



## Appendix A

# FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

Email: [clerk@fratingparishcouncil.gov.uk](mailto:clerk@fratingparishcouncil.gov.uk)

Website: [www.fratingparishcouncil.gov.uk](http://www.fratingparishcouncil.gov.uk)

## MINUTES of the FRATING PARISH COUNCIL MEETING held at the Memorial Hall on Monday 14<sup>th</sup> July 2025 at 19:30hrs.

Present: Cllr Paula Bland (Vice Chairman)  
Cllr Veronica Morris  
Cllr Sally Potter  
Kay English, Clerk to the Council

Cllr Aimee Keteca, District Council Tendring  
Essex Police Acting Police Sergeant Bowers & Police Constable Bush  
There were no Members of the Public

### 07.25.37 APOLOGIES FOR ABSENCE

Apologies for absence were RECEIVED and ACCEPTED from: Cllr Terry Cuthbert (Chairman); Cllr Terri Philp; Cllr Jean Hynes; Cllr Carlo Guglielmi, County Councillor for Tendring Rural West.

### 07.25.38 DISCLOSURE OF INTERESTS

It was **RESOLVED**: That members would raise relevant disclosures of interest at applicable agenda item.

### 07.25.39 PUBLIC QUESTIONS

There were no members of the public present at the meeting, and no public questions raised.

Speeding vehicles was discussed with Essex Police Officers Acting Sergeant Bowers and Constable Bush. Requests were made for more police visibility and action, especially on Wednesday evenings when traffic increases due to a Great Bentley event. Police suggested measures such as speed checks, coordinated enforcement operations, and using CCTV or dashcam footage to capture dangerous driving. The Extra Eyes Safer Essex Roads Partnership, which encouraged the reporting of dangerous driving, was mentioned.<sup>1</sup>

The Police were offered the use of the Hall's car park as a location for observation and visual deterrence. The Clerk would provide information about the car park's availability to the Police. Consideration would be given to conducting a speed check or police operation in Frating, with Acting Sergeant Bowers to follow up with the Clerk. The Police departed the meeting at 20:00 hours. It was **RESOLVED** that the Clerk would provide information on the availability of the Hall's car park to the Police and speed checks and/or police operation in Frating would be considered.

### 06.25.40 MINUTES

Members RECEIVED and CONSIDERED the draft Minutes of the Frating Parish Council (FPC) meeting held on 2<sup>nd</sup> June 2025.

It was **RESOLVED**: That the Minutes of the meeting held on Monday 2<sup>nd</sup> June 2025 be approved and signed by the Vice-Chairman.

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<sup>1</sup> [Extra Eyes - saferessexroads.org](http://ExtraEyes-saferessexroads.org)

#### **07.25.41 MATTERS PENDING**

Members RECEIVED and CONSIDERED a list of Parish Council's current outstanding actions. An update on some of the outstanding actions was given:

- i. Planning & Environment: Cllr Morris recommended that proposals for capital projects be made accessible to residents and subsequently presented at a forthcoming Council meeting for review. The Clerk would provide an overview of available funding, factoring in existing financial commitments and risk management considerations.
- ii. VAS/Road Safety: Cllr Morris and the Clerk have scheduled a meeting for 6 August 2025.
- iii. MAG10 Surface Water: Cllr Bland reported that a meeting was scheduled for 17<sup>th</sup> July 2025. Cllr Cuthbert would be attending.

At this juncture, flooding in Frating was discussed, with Cllr Keteca highlighting recent issues at the Kings Arms Public House and sharing photos. Cllr Bland outlined the village's flooding history and FPC's efforts, noting that the Kings Arms had not recently contacted the Parish Council. Residents and businesses affected by flooding were encouraged to inform FPC for proper reporting, as well as to contact Anglia Water and Essex Highways for gully cleaning. It was also noted that the Bromley Road pumping station could not handle excessive water, worsening the situation.

- i.v. Cllrs Cuthbert, Bland and Potter met with Tendring District Council (TDC) to outline work required before the churchyard transfer. The work was planned for the autumn; S106 funding would be pursued for on-going maintenance.
- v. Civility & Respect Pledge: The Clerk reported that the process was completed and that FPC had received a Certificate of Confirmation. It was noted that EALC offers a comprehensive training programme, although the Clerk had also requested further information about additional training opportunities from the TDC Monitoring Officer.
- vi. DPI Forms: Cllr Bland submitted an updated form due to changed circumstances. Cllr Morris will give an amendment form to the Clerk at the earliest opportunity.

**It was RESOLVED:** That Matters Pending be noted.

#### **07.25.42 REPRESENTATIVES' REPORTS**

- i. Cllr Carlo Guglielmi (ECC) submitted a report that was circulated in advance of the meeting and provided an update on Local Government Reform.
- ii. Cllr Aimee Keteca (TDC) raised recent flooding at the Kings Arms Public House, which was addressed under Minute 07.25.41 Matters Pending: MAG10 Surface Water. Cllr Keteca also mentioned that more information on Local Government Reform would be available after a ECC meeting in September 2025.
- iii. Cllr Bland provided an update on Transfer of Churchyard, which was addressed under Minute 07.25.41 Matters Pending.

It was **RESOLVED:** That the representatives reports be noted.

#### **07.25.43 CHAIRPERSON'S REPORT**

Cllr Bland gave the following update as Vice Chairman chairing the meeting:

- i. First Aid Training: Positive feedback was received on the CPR and defibrillator training held on 26<sup>th</sup> June 2025. Thanks were extended to Cllr Peter Harry & Steve Houston of Great Bentley Parish Council. FPC agreed to donate £100 in recognition of their time and effort. Proposed by Cllr Morris, seconded by Cllr Bland.
- ii. Frating Park Footpath (Drop Kerb): Councillor Guglielmi reported that funding for the footpath would not be available because of a change in Central Government policy. Cllr Keteca agreed to follow up with Cllr Guglielmi for additional clarification regarding the rationale behind this decision.
- ii. Bus Service 76x was withdrawn for unknown reasons; further enquiries would be made and escalated by the Clerk if necessary.
- iii. Devolution & Local Government Reform: an update was provided under Minute 07.25.42 Representatives' Reports.
- iv. District Commander Chief Inspector Stuart Austin: A Meet & Greet session would take place on 21<sup>st</sup> July 2025 and an invitation to attend was extended to all Cllrs.

**It was RESOLVED:** That the Chairman's report provided by Cllr Bland be noted.

#### **07.25.44 CLERK'S REPORT**

i. The Clerk worked an additional 16 hours in May 2025 due to End of Year Audit, Closing of Accounts, AGAR preparation and course attendance (Standing Orders: 20/05/25).

