



FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Jim Morris

Email: fratingpc@hotmail.com

Website: www.fratingparishcouncil.org.uk

APPENDIX B

AGENDA ITEM 5 – MATTERS PENDING

05.24.33 CLOSED CHURCHYARD

Action arising: Cllr Cuthbert to contact the local history recorders with a view towards arranging War Graves Commission signage.

11.24.93 GOVERNANCE

Action arising: Cllrs Hynes, Morris, and Philp to complete and return DPI forms.

12.24.104 REPRESENTATIVES' REPORTS

Action arising: Cllrs Cuthbert and Morris to attend future TDALC Emergency Planning & Community Resilience meetings.

12.24.105 PLANNING & ENVIRONMENT

Action arising: Clerk to contact Frating Pool re NEPP.

12.24.106 FINANCE

Action arising: Clerk to arrange switch to .gov.uk.

Action arising: Clerk to request 3% precept increase for 2025-26.

Action arising: Clerk to request bank details for Essex & Herts Air Ambulance.

Frating Parish Council

PAYMENTS & RECEIPTS LIST

28 January 2025 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
6	LCTS Grant	03/10/2024		Current Account		Receipt - Precept	Tendring District Council	X	57.00		57.00
6	Precept	03/10/2024		Current Account		Receipt - Precept	Tendring District Council	X	7,610.00		7,610.00
46	Clerk Salary	10/10/2024		Current Account		Payment - Clerk Salary	Landscape Services	X	-339.30		-339.30
43	Chairperson's Allowance	10/10/2024		Current Account		Payment - Chairperson's Allowa	Mr T Cuthbert	X	-34.27		-34.27
42	Subscriptions	10/10/2024		Current Account		Payment - Subscription	CVST	X	-25.00		-25.00
44	Website Costs	10/10/2024		Current Account		Payment - Website	VCS Websites	X	-100.00		-100.00
45	Contract Maintenance	10/10/2024		Current Account		Payment - Grass Cutting	Landscape Services	S	-150.00	-30.00	-180.00
47	Contract Maintenance	10/10/2024		Current Account		Payment - Bus Shelters	C R Spurgeon	X	-685.00		-685.00
48	Clerk Salary	05/11/2024		Current Account		Payment - Clerk Salary	Jim Morris	X	-333.89		-333.89
51	Chairperson's Allowance	05/11/2024		Current Account		Payment - Chairperson's Allowa	Mr T Cuthbert	X	-34.27		-34.27
49	Subscriptions	05/11/2024		Current Account		Payment - IT	Adobe Ltd	S	-4.51	-0.90	-5.41
50	S137	05/11/2024		Current Account	28	Payment - Poppy Wreath	Royal British Legion	X	-20.00		-20.00
7	Bank Interest	02/12/2024		Deposit Account		Receipt - Interest	Barclays	X	101.00		101.00
52	Chairperson's Allowance	04/12/2024		Current Account		Payment - Chairperson's Allowa	Mr T Cuthbert	X	-34.07		-34.07
53	Training	04/12/2024		Current Account		Payment - Training	EALC	S	-80.00	-16.00	-96.00
56	Clerk Salary	04/12/2024		Current Account		Payment - Clerk Salary	Jim Morris	X	-435.04		-435.04
57	Subscriptions	04/12/2024		Current Account		Payment - IT	Adobe Ltd	S	-4.51	-0.90	-5.41
54	Contract Maintenance	04/12/2024		Current Account		Payment - Grass Cutting	Landscape Services	S	-150.00	-30.00	-180.00
58	Equipment	04/12/2024		Current Account		Payment - Vas Sign	Elan City	S	-17.44	-3.49	-20.93
55	S137	04/12/2024		Current Account		Payment - Donation	Essex & Herts Air Ambulan	X	-200.00		-200.00
59	Lighting Maintenance	16/12/2024		Current Account		Payment - Lighting	A&J Lighting	S	-37.50	-7.50	-45.00
Total									5,083.20	-88.79	4,994.41

20.12.2024

Love Your Bus Grant Fund

Dear Council Representatives,

We are pleased to announce the launch of the **Love Your Bus Grant Fund**. This initiative will provide **Parish and Town Councils** with the opportunity to secure grants of up to **£50,000** for projects aimed at increasing bus patronage and enhancing local services.

The fund will support innovative projects that:

- Increase passenger numbers.
- Improve service frequency and coverage.
- Attract new users through community engagement and marketing.

This will allow Parish and Town Councils to propose initiatives such as increasing service frequency, running early morning or late-night services, and extending routes to connect underserved areas to key destinations such as hospitals or schools. These are just a few examples of what the funding can be used for, and we look forward to hearing about the exciting and community-led projects you produce!

Collaborative applications between neighbouring councils will be encouraged to maximise impact across communities.

To apply and to read more details on eligibility criteria, application guidance and intended grant agreement please go to [Love your Bus application Page](#)

Please note, link will be live from 5pm on 20th December 2024 and applications close on 14th of February 2025 at 5pm.

We here at ECC hope you all have a very Merry Christmas and a Happy New Year.

Lee Adams

Integrated Passenger Transport Unit | Essex County Council

Email: passenger.transport@essex.gov.uk

Tel: 0345 743 0430

www.essex.gov.uk



02.12.2024

Call for Heritage Sites

Dear Stakeholder,

We are writing to you because you are a Statutory Consultee, or you have registered on our Planning Policy consultation portal to be informed about matters relating to heritage.

