



FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

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MINUTES of the FRATING PARISH COUNCIL MEETING held at the Memorial Hall on Monday 13th April 2026 at 19:45hrs.

Present: Cllr Terry Cuthbert (Chairman)
Cllr Paula Bland (Vice Chairman)
Cllr Jean Hynes
Cllr Sally Potter
Kay English, Clerk to the Council

Also present:
3 members of the public

04.26.136 APOLOGIES FOR ABSENCE

There were no apologies.

04.26.137 DISCLOSURE OF INTERESTS

It was **RESOLVED**: That members would raise relevant disclosures of interest at applicable agenda item.

04.26.138 PUBLIC QUESTIONS

There were no public questions.

04.26.139 MINUTES

Members RECEIVED and CONSIDERED the draft Minutes of the Frating Parish Council (FPC) meeting held on 2nd March 2026 (Appendix A)

It was **RESOLVED**: That the Minutes of the meeting held on Monday 2nd March 2026 be **APPROVED** and signed by the Chairman

04.26.140 MATTERS PENDING

Members RECEIVED and CONSIDERED a list of the Parish Council's current outstanding actions as outlined in Appendix B.

It was **RESOLVED**: That the Matters Pending be **NOTED**.

04.26.141 REPRESENTATIVES' REPORTS

i. Cllr Carlo Guglielmi (ECC) was not in attendance. There was no report or update.

(at this point Cllr Hynes left the meeting at 19.48 hours and returned 19:50 hours)

ii. Cllr Aimee Keteca (District Council) was not in attendance. There was no report or update.

iii. Cllr Bland gave a brief update following a TDALC meeting referencing the Speed Watch campaign. Also mentioned was the successful Litter Pick held on 28th March 2026, assisted by the Plymouth Brethren and Frating/Thorrington Church bluebell weekend planned for 25th & 26th April 2026; money raised would be donated to St Helena Hospice and the church.

Cllr Bland raised a concern about speeding motorcyclists travelling through the village. It was agreed to report this to the police

It was **RESOLVED**: That Clerk would raise the issue of speeding motorcycles to the police.

iv. Closed Churchyard: Cllr Potter proposed that residents be given the opportunity to donate a memorial tree or hedge plant for the Closed Churchyard.

It was RESOLVED: That memorial planting for the closed Churchyard be promoted in the autumn Parish Council newsletter.

04.26.142 CHAIRPERSON'S REPORT

- i. MAG 010: The next meeting would take place in July 2026. An issue with sewers in Pennyfields was highlighted.
- ii. Parking: NEPP confirmed that parking on the urban clearway did not constitute a contravention and therefore, no enforcement action could be taken. The Clerk advised that new legislation due later this year was expected to introduce a ban on footway parking. Any vehicles causing an obstruction should continue to be reported to the police.
- iii. Traffic Lights: out of sync phasing of lights was causing traffic queues noting that the problem had been highlighted several times previously. This would be brought to the attention of the newly elected CC councillor when elected.

At this point the Chairman gave an update on Local Government Reorganisation noting that there were five unitary authorities for Essex with Tendring, Colchester & Braintree forming one unitary.

It was RESOLVED: That the Chairman's report be **NOTED**

04.26.143 CLERK'S REPORT

The Clerk worked an additional 6 hours in March 2026.

It was RESOLVED: That payment of the Clerk's additional hours worked be **APPROVED**.

04.26.144 PLANNING & ENVIRONMENT

- i. TDC Planning Update: FPC comments on the Local Plan Review were submitted to TDC as part of the consultation process. It was noted that a further consultation would be undertaken in autumn with further opportunities to comment on the revised Local Plan.
- ii. Planning Applications:
There were no planning applications.
- iii. Planning Decisions:
There were no planning decisions
- iv. Planning Appeals
There were no planning appeals.
Planning updates as outlined were **NOTED**.
- v. Vehicle-activated sign (VAS): The report for March 2026 as outlined in Appendix C was **NOTED**.

04.26.145 FINANCE

i. Schedule of Payments and Receipts 01.03.26 – 31.03.26

It was RESOLVED: That the schedule of payments and receipts outlined in Appendix D be **APPROVED**.

ii. Schedule of Invoices for payment was circulated prior to the meeting.

The schedule of invoices as presented by the Clerk were **APPROVED** and paid on 7th April 2026.

ii. RCCE Annual Subscription

It was RESOLVED to renew the annual subscription to RCCE at a cost of £53+VAT.

04.26.146 GOVERNANCE

i. Councillor Vacancies: The Clerk outlined the NALC and LGA initiative designed to encourage applications for councillor vacancies. The toolkit includes template posters and leaflets. Further consideration would be given to using this promotional material for the FPC casual vacancies.

ii. End of Year Internal Audit: the Clerk reported that the internal audit would take place on 14th April 2026.

It was RESOLVED: That the date of the internal audit be **NOTED** and the Clerk would provide a tailored promotional poster for FPC councillor vacancies to be presented at a future meeting of the council.

04.26.147 COMMUNITY, LEISURE & FACILITIES

i. Churchyard Open Spaces Update: the Chairman confirmed that S106 money had been received and a meeting would take place with the grounds maintenance contractor to identify work needed and agree a date on which works would commence.

ii. Articles for FPC Newsletter: proposed topics for the summer edition of the parish newsletter was discussed.

It was **RESOLVED** to include articles on road safety on rural roads; fire safety; speed watch initiative; recycling changes due to take place in October 2026; dog fouling (Keep Britain Tidy campaign) and Fraud Awareness Session planned for the 3rd August meeting. The autumn newsletter would include articles on the Churchyard including memorial trees and Memorial Hall refurbishment.

iii. Essex & Herts Air Ambulance: the letter acknowledging receipt of the FPC donation and their appreciation was **NOTED**.

04.26.148 ITEMS FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Items for inclusion on the agenda for the next meeting should be referred to the Clerk.

04.26.149 DATE OF THE NEXT PARISH COUNCIL MEETING

The Annual Parish Council meeting was scheduled to take place on Monday 11th May 2026 at 19:30hrs at Frating Memorial Hall.

The meeting closed 20:15 hours.

Signed..... Date.....