It was **RESOLVED**: That the additional hours be noted and agreed.

ii. The Clerk reported that the FPC laptop was under repair due to technical issues and may need to be replaced.

It was **RESOLVED**: That the status of the Clerk's laptop be noted.

#### **07.25.45 PLANNING & ENVIRONMENT**

i. Planning Applications Received:

**None received.**

ii. Planning Determinations:

25/00431/FULH Cedar Hall (Appendix C).

No comments were made on the determination.

25/00485/FUL Holly Farm (Appendix D)

Concrete spoil was observed placed in the wooded nature area, potentially for use as hard core. The situation would be monitored

iii. Planning Appeals:

**None received.**

It was **RESOLVED**: that the Planning Determinations be noted.

iv. Vehicle-Activated Sign report (Appendix E): In May 2025, 4.8% of vehicles were recorded traveling over 40mph. The Clerk reported technical issues with data extraction for June 2025; this would be reported to ElanCity.

It was **RESOLVED**: That the reports on the VAS data be noted.

#### **07.25.46 FINANCE**

i. Schedule of Payments and receipts 01.06.25 – 30.06.26 (Appendix F)

It was **RESOLVED**: that the schedule of payments and receipts be noted and agreed.

ii. Schedule of Invoices (circulated prior to the meeting)

It was **RESOLVED**: that the schedule of invoices as presented by the Clerk be agreed.

iii. Street Lighting: The Clerk reported on unpaid electricity invoices (09/23–05/25). SSE had reduced the outstanding balance by £1250, which would be applied to the next invoice.

It was **RESOLVED**: that the position be noted.

#### **07.25.47 GOVERNANCE**

i. TDC Overview & Scrutiny Committee: Work Programme 2025/26. Requests for items to be included in the Programme have been received.

**RESOLVED**: The Clerk would propose adding a review of planning processes and decision-making, prompted by inconsistencies with Frating applications.

ii. Civility & Respect Pledge: this item was addressed under Minute 07.25.41 Matters Pending. Pledge.

#### **07.25.48 ITEMS FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING**

Items for inclusion on the agenda for the next meeting should be referred to the Clerk.

#### **07.25.49 DATE OF THE NEXT PARISH COUNCIL MEETING**

The next Parish Council meeting was scheduled to take place on Monday 1<sup>st</sup> September 2025 at 19:30hrs at Frating Memorial Hall.

#### **07.25.50 EXCLUSION OF PUBLIC & PRESS (FPC Standing Order 3(d))**

There were no members of the public present at the meeting. The Clerk left the meeting prior to discussions taking place.

#### **07.25.51 CLERK'S PROBATION & CONTRACT OF EMPLOYMENT**

It was **RESOLVED**: that the Clerk be offered a permanent contract of employment for 21 hours with a review date of October 2025.

The meeting closed at 20:50 hours.

Signed..... Date.....



## Appendix B

# FRATING PARISH COUNCIL

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## **AGENDA ITEM 5 – MATTERS PENDING**

### **FINANCE**

**05.25.35** Future Major Projects: proposals for consideration. Cllr Morris & Community

### **PLANNING & ENVIRONMENT**

- 04.25.149**
- i. Feasibility of installing an additional VAS including Road Safety statistics and/or speed reduction signage. Cllr Morris
  - ii. Lufkins Farm Planning Application. Cllr Cuthbert
  - iii. New Mineral Site A69. Cllr Cuthbert

