural reservoir involving the extraction of minerals and the removal of surplus soils without compliance with condition 6 (cessation of development) attached to planning permission ref ESS/41/15/TEN to allow additional time for completion and restoration of the development.)

**Resolved** – no real fundamental change to the approved application except the trees to be planted are no longer going to be ash, Cllr T. Cuthbert proposed no comment needed, all in agreement.

## 04.23.10 Planning Decisions:

Noted under agenda item 04.23.07

## 04.23.11 Footpaths

Cllr Cuthbert advised that the paths are very wet but in good order.

## 04.23.12 Chairman Report

### a) The Verges

The worst one by Frating Park should have been put back to good order, 2 weeks ago by the



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contractor who left it in a mess but this has not been done, and more top soil was to be added to the patch of grass at the crossroads, Cllr T. Cuthbert will wait until the end of the week and then chase it again with TBS.

## **b) Crossing at Frating Park**

The new crossing has been completed, and today the white lines have been re-done. Unfortunately when they did the design for the drop kerb it was for the residents of Frating park to use, they have not put in the drop kerb to the new footpath for them to be able to access the new crossing. Unfortunately, it wasn't in the original LHP and so this addition cannot be added in once the LHP is agreed. Another LHP has been made to put the drop kerb in place, there will be a wait for this.

## **c) Traffic Lights**

The three lights have been added and the new timings have been added with the new right turn and new signage has been put up to let members of the public know that these have been changed. However, they cannot still update the phasing of the lights correctly as the contractor who damaged the cable in the first place also cut the sewage line which needs to be repaired to enable the phasing's to be updated. Chair and clerk will chase for an approximate time frame.

## **d) Signage for the viaduct**

The parish council reported that the signage was incorrect, however Highways have confirmed that they are correct in that the diversion needs to read that way so that traffic going to Thorrington can still go to Thorrington but then it needs to come back out to the wivenhoe to then follow the diversion avoiding the bridge.

**e) There will be a National Emergency Alert test on the 23<sup>rd</sup> of April, all mobile phones will be enabled to receive this.**

## **04.23.13 Clerks Report**

- The license for the VAS sign has been sent across we now just have to wait.
- No further update on the park plans – clerk will chase.
- Clerk has completed Unit 1, Unit 2 has been submitted, 14 out of 30 learning outcomes completed.

## **04.23.14 Coronation Celebration Update**

There is a meeting being held next week at 10:00 on the 12<sup>th</sup> April to discuss final plans including bringing the history books, jubilee medals, Rob Butcher is bringing his boards. Cllr L. McWilliams has offered a grant of £50 to be used for the celebration that Cllr T. Cuthbert has applied for.

**04.23.15 To agree to the cost of a new bin, plus installation and the ongoing cost of £106 a year for the extra collection.**

**Resolved** Cllr R. Mogg proposed that we purchase the same bin as the ones we have



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already, a Glasdon 110 litre bin at £492.04 (net) cost, Cllr T. Cuthbert will look how the other one is affixed to then advise the clerk of the fixings needed. The council are all in agreement of this and to the ongoing cost to Frating for TDC to empty the bin.

Action Clerk and Cllr T. Cuthbert

## 04.23.15 Finance

**a) To review and receive monthly bank reconciliation figures for March.**

**As of 17<sup>th</sup> March 2023 there was a total of £19,599.19 in both accounts**

**Resolved** – That the monthly bank reconciliation is correct and this was signed by the Chair.

**b) As at 31<sup>st</sup> March 2023 there was a total of £19,599.19 in both accounts**

**Resolved** – That the final year end bank reconciliation is correct and this was signed by the Chair.

**c) To review and agree the updated Asset Register**

**Resolved** All in favour of the amendments to the asset register, Cllr R. Mogg noted that these extra items need to be added to the Parish Councils insurance.

Action Clerk

**d) To review the income and expenditure versus budget up to year end 31<sup>st</sup> March 2023**

It was noted that the expenditure has been higher this last year due to the purchase of the VAS signs, the purchase of the new noticeboard and the memorial day celebration. At the start of the year with the budget there was going to be a predicted £22,893.49 total in both accounts, there is £19,599.19 so £3271.30 less, however there is a VAT126 to be claimed back totalling £1882. The Earmarked Reserves total is £2240 leaving £17,359.19 in general reserves.

A healthy General Reserve is at least 50% of the precept, Frating Parish Councils precept this year is £11,400 which leaves Frating Parish Council in a strong financial position.

**e) To note that the internal audit has been booked.**

This has been booked for the 05<sup>th</sup> April 2023

**c) To approve new payments for April in accordance with the 2023/24 budget, payment list attached.**

Resolved – Cllr T. Philp proposed to agree to the payments, Cllr P. Bland seconded, all in favour.

Action – Clerk

## **i) Receipts**

£100 Barclays compensation

£2750 S106 repayment from TDC

£32.34 Bank Interest

## 04.23.16 Items from the councillors to be added to the next meeting



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- Questions for the next TDALC meeting

## **04.23.17 To note the date and time of the next meeting.**

**Resolved** that due to the elections being held on the 4<sup>th</sup> May and the Monday following is a bank holiday due to the coronation the next meeting has to be held on the 15<sup>th</sup> May 2023 at 7:30.

There being no further business the chair closed the meeting at 20:39.

.....signed.....date