The Council is running a long-term 'Call for Heritage Sites' consultation. This public consultation is an opportunity for Parish and Town Councils, landowners, members of the public and other interested parties to submit non-designated heritage assets to the Council for future consideration.

The six-month consultation will run from **Monday 2nd December 2024** and close at 5pm on **Monday 2nd June 2025**.

To submit a site to this consultation, please complete the nomination form ([available on our website](#)) and email it to localist@tendringdc.gov.uk or post it to: Planning Policy, Tendring District Council, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE.

Background to the Local List

Following the adoption of the Tendring Heritage Strategy in April 2020, Tendring District Council is in the process of preparing a 'Local List' of non-designated heritage assets within the District.

Non-designated heritage assets are locally identified buildings, monuments, sites, places, areas, or landscapes identified by plan-making bodies as having a degree of heritage significance meriting consideration in planning decisions, but which do not meet the criteria for designated heritage assets. Some non-designated heritage assets are equivalent to designated heritage assets in terms of their significance.

A local heritage list, which is based on sound evidence and criteria, delivers a consistent and accountable way of recognising non-designated heritage assets.

For more information on this consultation, please contact William Fuller on 01255 686177 or planning.policy@tendringdc.gov.uk.

Kind regards,

Planning Policy Team

01255 686177 | planning.policy@tendringdc.gov.uk | www.tendringdc.gov.uk

Tendring District Council, Town Hall, Station Road, Clacton-on-Sea, Essex CO15 1SE

ÉlanCité

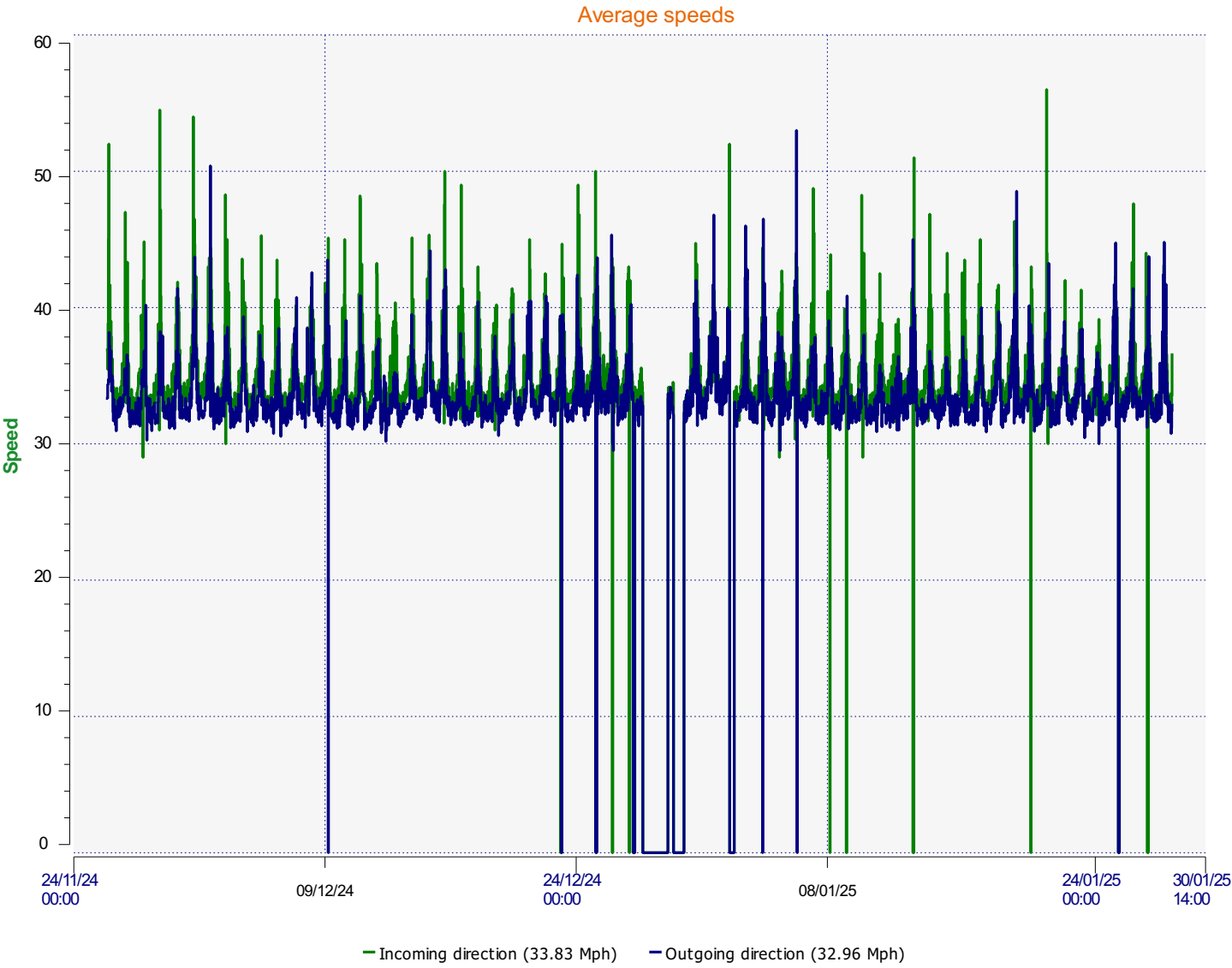


DÉTECTER • INFORMER • SÉCURISER

Start date: Tuesday, November 26, 2024 12:00 AM
End date: Tuesday, January 28, 2025 2:00 PM