### **LEISURE & FACILITIES**

**04.25.45** Transfer of Churchyard. Cllr Bland & Cllr Potter

### **COMMUNITY**

**05.25.13** Thorington Church, Frating: support and promotion. Cllr Bland

### **GOVERNANCE**

**06.25.29** DPI Forms: Cllrs

**Frating Parish Council**  
**PAYMENTS & RECEIPTS LIST**

26 August 2025 (2025-2026)

**Appendix C**

| Vouche | Code                    | Date       | Minute            | Bank            | Cheque No            | Description                       | Supplier                     | VAT Type | Net      | VAT    | Total    |
|--------|-------------------------|------------|-------------------|-----------------|----------------------|-----------------------------------|------------------------------|----------|----------|--------|----------|
| 1      | Grants                  | 15/04/2025 |                   | Current Account |                      | Receipt - Grant                   | EALC                         | X        | 60.00    |        | 60.00    |
| 1      | Lighting Maintenance    | 15/04/2025 |                   | Current Account |                      | Payment - Lighting                | A&J Lighting                 | S        | -37.50   | -7.50  | -45.00   |
| 2      | Precept                 | 10/04/2025 |                   | Current Account |                      | Receipt - Precept                 | Tendring District Council    | E        | 7,944.00 |        | 7,944.00 |
| 2      | Stationery              | 15/04/2025 |                   | Current Account |                      | Payment - Printing                | Frating Parish Council       | E        | -38.00   |        | -38.00   |
| 3      | Contract Maintenance    | 07/04/2025 |                   | Current Account |                      | Receipt - Refund                  | TDALC                        | E        | 108.37   |        | 108.37   |
| 3      | Training                | 15/04/2025 |                   | Current Account |                      | Payment - Training                | EALC                         | S        | -70.00   | -14.00 | -84.00   |
| 4      | EALC                    | 02/06/2025 |                   | Current Account |                      | Receipt - Grant                   | EALC                         | E        | 285.00   |        | 285.00   |
| 4      | Contract Maintenance    | 15/04/2025 |                   | Current Account |                      | Payment - Tree Cutting            | Landscape Services           | S        | -100.00  | -20.00 | -120.00  |
| 5      | Bank Interest           | 02/06/2025 |                   | Deposit Account |                      | Receipt - Interest                | Barclays                     | E        | 87.49    |        | 87.49    |
| 5      | Subscriptions           | 15/04/2025 |                   | Current Account |                      | Payment - Adobe Subscription      | Frating Parish Council       | X        | -19.97   |        | -19.97   |
| 6      | Bank Interest           | 12/05/2025 |                   | Deposit Account |                      | Receipt - Interest                | Barclays                     | X        | 0.80     |        | 0.80     |
| 6      | Room Hire               | 15/04/2025 |                   | Current Account |                      | Payment - Hall Hire               | Frating Memorial Hall        | E        | -180.00  |        | -180.00  |
| 7      | VAT 126                 | 22/07/2025 |                   | Deposit Account |                      | Receipt - Vat 126                 | HMRC                         | X        | 818.94   |        | 818.94   |
| 7      | Chairperson's Allowance | 15/04/2025 |                   | Current Account |                      | Payment - Chairperson's Allowance | Frating Parish Council       | E        | -34.07   |        | -34.07   |
| 8      | Clerk Salary            | 15/04/2025 |                   | Current Account |                      | Payment - Clerk Salary            |                              | E        | -512.01  |        | -512.01  |
| 9      | Clerk Salary            | 15/04/2025 |                   | Current Account |                      | Payment - Clerk Salary            | Frating Parish Council       | E        | -407.58  |        | -407.58  |
| 10     | Clerk Salary            | 15/04/2025 |                   | Current Account |                      | Payment - Clerk Expenses          | Frating Parish Council       | E        | -93.80   |        | -93.80   |
| 11     | Website Costs           | 15/04/2025 |                   | Current Account |                      | Payment - Website                 | VCS Websites                 | E        | -299.50  |        | -299.50  |
| 12     | Subscriptions           | 15/04/2025 |                   | Current Account | duplicate of voucher | Payment - Subscription            | EALC                         | E        |          |        |          |
| 13     | Contract Maintenance    | 15/04/2025 |                   | Current Account | duplicate of voucher | Payment - Grass Cutting           | Landscape Services           | S        |          |        |          |
| 14     | Expenses                | 22/04/2025 | 14/4/2025 Meeting | Current Account |                      | Payment - Donation                | Great Bentley Parish Council | E        | -100.00  |        | -100.00  |
| 15     | Expenses                | 22/04/2025 | 14/4/2025 Meeting | Current Account |                      | Payment - Donation                | Great Bromley Parish Council | E        | -300.00  |        | -300.00  |
| 16     | Contract Maintenance    | 07/04/2025 |                   | Current Account |                      | Payment - Bins                    | Tendring District Council    | E        | -108.37  |        | -108.37  |
| 17     | Expenses                | 12/05/2025 |                   | Current Account | Emergency Bag Su     | Payment - Expenses                |                              | E        | -7.50    |        | -7.50    |
| 18     | PAYE/NI                 | 12/05/2025 |                   | Current Account | Q 4 ending 5 April   | Payment - PAYE/NI                 | HMRC                         | E        | -242.20  |        | -242.20  |
| 19     | Training                | 12/05/2025 |                   | Current Account |                      | Payment - Training                | EALC                         | S        | -209.00  | -41.80 | -250.80  |
| 20     | Expenses                | 12/05/2025 | 14/4/2025 Meeting | Current Account |                      | Payment - Poppy Wreath            | Frating Parish Council       | S        | -41.65   | -8.33  | -49.98   |
| 21     | Contract Maintenance    | 12/05/2025 |                   | Current Account |                      | Payment - Grass Cutting           | Landscape Services           | S        | -150.00  | -30.00 | -180.00  |
| 22     | Expenses                | 17/04/2025 | 14/4/2025 Meeting | Current Account | Plants               | Payment - Expenses                |                              | S        |          |        |          |
| 23     | Subscriptions           | 12/05/2025 |                   | Current Account |                      | Payment - Adobe Subscription      | Frating Parish Council       | X        | -19.97   |        | -19.97   |
| 24     | Contract Maintenance    | 12/05/2025 |                   | Current Account |                      | Payment - Grass Cutting           | Landscape Services           | S        | -150.00  | -30.00 | -180.00  |
| 25     | Chairperson's Allowance | 12/05/2025 |                   | Current Account |                      | Payment - Chairperson's Allowance | Mr T Cuthbert                | E        | -34.27   |        | -34.27   |
| 26     | Clerk Salary            | 12/05/2025 |                   | Current Account |                      | Payment - Clerk Salary            | Frating Parish Council       | E        | -377.26  |        | -377.26  |

