



# FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

Email: [clerk@fratingparishcouncil.gov.uk](mailto:clerk@fratingparishcouncil.gov.uk)

Website: [www.fratingparishcouncil.gov.uk](http://www.fratingparishcouncil.gov.uk)

## MINUTES of the FRATING PARISH COUNCIL MEETING held at the Memorial Hall on Monday 1<sup>st</sup> December 2025 at 19:30hrs.

Present: Cllr Terry Cuthbert (Chairman)  
Cllr Paula Bland (Vice Chairman)  
Cllr Jean Hynes  
Cllr Sally Potter  
Kay English, Clerk to the Council  
There were no members of the public.

### 12.25.94 APOLOGIES FOR ABSENCE

Apologies for absence were RECEIVED from Cllr Veronica Morris

### 12.25.95 DISCLOSURE OF INTERESTS

It was **RESOLVED**: That members would raise relevant disclosures of interest at applicable agenda item.

### 12.25.96 PUBLIC QUESTIONS

### 12.25.97 MINUTES

Members RECEIVED and CONSIDERED the draft Minutes of the Frating Parish Council (FPC) meeting held on 3<sup>rd</sup> November 2025 (Appendix A)

**It was RESOLVED**: That the Minutes of the meeting held on Monday 3<sup>rd</sup> November 2025 be **APPROVED** and signed by the Chairman.

### 12.25.98 MATTERS PENDING

Members RECEIVED and CONSIDERED a list of the Parish Council's current outstanding actions as outlined in Appendix B. An update on some of the outstanding matters was given:

- i. Road Safety: The traffic survey was conducted for the building development, not by Essex Highways.
- ii. A leaflet outlining Thorington Church's Christmas activities was distributed, with an additional copy posted on the Notice Board.
- iii. Transfer of Churchyard: Cllr Bland would follow up on the completion of the work. The S101 agreement must be signed before S106 funds would be released.

**It was RESOLVED**: That Matters Pending be **NOTED**.

### 12.25.99 REPRESENTATIVES' REPORTS

- i. Cllr Carlo Guglielmi (ECC) was not in attendance.
- ii. Cllr Aimee Keteca (TDC) was not in attendance.
- iii. FPC representative reports: The litter pick took place on Saturday, 30 November 2025; it involved a member of public volunteer and resulted in 17-19 bags of rubbish collected. The FPC vacancy was advertised on Facebook.

**It was RESOLVED**: that the FPC representatives report be **NOTED**.

#### **12.25.100 CHAIRPERSON'S REPORT**

Flooding and Surface Water/MAG10: A meeting was scheduled for 4th December 2025, after which an update from Anglian Water was expected regarding the preventative measures to be implemented to manage excessive surface water and pooling, particularly during periods of heavy rainfall expected in the winter months.

ii. Public Right of Way Signage: No progress was reported; ECC would be contacted for an update.

iii. Heritage Pump: The resident responsible for the upkeep and maintenance of the Heritage Pump was informed that grants might be available to assist with funding the required repairs. Photographs showing the Pump in a good state of repair would be provided to the resident to support this process.

iv. Bins: The new bins have been received. However, there were still a few unresolved issues regarding land ownership before the additional dog waste bin could be installed. Although the location of the new bin was agreed in principle, some details needed to be finalised before installation.

Landscape Services would install the bins in due course.

v. EALC Grant Application: village hall window replacement application had been submitted

vi. Transport: Bus service: this would be added to the agenda for the next meeting.

**It was RESOLVED:** That the Chairman's report be **NOTED**

#### **12.25.101 CLERK'S REPORT**

i. The Clerk worked an additional 3 hours during October 2025 due to attendance on a training course.

ii. Training update: the Clerk had attended two core courses (Finance) in November 2025 and would commence CiLCA training in February 2026

**It was RESOLVED:** That the Clerk's report be **NOTED**.

#### **12.25.102 PLANNING & ENVIRONMENT**

i. Planning Applications:

[25/01532/FUL](#) Erection of 17 dwellings and associated infrastructure, upgrading of existing access and new landscape planting. The Paddocks Colchester Road Frating Colchester

**It was RESOLVED:** that there were no objections to the planning application. However, FPC would comment that whilst there was no evidence of speeding vehicles due to the layout of the road having a natural traffic calming effect, the proposed development was expected to increase traffic volumes.

ii. Planning Determinations: None received.

iii. Planning Appeals: None received.

iv. Vehicle-Activated Sign report (Appendix C): it was noted that the number of vehicles exceeding the speed limit remained static.

**It was RESOLVED:** that the number of speeding vehicles be kept under review.

#### **12.25.103 FINANCE**

i. Schedule of Payments and Receipts 01.11.25 – 30.11.25 (Appendix D)

**It was RESOLVED:** that the schedule of payments and receipts be **APPROVED**.

ii. Schedule of Invoices for payment in December 2025 was circulated prior to the meeting.

**It was RESOLVED:** that the schedule of invoices as presented by the Clerk be **APPROVED**.

#### **12.25.104 GOVERNANCE**

IT Policy as outlined in Appendix E was considered.

**It was RESOLVED.** That the updated IT policy be **APPROVED**.

#### **12.25.105 LEISURE & FACILITIES**

To RECEIVE and CONSIDER matters and/or ongoing regarding transfer of Churchyard Open Spaces  
This item was discussed under Minute Reference: 12.25.98 Matters Pending.

#### **12.25.106 ITEMS FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING**

Items for inclusion on the agenda for the next meeting should be referred to the Clerk.

Under this item, the failing manhole cover on nearby footpath was noted, which the Chairman would report accordingly.

**12.25.107      DATE OF THE NEXT PARISH COUNCIL MEETING**

The next Parish Council meeting was scheduled to take place on Monday 2<sup>nd</sup> February 2025 at 19:30hrs at Frating Memorial Hall.

The meeting closed 08.15 pm hours.

Signed..... Date.....