Location:

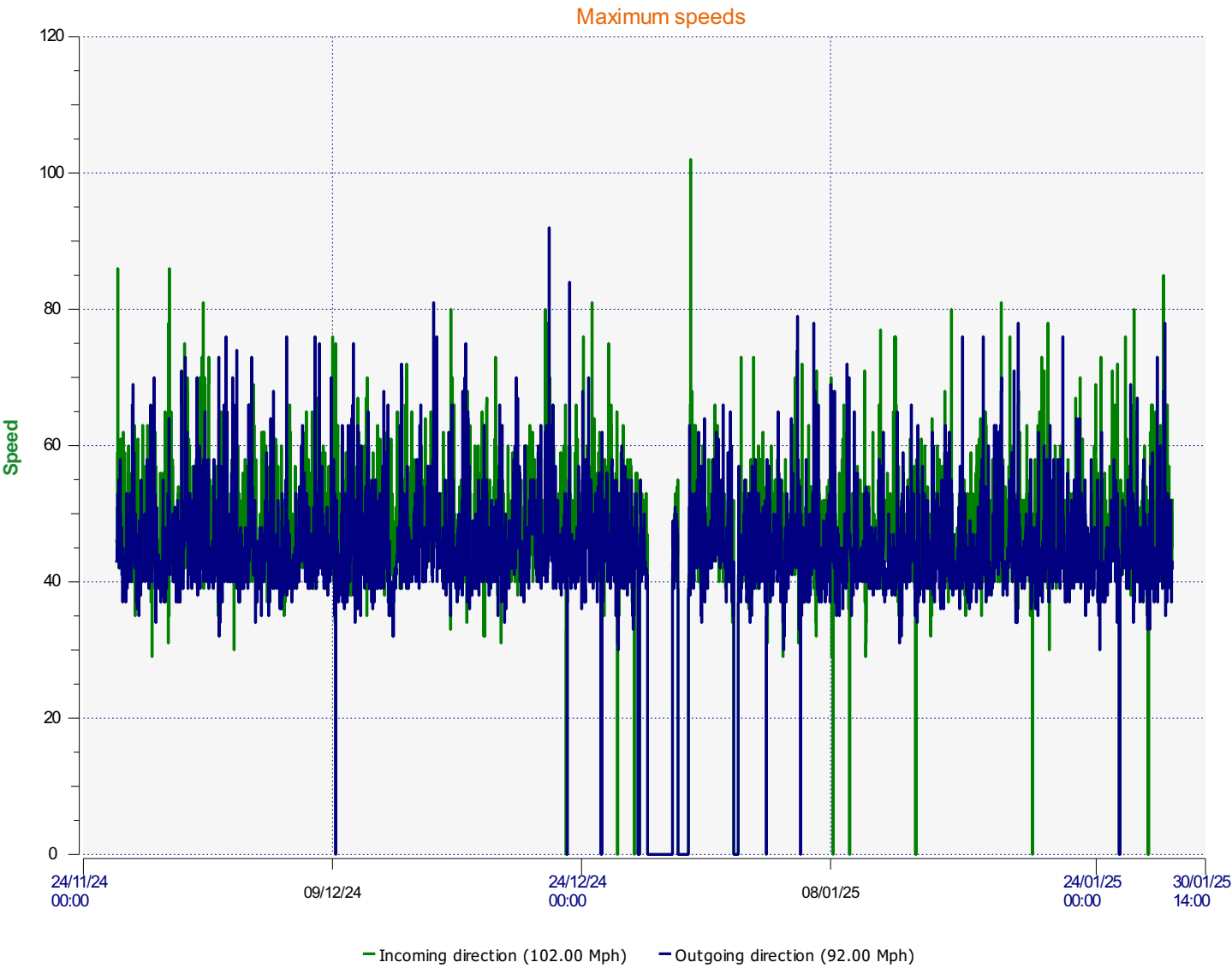
Comments:



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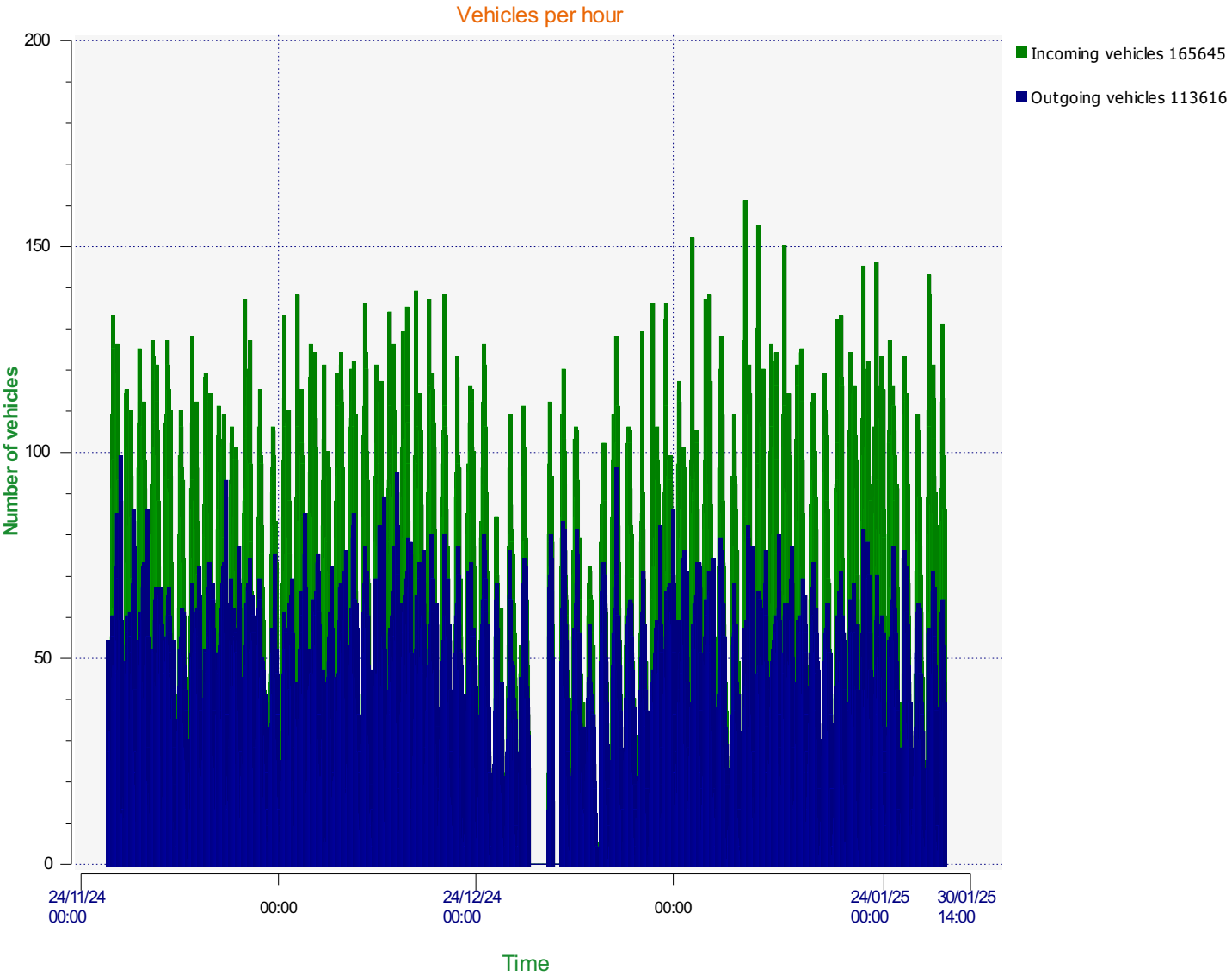
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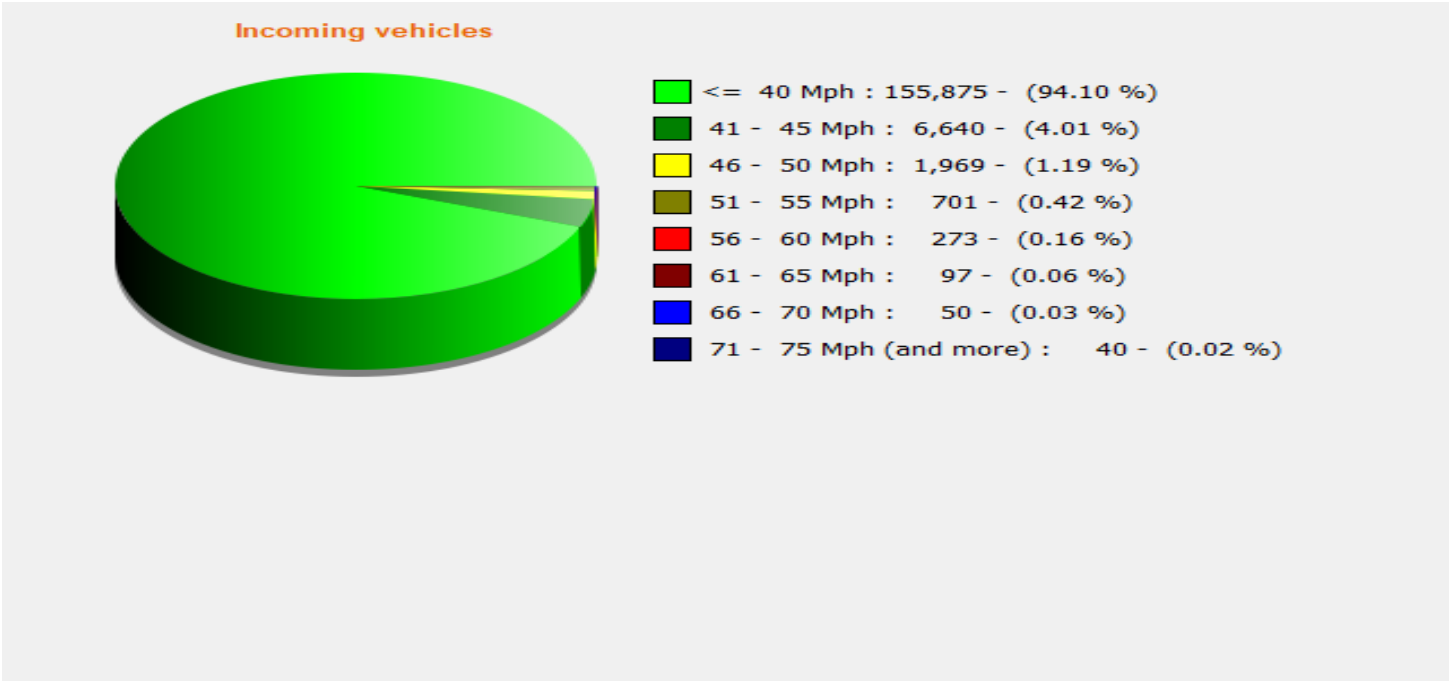