# Frating Parish Council

## PAYMENTS & RECEIPTS LIST

26 August 2025 (2025-2026)

| Vouche | Code                        | Date       | Minute                      | Bank            | Cheque No           | Description                       | Supplier                     | VAT Type | Net       | VAT    | Total     |
|--------|-----------------------------|------------|-----------------------------|-----------------|---------------------|-----------------------------------|------------------------------|----------|-----------|--------|-----------|
| 27     | Expenses                    | 12/05/2025 |                             | Current Account |                     | Payment - Clerk Expenses          | Frating Parish Council       | E        | -84.42    |        | -84.42    |
| 28     | Contract Maintenance        | 12/05/2025 |                             | Current Account | Top Soil Bromley F  | Payment - Grass Cutting           | Landscape Services           | S        | -180.00   | -36.00 | -216.00   |
| 29     | Contract Maintenance        | 12/05/2025 |                             | Current Account | Top Soil Bromley F  | Payment - Grass Cutting           | Landscape Services           | S        |           |        |           |
| 30     | Subscriptions               | 12/05/2025 | 14/4/2025 Meeting           | Current Account |                     | Payment - Subscription            | RCCE                         | E        | -61.80    |        | -61.80    |
| 31     | Bank Interest               | 12/05/2025 |                             | Current Account |                     | Payment - Interest                | Barclays                     | E        |           |        |           |
| 32     | Insurance                   | 27/05/2025 |                             | Current Account |                     | Payment - Insurance               | Clear Insurance              | E        | -618.16   |        | -618.16   |
| 33     | Training                    | 02/06/2025 |                             | Current Account |                     | Payment - Training                | EALC                         | S        | -84.00    | -16.80 | -100.80   |
| 34     | Contract Maintenance        | 02/06/2025 |                             | Current Account |                     | Payment - Grass Cutting           | Landscape Services           | S        | -150.00   | -30.00 | -180.00   |
| 35     | Stationery                  | 02/06/2025 |                             | Current Account |                     | Payment - Clerk Expenses          | Frating Parish Council       | S        | -7.97     | -1.59  | -9.56     |
| 36     | Training                    | 02/06/2025 |                             | Current Account |                     | Payment - Expenses                |                              | E        | -109.30   |        | -109.30   |
| 37     | Subscriptions               | 02/06/2025 |                             | Current Account |                     | Payment - Adobe Subscription      | Adobe Ltd                    | X        | -19.97    |        | -19.97    |
| 38     | Contract Maintenance        | 02/06/2025 |                             | Current Account |                     | Payment - Grass Cutting           | Landscape Services           | S        | -150.00   | -30.00 | -180.00   |
| 39     | Expenses                    | 02/06/2025 |                             | Current Account |                     | Payment - Clerk Expenses          | Frating Parish Council       | E        | -65.66    |        | -65.66    |
| 40     | Clerk Salary                | 02/06/2025 |                             | Current Account |                     | Payment - Clerk Salary            | Frating Parish Council       | E        | -342.26   |        | -342.26   |
| 41     | Chairperson's Allowance     | 02/06/2025 |                             | Current Account |                     | Payment - Chairperson's Allowance | Mr T Cuthbert                | E        | -34.07    |        | -34.07    |
| 42     | Contract Maintenance        | 02/06/2025 |                             | Current Account |                     | Payment - Bus Shelters            | C R Spurgeon                 | E        | -1,270.00 |        | -1,270.00 |
| 43     | Audit (External & Internal) | 02/06/2025 |                             | Current Account |                     | Payment - Internal Audit          |                              | E        | -165.00   |        | -165.00   |
| 44     | Expenses                    | 12/05/2025 |                             | Current Account |                     | Payment - Expenses                |                              | X        | -20.00    |        | -20.00    |
| 45     | Lighting Maintenance        | 16/06/2025 |                             | Current Account |                     | Payment - Lighting                | A&J Lighting                 | S        | -37.50    | -7.50  | -45.00    |
| 46     | Subscriptions               | 15/07/2025 |                             | Current Account | Microsoft Annual S  | Payment - IT                      | Frating Parish Council       | X        | -84.99    |        | -84.99    |
| 47     | Website Costs               | 15/07/2025 |                             | Current Account | Laptop repair       | Payment - IT                      | VCS Websites                 | X        | -40.00    |        | -40.00    |
| 48     | Contract Maintenance        | 15/07/2025 |                             | Current Account |                     | Payment - Grass Cutting           | Landscape Services           | S        | -150.00   | -30.00 | -180.00   |
| 49     | Chairperson's Allowance     | 15/07/2025 |                             | Current Account |                     | Payment - Chairperson's Allowance | Frating Parish Council       | X        | -34.07    |        | -34.07    |
| 50     | Clerk Salary                | 15/07/2025 |                             | Current Account |                     | Payment - Clerk Salary            | Frating Parish Council       | X        | -470.66   |        | -470.66   |
| 51     | Expenses                    | 15/07/2025 |                             | Current Account |                     | Payment - Defib                   | Wel Medical                  | X        | -367.97   |        | -367.97   |
| 52     | Contract Maintenance        | 15/07/2025 |                             | Current Account |                     | Payment - Grass Cutting           | Landscape Services           | S        | -150.00   | -30.00 | -180.00   |
| 53     | PAYE/NI                     | 15/07/2025 |                             | Current Account |                     | Payment - PAYE/NI                 | HMRC                         | X        | -327.74   |        | -327.74   |
| 54     | Expenses                    | 15/07/2025 |                             | Current Account | Curry's laptop repa | Payment - IT                      | Frating Parish Council       | X        | -75.00    |        | -75.00    |
| 55     | Contract Maintenance        | 15/04/2025 |                             | Current Account | Invoice 3019        | Payment - Grass Cutting           | Landscape Services           | S        | -150.00   | -30.00 | -180.00   |
| 56     | Subscriptions               | 15/04/2025 |                             | Current Account |                     | Payment - Subscription            | EALC                         | S        | -207.00   | -41.40 | -248.40   |
| 57     | S137                        | 21/07/2025 | 14/7/2025 Council Meeting D | Current Account | Gt Bentley First Re | Payment - Donation                | Great Bentley Parish Council | X        | -100.00   |        | -100.00   |
| 58     | Contract Maintenance        | 04/08/2025 |                             | Current Account |                     | Payment - Grass Cutting           | Landscape Services           | S        | -150.00   | -30.00 | -180.00   |
| 59     | Training                    | 04/08/2025 |                             | Current Account | new clerk's course  | Payment - Training                | EALC                         | S        | -125.00   | -25.00 | -150.00   |
| 60     | Contract Maintenance        | 04/08/2025 |                             | Current Account |                     | Payment - Grass Cutting           | Landscape Services           | S        | -150.00   | -30.00 | -180.00   |

Frating Parish Council  
PAYMENTS & RECEIPTS LIST

| Vouche | Code                    | Date       | Minute      | Bank            | Cheque No          | Description                    | Supplier               | VAT Type | Net       | VAT     | Total     |
|--------|-------------------------|------------|-------------|-----------------|--------------------|--------------------------------|------------------------|----------|-----------|---------|-----------|
| 61     | Subscriptions           | 04/08/2025 |             | Current Account | Paid to Clerk      | Payment - Subscription         | Adobe Ltd              | X        | -19.97    |         | -19.97    |
| 62     | Stationery              | 04/08/2025 |             | Current Account | Amazon paid by cli | Payment - Stationary           | Frating Parish Council | X        | -8.35     |         | -8.35     |
| 63     | Public Lighting         | 04/08/2025 | 07.25.46iii | Current Account | 8700328193         | Payment - Electricity          | SSE Energy Solutions   | S        | -2,141.37 | -428.27 | -2,569.64 |
| 64     | Chairperson's Allowance | 04/08/2025 |             | Current Account |                    | Payment - Chairperson's Allowa | Frating Parish Council | X        | -34.27    |         | -34.27    |
| 65     | Clerk Salary            | 04/08/2025 |             | Current Account |                    | Payment - Clerk Salary         | Frating Parish Council | X        | -283.86   |         | -283.86   |
| 66     | Expenses                | 04/08/2025 |             | Current Account | Travel Exp         | Payment - Expenses             | Frating Parish Council | X        | -48.77    |         | -48.77    |
| Total  |                         |            |             |                 |                    |                                |                        |          | -2,747.18 | -918.19 | -3,665.37 |



## **Appendix D**



### **FRATING PARISH COUNCIL**

#### **Dates of Full Council Meetings**

**2026**

**Frating Parish Council Meetings will be held at 7.30 pm on Monday:**

**2<sup>nd</sup> February**

**2<sup>nd</sup> March**

**13<sup>th</sup> April**

**11<sup>th</sup> May**

**1<sup>st</sup> June**

**6<sup>th</sup> July**

**7<sup>th</sup> September**

**5<sup>th</sup> October**

**2<sup>nd</sup> November**

**7<sup>th</sup> December**

**All meetings will take place at the Memorial Hall, Main Road, Frating  
CO4 7DJ.**



## Appendix E

# FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

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## Information Technology

### (IT) Policy

#### 1. Introduction

Frating Parish Council recognises the importance of effective and secure information technology (IT) and email usage in supporting its business, operations, and communications.

This policy outlines the guidelines and responsibilities for the appropriate use of IT resources and email by council members, employees, volunteers, and contractors.

#### 2. Scope

This policy applies to all individuals who use Frating Parish Council's IT resources, including computers, networks, software, devices, data, and email accounts.

#### 3. Acceptable use of IT resources and email

Frating Parish Council IT resources and email accounts are to be used for official council-related activities and tasks. Limited personal use is permitted, provided it does not interfere with work responsibilities or violate any part of this policy. All users must adhere to ethical standards, respect copyright and intellectual property rights, and avoid accessing inappropriate or offensive content.

#### 4. Device and software usage

Where possible, authorised devices, software, and applications will be provided by Frating Parish Council for work-related tasks. Unauthorised installation of software on authorised devices, including personal software, is strictly prohibited due to security concerns.

#### 5. Data management and security

All sensitive and confidential Frating Parish Council data should be stored and transmitted securely using approved methods. Regular data backups should be performed to prevent data loss, and secure data destruction methods should be used when necessary.

#### 6. Network and internet usage

Frating Parish Council's network and internet connections should be used responsibly and efficiently for official purposes. Downloading and sharing copyrighted material without proper authorisation is not permitted.

#### 7. Email communication

Email accounts provided by Frating Parish Council are for official communication only. Emails should be professional and respectful in tone. Confidential or sensitive information must not be sent via email unless it is encrypted.

Caution must be exercised with attachments and links to avoid phishing and malware. The source should be verified before attachments are opened or when clicking on links.

## **8. Password and account security**

Frating Parish Council users are responsible for maintaining the security of their accounts and passwords. Passwords should be strong and not shared with others. Regular password changes are encouraged to enhance security.

## **9. Mobile devices and remote Work**

Mobile devices provided and/or used on behalf of Frating Parish Council should be secured with passcodes and/or biometric authentication. When working remotely, users should follow the same security practices as if they were based in an office.

## **10. Email monitoring**

Frating Parish Council reserves the right to monitor email communications to ensure compliance with this policy and relevant laws. Monitoring will be conducted in accordance with the Data Protection Act and GDPR.

## **11. Retention and archiving**

Emails should be retained and archived in accordance with legal and regulatory requirements. Regularly review and delete unnecessary emails to maintain an organised inbox.

## **12. Reporting security incidents**

All suspected security breaches or incidents should be reported immediately to the designated IT point of contact (Chairman & Vice-Chairman as appropriate) for investigation and resolution. Any email-related security incidents or breaches should be reported immediately.

## **13 Training and awareness**

Frating Parish Council will provide regular training and resources to educate users about IT security best practices, privacy concerns, and technology updates. All employees and councillors will receive regular training on email security and best practices.

## **14. Compliance and consequences**

Breach of this IT and Email Policy may result in the suspension of IT privileges and further consequences as deemed appropriate.

## **15. Policy review**

This policy will be reviewed annually to ensure its relevance and effectiveness. Updates may be made to address emerging technology trends and security measures.

## **16. Contacts**

For IT-related enquiries or assistance, users can contact the Clerk in the first instance. All employees and councillors are responsible for the safety and security of Frating Parish Council's IT and email systems. By adhering to this IT and Email Policy, Frating Parish Council aims to create a secure and efficient IT environment that supports its mission and goals.

Date: Full Council 2<sup>nd</sup> September 2025

Review Date: May 2026

## Appendix F

### Special Expenses 2026/27: Tendring District Council

| FUNCTION                                         | POWER/DUTY                                                                                                                  | STATUTORY PROVISIONS<br>FOR PARISH COUNCIL                                                                              | Frating |
|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|---------|
| <b>Baths and washhouse</b>                       | Power to provide public baths and washhouses                                                                                | Public Health Act 1936 S 221                                                                                            |         |
|                                                  | Power to charge for use of, admission to baths and washhouses                                                               | Public Health Act 1936 S 222                                                                                            |         |
|                                                  | Power to make byelaws for regulation of baths, washhouses, swimming pools and bathing places under the Council's management | Public Health Act 1936 S 223                                                                                            |         |
|                                                  | Power to close swimming bath, bathing place for swimming contests or use by schools or clubs                                | Public Health Act 1936 S 225                                                                                            |         |
|                                                  | Power to close baths and bathing places during winter months and use for other purposes                                     | Public Health Act 1936 S 226                                                                                            |         |
|                                                  | Power to lay pipes for purposes connected with baths and swimming baths                                                     | Public Health Act 1936 S 227                                                                                            |         |
|                                                  | Power to make byelaws in respect of public bathing                                                                          | Public Health Act 1936 S 231                                                                                            |         |
|                                                  | Power to make byelaws with respect to swimming baths and bathing places not under the management of a local authority       | Public Health Act 1936 S 233                                                                                            |         |
|                                                  | Power to provide bathing huts                                                                                               | Public Health Act 1936 S 232                                                                                            |         |
| <b>Burial grounds, cemeteries and crematoria</b> | Power to provide burial grounds, cemeteries and crematoria                                                                  | Local Government Act 1972 S 214<br>Parish Councils and Burial Authorities<br>(Miscellaneous Provisions) Act 1970<br>S 1 |         |
|                                                  | Power to maintain a closed churchyard                                                                                       | Local Government Act 1972 S 215                                                                                         |         |
|                                                  | Power to acquire burial ground by agreement and undertake care management and control of any such burial ground             | Open Spaces Act 1906 S 9                                                                                                |         |
|                                                  | Power to maintain burial grounds                                                                                            | Open Spaces Act 1906 S 10                                                                                               |         |
|                                                  | Power to change position of position of tombstone or monument in a disused burial ground                                    | Open Spaces Act 1906 S 11                                                                                               |         |
|                                                  | Power to make byelaws in respect of burial grounds (subject to S 182 – 186 Public Health Act 1875)                          | Open Spaces Act 1906 S 15                                                                                               |         |