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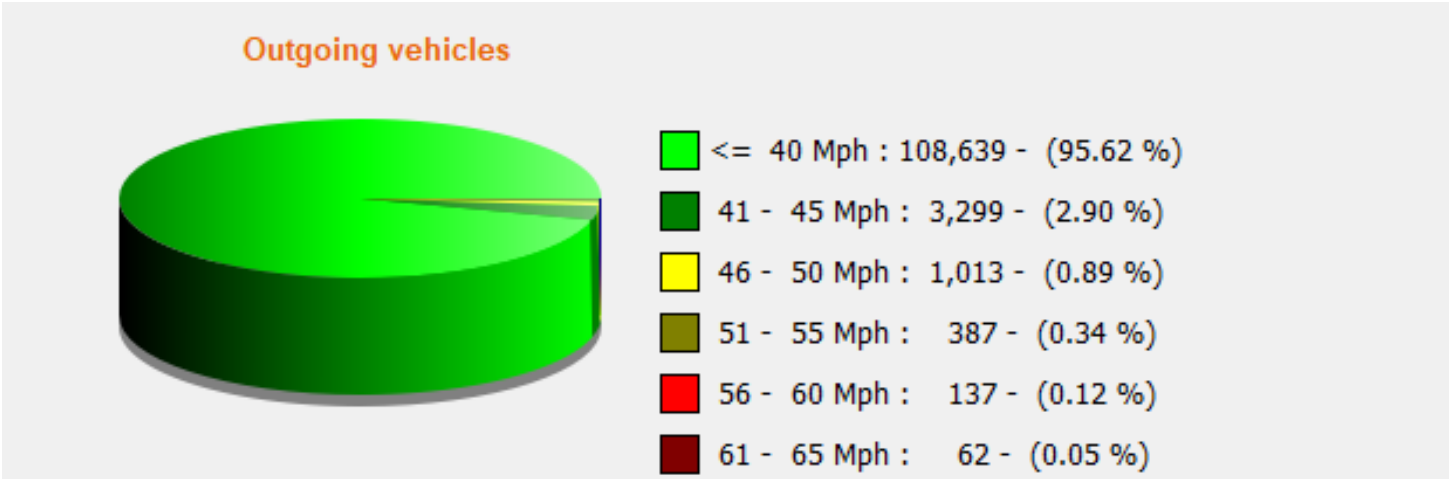
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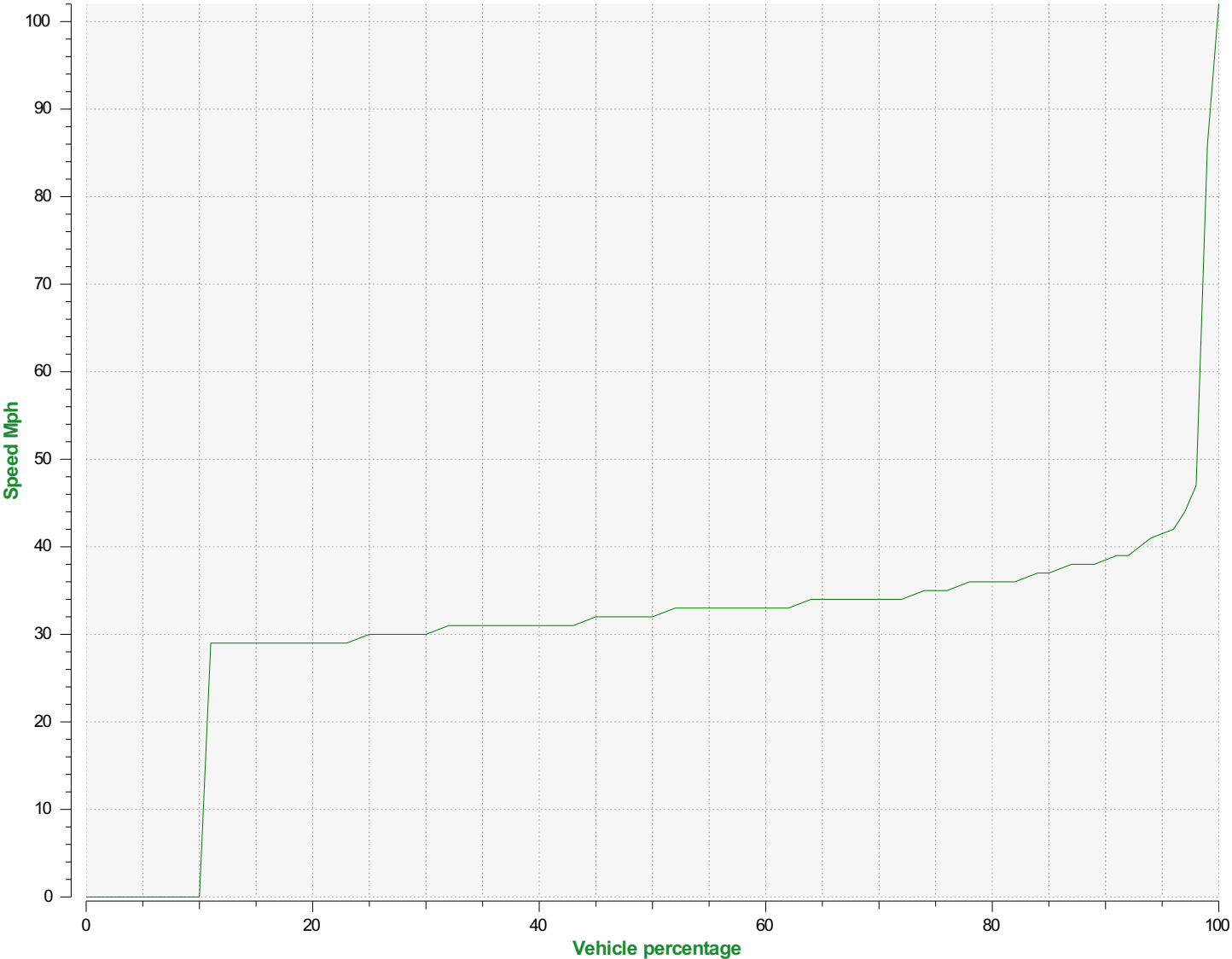
Comments:



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Comments:



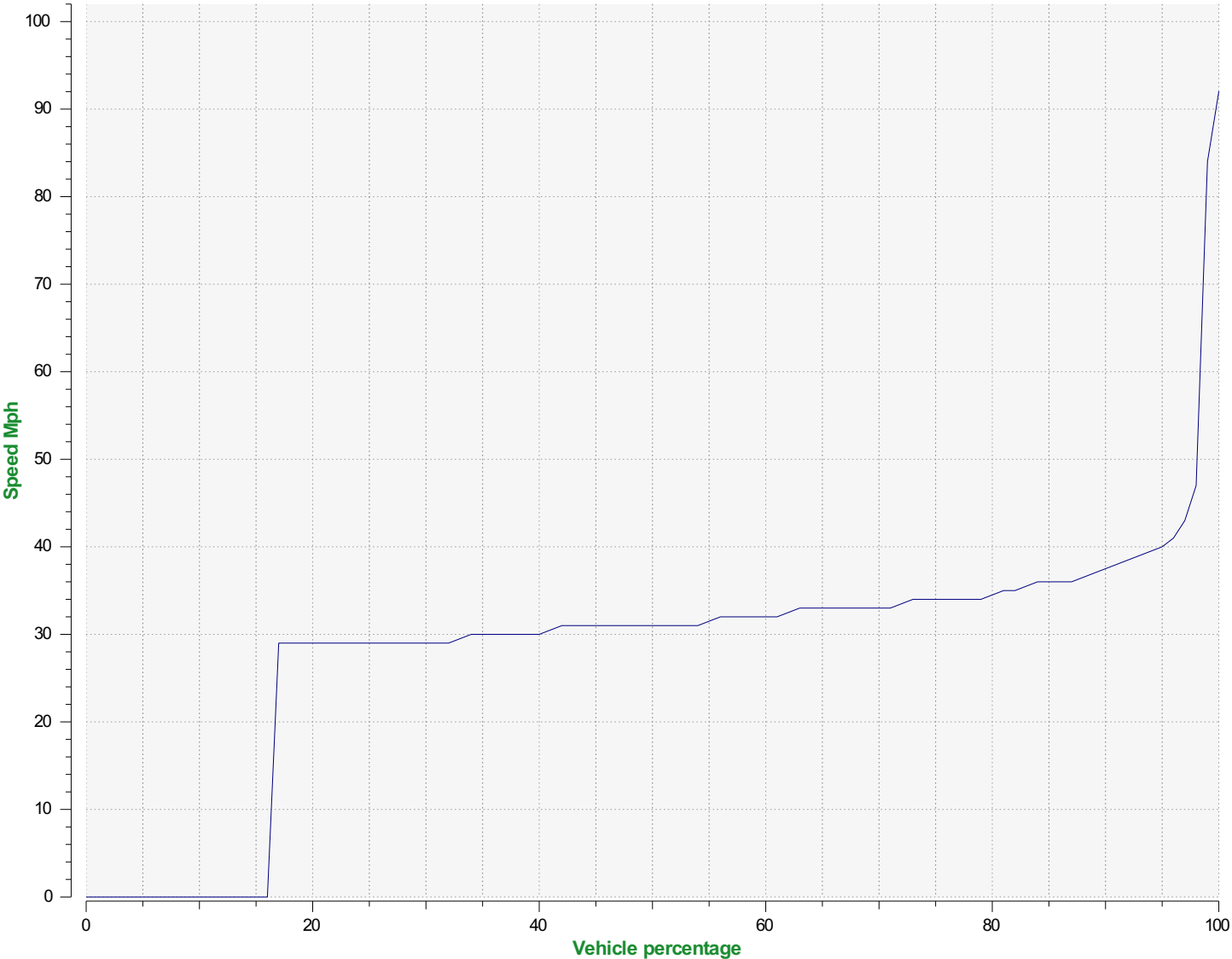
Speed percentiles (incoming)

V30: 30.00Mph V50: 32.00Mph V85: 37.00Mph

Start date: Tuesday, November 26, 2024 12:00 AM
End date: Tuesday, January 28, 2025 2:00 PM

Location:

Comments:



Speed percentile(outgoing)

V30: 29.00Mph V50: 31.00Mph V85: 36.00Mph

Start date: Tuesday, November 26, 2024 12:00 AM
End date: Tuesday, January 28, 2025 2:00 PM

Location:

Comments:

07.01.2025

COVID-19 Day of Reflection 2025

Good afternoon,

I am getting in touch on behalf of TDC to find out more about what our Town and Parish Councils may be organising for the COVID-19 Day of Reflection 2025 taking place on Sunday 9th March.