|                                   |                                                                                                                                             |                                                                                                                                   |   |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|---|
|                                   | Power of two or more local authorities to act jointly to defray expenses                                                                    | Open Spaces Act 1906 S 16                                                                                                         |   |
| <b>Byelaws</b>                    | Power to make byelaws in regard to -<br>Pleasure grounds, etc                                                                               | Public Health Act 1875 S 164, Public Health Acts Amendment Act 1890 S 44, Local Government Act 1972 S 270 (i) and Sch 14 para 27. |   |
|                                   | Baths and washhouses                                                                                                                        | Public Health Act 1933 SS 223, 231, 233, Local Government Act 1972 S 270 and Sch 14 para 18                                       |   |
|                                   | Burial grounds                                                                                                                              | Open Spaces Act 1906 S 15                                                                                                         |   |
|                                   | Mortuaries and post-mortem rooms                                                                                                            | Public Health Act 1936 S 198                                                                                                      |   |
|                                   | Open Spaces                                                                                                                                 | Open Spaces Act 1906 S 15                                                                                                         |   |
|                                   | Sea Shores                                                                                                                                  | Public Health Acts Amendment Act 1907 S 82                                                                                        |   |
|                                   | Promenades                                                                                                                                  | Public Health Acts Amendment Act 1907 S 83                                                                                        |   |
| <b>Bus Shelters</b>               | Power to provide and maintain bus shelters                                                                                                  | Local Government (Miscellaneous Provisions) Act 1953 S 4                                                                          | ✓ |
|                                   | Power to maintain existing bus shelters and queue barriers                                                                                  | Local Government (Miscellaneous Provisions) Act 1953 S 7                                                                          | ✓ |
| <b>Charities</b>                  | Co-operation between charities and local authorities to co-ordinate activities similar or complimentary to each other                       | Charities Act 1960 S 12                                                                                                           |   |
|                                   | Vesting of property held by a local authority as sole trustee for an exclusively charitable purpose                                         | Local Government Act 1972 S 210                                                                                                   |   |
| <b>Clocks</b>                     | Power to provide public clocks                                                                                                              | Parish Councils Act 1957 S 1                                                                                                      |   |
| <b>Commons and Common Pasture</b> | Powers to regulate and manage any common within the councils area                                                                           | Commons Act 1899 S 5                                                                                                              | ✓ |
|                                   | Power of authority to manage and regulate common land which has remained un-claimed and been registered as belonging to the local authority | Commons Registrations Act 1965 S 8                                                                                                |   |
|                                   | Power to take steps to protect un-claimed common land against unlawful interference                                                         | Commons Registrations Act 1965 S 9                                                                                                |   |
|                                   | Power to make scheme for provision of common pasture                                                                                        | Small Holdings and Allotments Act 1908 S 34                                                                                       |   |
| <b>Conference Facilities</b>      | Power to encourage visitors and provide conference and other facilities                                                                     | Local Government Act 1972 S 144                                                                                                   |   |
| <b>Community Centres</b>          | Power to provide and equip buildings for use as community centres                                                                           | Local Government (Miscellaneous Provisions) Act 1976 S 19                                                                         | ✓ |
| <b>Crime Prevention</b>           | Power to establish and maintain crime prevention equipment or scheme                                                                        | Local Government and Rating Act 1997, s31                                                                                         | ✓ |

|                                                                   |                                                                                                                                                                   |                                            |   |
|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|---|
| <b>Discrimination</b>                                             | Duty to make appropriate arrangements to secure that functions are carried out with due regard to eliminate racial discrimination and promote equal opportunities | Race Relations Act 1976 S 71               |   |
| <b>Drainage</b>                                                   | Power to deal with ponds, pools and ditches that are likely to be prejudicial to health                                                                           | Public Health Act 1936 S 260               |   |
| <b>Documents</b>                                                  | Duty of proper office of authority to retain documents deposited with them                                                                                        | Local Government Act 1972 S 225            |   |
|                                                                   | Provision of proper depositories for all papers specified as belonging to the Parish Council                                                                      | Local Government Act 1972 S 227            |   |
|                                                                   | Documents of authority be open to inspection                                                                                                                      | Local Government Act 1972 S 228            |   |
|                                                                   | Duty where required by an enactment to keep photographic copy of documents                                                                                        | Local Government Act 1972 S 229            |   |
|                                                                   | Duty of authority to send reports and returns to the Secretary of State                                                                                           |                                            |   |
| <b>Entertainment and the Arts</b>                                 | Provision of entertainment and the support of the arts                                                                                                            | Local Government Act 1972 S 145            |   |
| <b>Facilities for the disabled (see also public conveniences)</b> | Duty to display notice or sign indicating that provision is made for the disabled and the most appropriate route for the disabled to reach those places           | Chronically Sick and Disabled Act 1970 S 7 |   |
| <b>Finance, Expenditure</b>                                       | Duty to make arrangements for proper administration of financial affairs                                                                                          | Local Government Act 1972 S 151            |   |
|                                                                   | Power to incur expenditure which in the Council's opinion is in the interests of and will bring direct benefits to their area or any part of it                   | Local Government Act 1972 S 137            | ✓ |
| <b>Gifts</b>                                                      | Power to accept, hold and administer for the purpose of discharging any of its functions, gifts of property                                                       | Local Government Act 1972 S 139            |   |
| <b>Highways</b>                                                   | Powers to maintain footpaths and bridleways                                                                                                                       | Highways Act 1980 S 43                     | ✓ |
|                                                                   | Power to maintain privately maintainable footpaths and bridleways                                                                                                 | Highways Act 1980 S 50                     |   |
|                                                                   | Power to plant trees and layout grass verges in a highway maintainable at public expense with the consent of the highway authority                                | Highways Act 1980 S 96 (5)                 |   |
|                                                                   | Power to erect flagpoles and other structures for displaying decorations                                                                                          | Highways Act 1980 S 144                    | ✓ |
|                                                                   | Power to light roads and public places (these powers shall not be exercised except with the consent of the highway authority)                                     | Parish Council Act 1957 S 3                | ✓ |
| <b>Highways Act 1980 S 301</b>                                    | Public Health Act 1875 S 161                                                                                                                                      |                                            |   |