If you have any plans that you are able to share at this stage it would be great to hear more so that we can gain a bigger picture of what will be happening locally for this day of reflection. Please do get in touch.

Thank you

Kind regards,

Aimee Moore
Health Inequalities Coordinator
Tendring District Council & Colchester City Council



03.01.2025

Call for Heritage Sites

Dear Sir/Madam

- I wondered if you have considered providing a first aid course for your residents?
- Do you have a Defibrillator in your Parish and would like to ensure people know how to use it in an emergency?
- Do you have staff that need to do a first aid course as a requirement of their job?

If you have answered “yes” to any of the above we can help. We provide a complete range of first aid training courses from 3 hours to 3 days and have worked with schools, churches, sports clubs, businesses and of course parish and town council across the eastern region.

Our 3 hours courses are perfect for people who just need to know the basics and they cover the most serious life threatening situations.

We charge a minimum fee of £280 to run the course (for up to 10 people) and would then charge £28 per person for any additional attendees.

Once we have agreed on a date and venue you would need to promote the course, book people on and take payment in advance. You are welcome to charge an additional fee to cover your costs. £30 tends to work well but it's really up to you.

We normally cater for up to 15 people but can have more people (up to 20 or 25) if the room is large enough to cope. We only ever invoice after the course has taken place and the invoice is based on the number of people attending. So if 15 book on with you but only 12 turn up, we would only charge you for 12 people.

If for any reason you do not get enough people to attend it's no problem just let us know and we'll cancel the course.

There are no cancellation fees! There really is no risk in testing the water and seeing if your residents would really like to attend a first aid course and benefit from these life saving skills.

As a final incentive we will donate 10% of our fee to a charity of your choice. This can be made available to you by reducing our invoice by 10% or we can make the donation on your behalf. Our preferred charity is the Essex and Herts Air Ambulance <https://ehaat.org/donation/>

Courses can be run at any time of the week including evenings and weekends. The instructor would just need access to the hall 30 minutes before to get set up.

Please feel free to get in touch if you would like to discuss this further or feel free to send over some suitable dates and I can check the availability of our instructors.

I look forward to hearing from you.

Kind regards

The Complete First Aid Team

24.01.2025

Imminent Closure of Tendring's Citizens Advice Service

Email to Parish and Town Councillors

To: All Parish and Town Councillors in Tendring

Dear Councillor.

I am asking for your help to prevent the imminent closure of all Citizens Advice Tendring (CAT) services across the whole District. You may or may not be aware that Tendring District Council (TDC) has notified CAT that grant funding for their core service will end at the end of March 2025 – CAT cannot survive without this support, meaning that we are now forced to plan for a complete service closure resulting in the loss of 25 volunteer advisors and the redundancy of 27 highly trained and experienced management and support staff.

TDC told us in October 2023 that, in their view, the Subsidy Control Act (2022) meant that funding for advice services should be through a competitive procurement process (although the national Citizens Advice team advise that this is unusual). We regularly engage in competitive bidding processes (we successfully bring considerable additional resource into the district this way) so this in itself this does not present a problem for us, but we have repeatedly been very clear with TDC that if our grant is withdrawn before it is enacted we will be forced to close down before we have a chance to even bid.

In December 2024 we were given notice that we will receive no grant for 2025/6, the Cabinet would not decide on whether to commission any advice services until the end of January, and if so we would be informed of any procurement process but no timetable has been given for when this might commence or conclude.

The grant from TDC supports the infrastructure we require to deliver and maintain the national highly regulated Citizens Advice Service. If we close, the local skills, expertise and assets developed over many years will disappear from the community. A summary of the key assets we bring to the community is attached for information.

I am sure you will appreciate that the people to suffer most from all of this will be the Tendring community, especially the high number of vulnerable people they support in your ward.

I would be grateful if you can find time to consider this issue rather urgently please, to see if there is any way you might be able to help find a solution. We have provided a briefing note below, with more detail.

What we have continuously requested from the Council is to have a seamless transition from grant funding so that we are able to apply for any future tender in the procurement process.

Currently our grant ends on the 31st March 2025 and the discussion for yourselves as Councillors over whether you wish to procure a specialist advice service is being put forward for a decision on the 31st January 2025. Please attend this meeting so that you have a say in this matter.

Thanking you very much in anticipation of any support you may be able to offer.

Yours sincerely

Tonia Parsons
Chair of Trustees
Citizens Advice Tendring

Citizens Advice Core funding reduction Briefing

- Like most other local offices, CAT is an independent charity, operating as part of the national Citizens Advice service as a closely regulated member.
- Funding for our core advice service has until now been by way of an annual grant (c£144k 2024/5) from TDC. Whilst essential to our operations, it represents c25% of our annual turnover of c£550k, the rest being from other national and local funding for specific projects we deliver. Project funding is usually “restricted”, meaning that it cannot be used for any purpose, so cannot be used to help with any loss of core funding. The projects cannot be delivered without our core infrastructure, so will be lost if our service closes.
- Citizens Advice national office have advised that TDC’s interpretation of the Subsidy Control Act (2022) (that they need to procure advice services through a competitive open tendering exercise) is an unusual interpretation, they tell us that almost all local CA offices in England and Wales are continuing to receive grant payments as their services are considered unique and therefore exempt from the Act. Indeed, TDC themselves concluded at a meeting on 21st July 2023 that “Advice, Support and Mental Health Subsidy Scheme for 23/24, [is] assessed as being consistent against the Seven Principles [of the Subsidy Control Act]” 1
- After our meeting in October 2023, we had expected that TDC would be working on building a service specification and moving to their procurement process, and we began our own preparations to participate in that. We became worried during 2024 that there was no obvious evidence of any progress, on the basis that a procurement will take many months to undertake. January 2025 the process has still not commenced.
- We have not at any time been informed that any lack of progress in developing the procurement would mean that our grant could end before this was completed.

Financial and Community Service Loss to Tendring if CAT is to Close:

- Not only would our Advice Services be lost to Tendring but also our Mental Health Hub, as the core grant funds the management of the whole organisation – not just the Advice Service.
- **£600,000** - We have 5-year Lottery funding to provide advice services into the community – this has enabled us to deliver 12 new outreach services across the district in libraries, council offices and community settings.
- **£129,000** – yearly funding from 4 funding partners – ECC, NHS, PFCC and TDC.
- **£99,000** - Start-up funds for the next two years awarded by Essex County Council for a new mental health hub and shop in Harwich.
- **£20,000** - has been allocated from the PFCC to support the Harwich Mental Health Hub.
- **£54,000** – The Trussell Trust awarded this to have an adviser located at the Clacton Salvation Army Food bank to support Tendring residents accessing their services over the next 2 yrs.
- **£20,000** - The National Lottery funding to fund an IT support technician and Digital Trainer.
- **£72,000** – The Macmillan Service fund CAT to support newly diagnosed cancer patients in Tendring through the challenges they face. [The funding comes to us as a member of the Essex CA consortium].
- CAT has a Domestic Abuse specialist advisor volunteer, who works directly with local residents referred through our services.

Our Impact in Tendring 2023/24.....

- We gave Help and Advice to—**11,765** client contacts (up 50% on last year)
- We dealt with—**17,723** issues
- We increased people's Welfare Benefits by—**£4,201,556** (up by 30% on last year)
- We helped write off client's Debts by—**£961,396** (up by 130% on last year)
- For every £1 received from funders we provided—**£10.83** in Public Value
- Our volunteers donated hours were valued at—**£178,305** (up by 55% on last year)
- **50%** of all our Paid Staff began as Volunteers
- Mental Health Hub volunteer leavers achieved economic outcomes (paid employment/self-employment/voluntary roles)—**72%**
- 2024-25—the 1st 6 months has shown a **25%** increase in clients

In addition to the Advice Service and Mental Health Programme we equip local people with work skills, specialist advice training and job opportunities when they volunteer with us

Citizens Advice Tendring Outreach Centres

We have a number of Outreach Centres across Tendring to reach more of you in the community. This is a "drop in" service but if you would like to book an appointment, please call the main office on **01255 377080** from **Monday to Thursday**.

Monday

HARWICH

All Saints Church,
Main Rd, Dovercourt, Harwich,
Essex, CO12 4LN
OPEN 09:30am to 12:00pm

CLACTON

Tendring District Council Offices,
88-90 Pier Ave, Clacton on Sea,
Essex, CO15 1TN
OPEN 10:00am to 1:00pm

CLACTON

North Rd Surgery
17 North Rd, Clacton on Sea,
Essex, CO15 4DA
OPEN 2:00pm to 4:00pm

Wednesday

BRIGHTLINGSEA

The Parish Hall, Victoria Place,
Brightlingsea, Essex, CO7 0BP
OPEN 10:00am to 12:00pm

CLACTON

Sydney House, Langham Drive,
Clacton, Essex, CO16 7AG
OPEN 09:00am to 1:00pm

CLACTON LIBRARY

Station Road, Clacton,
Essex, CO15 1SF
OPEN 09:00am to 12:00pm

Tuesday

HARWICH

Harwich Job Centre, 164 - 168 High
Street, Dovercourt, Harwich, Essex,
CO12 3AT
OPEN 09:30am to 12:00pm

WALTON

Walton Community Forum 61 High
Street, Walton on Naze, Essex, CO14
8BD
OPEN 10:00am to 2:00pm

Thursday

FRINTON

Frinton Community Association Soken
House, Triangle Shopping Centre,
Frinton-on-Sea, Essex, CO13 0AU
OPEN 09:30am to 12:30pm

JAYWICK

Jaywick Sands Revival
Community Interest Company (JSR CIC)
21 Broadway, Jaywick, Essex, CO15 2EH
OPEN 09:00am to 1:00pm

 citizens
advice Tendring

*Opening times subject to change.

Please refer to our website: <https://cabtendring.org/> Registered charity number: 1091777

Regards,
Tonia Parsons
Chair of Trustees
Citizens Advice Tendring
18 Carnarvon Road,
Clacton-on-Sea,
Essex, CO15 6QF
Email: citizensadvicehendring@cabtendring.org.uk