|                           |                                                                                                                       |                                                                |   |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|---|
|                           | Power of district or parish councils to transfer lighting system to highway authority                                 | Highways Act 1980 S 270                                        |   |
|                           | Power to consent to or refuse to consent to the stopping up or diversion of a highway                                 | Highways Act 1980 S 46                                         |   |
|                           | Power to consent to or refuse to consent to removal of requirement of maintenance of highway at public expense        | Highways Act 1980 S 47                                         |   |
|                           | Power to prosecute in respect of footpaths and bridleways                                                             | Highways Act 1980 S 134                                        |   |
|                           | Power to provide roadside bus shelter                                                                                 | Local Government (Miscellaneous Provisions) Act 1953 S 4       |   |
|                           | Power to provide parking places                                                                                       | Road Traffic Regulations Act S 57 - 60                         |   |
| <b>Honorary functions</b> | Power to appoint local officers of dignity and charter trustees                                                       | Local Government Act 1972 S 246                                |   |
|                           | Power of councils designated as royal towns                                                                           | Local Government Act 1972 S 249                                |   |
|                           | To appoint honorary aldermen or freeman                                                                               |                                                                |   |
| <b>Information</b>        | Power to provide or assist in the provision of information about services available within the area of the authority  | Local Government Act 1972 S 142                                |   |
| <b>Investments</b>        | Power to participate in schemes of collective investment                                                              | Trustee Investment Act 1961 S 11                               |   |
| <b>Land</b>               | Power to purchase land belonging to the Duchy of Lancaster                                                            | Local Government Act 1972 S 130                                |   |
| <b>Litter</b>             | Provision of litter bins                                                                                              | Litter Act 1983 S 5 and 6                                      |   |
| <b>Lotteries</b>          | Power to promote a local lottery                                                                                      | Lotteries and Amusements Act 1976 S 6 and 7                    |   |
| <b>Legal Proceedings</b>  | Power to prosecute or defend legal proceedings for the protection of the interests of the Council's inhabitants       | Local Government Act 1972 S 222                                | ✓ |
| <b>Markets and fairs</b>  | Power to appoint times and charges for markets under a Local Act which confers powers to make byelaws on such matters | Local Government (Miscellaneous Provisions) Act 1976 SS 36, 44 |   |
|                           | Power to regulate markets and fairs                                                                                   | Markets and fairs Clauses Act 1847                             |   |
| <b>Mortuaries</b>         | Power to provide mortuaries and post-mortem rooms                                                                     | Public Health Act 1936 S 198                                   |   |
| <b>Notices</b>            | Power in respect of public notices                                                                                    | Local Government Act 1972 S 233                                |   |
|                           | Power to serve notices                                                                                                | Local Government Act 1972 S 233                                |   |
| <b>Nuisances</b>          | Power to deal with offensive ditches                                                                                  | Public Health Act 1936 S 260                                   |   |

|                                                 |                                                                                                                                                                                                                                                |                                                                                                                |   |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|---|
| <b>Open Spaces</b>                              | Power to acquire open space and undertake its care management and control                                                                                                                                                                      | Open Spaces Act 1906 S 9                                                                                       |   |
|                                                 | Power to maintain open spaces                                                                                                                                                                                                                  | Open Spaces Act 1906 S 10                                                                                      | ✓ |
|                                                 | Power to make byelaws in respect of open spaces                                                                                                                                                                                                | Open Spaces Act 1906 S 15                                                                                      |   |
|                                                 | Duty to maintain an enclosed garden or ornamental ground within a public square                                                                                                                                                                | Town Gardens Protection Act 1863 S 1                                                                           |   |
| <b>Parking</b>                                  | Power to provide parking places for bicycles, motorcycles and other vehicles                                                                                                                                                                   | Road Traffic Regulation Act 1984 Section 57-60                                                                 | ✓ |
| <b>Parish Property</b>                          | Custody and management                                                                                                                                                                                                                         | Local Government Act 1972 S 227                                                                                |   |
|                                                 | Power to execute works in relation to parish property                                                                                                                                                                                          | Local Government Act 1894 S 8 (9) (i)                                                                          |   |
| <b>Postal and telecommunications facilities</b> | Power to pay Post Office, BT or any other public telecommunications operator any loss sustained in providing additional post or telegraph office or telecommunications facilities                                                              | Post Office Act 1953 S 51 British Telecom-munications Act 1981 Sch 4 para 12 Telecom-munications Act 1984 S 97 |   |
| <b>Public Buildings</b>                         | Power to acquire or provide buildings, offices for use for public meetings and assemblies                                                                                                                                                      | Local Government Act 1972 S 133                                                                                | ✓ |
| <b>Public conveniences</b>                      | Power to provide and regulate public conveniences                                                                                                                                                                                              | Public Health Act 1936 S 87                                                                                    |   |
|                                                 | Duty when undertaking sanitary conveniences to make provision insofar as is reasonable and practicable for the needs of disabled persons                                                                                                       | Chronically Sick and Disabled Persons Act 1970 S 5                                                             |   |
| <b>Records</b>                                  | Power to promote adequate use of records                                                                                                                                                                                                       | Local Government (Records) Act 1962 S 1                                                                        |   |
| <b>Recreation</b>                               | Parks and pleasure grounds –                                                                                                                                                                                                                   |                                                                                                                |   |
|                                                 | Power to purchase or take on lease plant and improve lands for purpose of being used as public walks or pleasure grounds                                                                                                                       | Public Health Act 1875 S 164 Local Government Act 1972 S 180 and Sch 14 para 27                                | ✓ |
|                                                 | Power to provide premises for the use of clubs or societies having athletic, social or recreational objects                                                                                                                                    | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (d), 44                                         |   |
|                                                 | Power to make byelaws to regulate public walks or pleasure grounds                                                                                                                                                                             | Public Health Act 1875 S 1 Local Government Act 1972 S 180 and Sch 14 para 27                                  |   |
|                                                 | Power to close park/pleasure ground to the public and grant use of the same to any public charity/institution for any show                                                                                                                     | Public Health Acts Amendment Act 1890 S 44 (i) Local Government Act 1972 S 180 and Sch 14 para 27              |   |
|                                                 | Power to enclose part of park for ice skating; set aside part of park for football or cricket; provide facilities for games/recreation provide and maintain reading rooms and pavilions; provide and maintain refreshment rooms; provide seats | Public Health Acts Amendment Act 1907 S 76 Local Government Act 1972 S 180 and Sch 14 para 27                  |   |
|                                                 | Power to appoint officers to secure observation of Pt VI of Public Health Acts Amendment Act 1907 and byelaws made thereunder                                                                                                                  | Public Health Acts Amendment Act 1907 S 77 Local Government Act 1972 S 180 and Sch 14 para 27                  |   |



|                                                                                                                                                                                                         |                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| Boating lakes and pleasure boats                                                                                                                                                                        | Public Health Act 1961 S 54                                                                       |
| Power to provide within any park or pleasure in their control a boating pool and provide boats and equipment for boating pools and lakes                                                                |                                                                                                   |
| Power to provide and let for hire or license any person to let for hire any pleasure boats on any lake or piece of water in any public park or pleasure ground and make byelaws in connection with this | Public Health Acts Amendment Act 1890 S 44 (2) Local Government Act 1972 S 180 and Sch 14 para 27 |
| Power to provide boating facilities                                                                                                                                                                     | Local Government (Miscellaneous Provisions) Act 1976 SS 191 (b), 44                               |
| Swimming pools, bathing places -<br>Power to provide swimming pools                                                                                                                                     | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (b), 44                            |
| Power to make byelaws for regulation of swimming pools and bathing places                                                                                                                               | Public Health Act 1936 S 223                                                                      |
| Power to close swimming baths, bathing places for swimming contests or use by schools or clubs                                                                                                          | Public Health Act 1936 S 225                                                                      |
| Power to close bathing places during winter months and use for other purposes                                                                                                                           | Public Health Act 1936 S 226                                                                      |
| Power to lay pipes for purposes connected with swimming pools                                                                                                                                           | Public Health Act 1936 S 227                                                                      |
| Power to make byelaws in respect of public bathing                                                                                                                                                      | Public Health Act 1936 S 231                                                                      |
| Power to provide bathing huts                                                                                                                                                                           | Public Health Act 1936 S 232                                                                      |
| Power to make byelaws in respect of swimming baths and bathing places not under the management of a local authority                                                                                     | Public Health Act 1936 S 233                                                                      |
| Power to provide life-saving appliances at bathing places                                                                                                                                               | Public Health Act 1936 S 234                                                                      |
| Other recreational facilities -<br>Power to provide sports centres                                                                                                                                      | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (a), 44                            |
| Power to provide swimming pools                                                                                                                                                                         | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (a) & (b), 44                      |
| Power to provide skating rinks                                                                                                                                                                          | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (a), 44                            |
| Provide to provide bowling centres                                                                                                                                                                      | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (a), 44                            |
| Power to provide tennis courts                                                                                                                                                                          | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (a) & (b), 44                      |

|                                     |                                                                                                                                      |                                                                              |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
|                                     | Power to provide squash courts                                                                                                       | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (a), 44       |
|                                     | Power to provide badminton courts                                                                                                    | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (a), 44       |
|                                     | Power to provide dance studios                                                                                                       | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (a), 44       |
|                                     | Power to provide riding schools                                                                                                      | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (a) & (b), 44 |
|                                     | Power to provide pitches for team games                                                                                              | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (b), 44       |
|                                     | Power to provide athletics grounds                                                                                                   | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (b), 44       |
|                                     | Power to provide cycle tracks                                                                                                        | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (b), 44       |
|                                     | Power to provide golf courses                                                                                                        | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (b), 44       |
|                                     | Power to provide bowling greens                                                                                                      | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (b), 44       |
|                                     | Power to provide camp sites                                                                                                          | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (b), 44       |
|                                     | Power to provide facilities for gliding                                                                                              | Local Government (Miscellaneous Provisions) Act 1976 SS 19 (1) (b), 44       |
| <b>Street Lighting</b>              | Power to affix to a building lamps, brackets, pipes, electric lines and apparatus as may be required for purposes of street lighting | Public Health Act 1961 S 45                                                  |
| <b>Supply of goods and services</b> | Supply of goods and services by local authorities (which excludes parish councils) to public bodies (which includes parish councils) | Local Authorities (Goods and Services) Act 1970 S 1                          |
| <b>Town and country planning</b>    | Right to be notified and object to certain highways proposals                                                                        | Town and Country Planning Act 1990 S 252                                     |
| <b>Tourism</b>                      | Power to encourage tourism                                                                                                           | Local Government Act 1972 S 144                                              |
| <b>Training</b>                     | Power to enter into arrangements with the Training Commission or the Secretary of State under the Employment and Training Act 1973   | Local Government (Miscellaneous Provisions) Act 1982 S 45                    |
| <b>Transport</b>                    | Power to establish car sharing scheme                                                                                                | Local Government and Rating Act 1997, s26                                    |

|                                                                                                                                                        |                                                                                                                                                                                |                                                                                      |   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---|
|                                                                                                                                                        | Power to make grants for bus services                                                                                                                                          | Transport Act 1985, s106A, inserted by the Local Government and Rating Act 1997, s27 |   |
|                                                                                                                                                        | Power to make arrangements for taxi fare concessions                                                                                                                           | Local Government and Rating Act 1997, s28                                            |   |
|                                                                                                                                                        | Power to publicise information about public passenger transport services and to investigate such services, the use of roads and traffic control                                | Local Government and Rating Act 1997, s29                                            |   |
| <b>Village Greens</b>                                                                                                                                  | Power to execute scheme of management and regulation of village greens<br>Power to provide                                                                                     | Public Health Act 1875, s.164. Local Government Act 1972, Sched.14,para.27           |   |
| <b>NB A town or village green is created where by immemorial custom the inhabitants of a town, village or parish have a right to play lawful games</b> | Commons Act 1899 S 5                                                                                                                                                           | Commons Act 1899 S 1                                                                 |   |
| <b>War Memorials</b>                                                                                                                                   | Power to incur reasonable expenditure to maintain, repair and protect any war memorial within a local authorities district                                                     | War Memorials (Local Authorities Powers) Act 1923 S 1                                | ✓ |
|                                                                                                                                                        | Power to incur expenditure on a war memorial to alter any memorial so as to make it serve as a memorial in connection with any war subsequent to that which it was erected for | Local Government Act 1948 S 133                                                      |   |

## Appendix G

### Essex County Council's Passenger Transport Supported Local Bus Service Consultation

**From:** Passenger Transport <Passenger.Transport@essex.gov.uk>

**Sent:** 04 August 2025 09:00

**Subject:** Supported Local Bus Services 2025 Consultation – Request for Your Support

Good afternoon,

Essex County Council are pleased to announce the launch of the Public Consultation on Supported Local Bus Services, and we would greatly appreciate your support in promoting it widely within your communities.

Bus services are important to all of us. An effective bus network helps all communities to thrive by:

- supporting economic growth by getting people to work, training and school.
- supporting an improved Essex environment through the reduction of air quality and carbon emissions.
- allowing young people, older people and those with disabilities or without cars to travel.
- helping to support diverse and thriving communities and
- helping to combat loneliness and isolation

Please consider sharing the consultation through your website, newsletters, notice boards, or community groups so residents can contribute to the future of the supported bus network across Essex.

***Please note: The majority of buses in Essex, around 85% of the network, are operated commercially and this consultation does not include commercial bus services.***

#### **Consultation period:**

Opens: 4 August 2025

Closes: 27 October 2025

#### **How to take part:**

We encourage residents to complete the survey online by visiting:

<https://consultations.essex.gov.uk/iptu/localbus2025>

This page includes district-specific links to help streamline the process for users.

#### **Promotion and outreach:**

We have notified all County Members, Parish, Town, and District Councils, bus user groups, partners and transport providers. We will also be issuing monthly press releases, sharing updates via Bus Passenger News, and promoting the consultation on the TravelEssex website and across all our social media channels.

Your support in sharing this consultation is invaluable. You know the best ways to reach your communities, and your help will ensure we hear from as many people as possible.

#### **Attached materials:**

We have included a notice that you can display in your community spaces or share online. For those unable to complete the survey online, a printable version is available at the bottom of the consultation webpage. A copy is also attached to this email. Whilst we should aim to encourage online submissions, we appreciate your assistance in providing printed copies if needed in your community.

Thank you for your continued support