



FRATING PARISH COUNCIL

Memorial Hall, Main Road, Frating, CO7 7DJ.

Clerk to the Council: Kay English

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MINUTES of the FRATING PARISH COUNCIL MEETING held at the Memorial Hall on Monday 3rd November 2025 at 19:30hrs.

Present: Cllr Terry Cuthbert (Chairman)
Cllr Paula Bland (Vice Chairman)
Cllr Jean Hynes
Cllr Sally Potter
Kay English, Clerk to the Council
There was one member of the public.

Chairman's Announcement

Cllr Cuthbert notified the Council of Terri Philp's resignation from office. The Council expressed its gratitude to Mrs Philp for her service and dedication to Frating Parish Council (FPC) throughout her term. It was further acknowledged that two councillor seats were now vacant.

11.25.81 APOLOGIES FOR ABSENCE

Apologies for absence were RECEIVED and ACCEPTED from Cllr Veronica Morris

11.25.82 DISCLOSURE OF INTERESTS

It was **RESOLVED**: That members would raise relevant disclosures of interest at applicable agenda item.

11.25.83 PUBLIC QUESTIONS

Question 1: An enquiry was received regarding the hoarding and associated works on Haggars Lane.
Response:

The planning application was reviewed; Tendring District Council confirmed that the hoarding met safety standards. FPC had no further authority to accelerate the progress of the works.

Question 2:

A noticeable reduction in surface water was observed following a recent period of heavy rainfall.

Response:

Essex County Council Highways carried out drainage and ditch clearance, which helped alleviate the issue. FPC had actively collaborated with relevant agencies and was currently awaiting an update on the latest developments.

Statement:

FPC was informed that the Great Bentley Carnival was unlikely to proceed next year.

11.25.84 MINUTES

Members RECEIVED and CONSIDERED the draft Minutes of the Frating Parish Council (FPC) meeting held on 6th October 2025 (Appendix A)

It was RESOLVED: That the Minutes of the meeting held on Monday 6th October 2025 be APPROVED and signed by the Chairman.

11.25.85 MATTERS PENDING

Members RECEIVED and CONSIDERED a list of the Parish Council's current outstanding actions as outlined in Appendix B. An update on some of the outstanding matters was given:

- i. Vehicle Speeding: The Essex Highways Department's traffic survey report was recently requested.
- ii. Lukins Farm Planning: Developer contributions for traffic light improvements were noted as insufficient; Cllr Guglielmi would be asked for further clarification on this, particularly regarding the LHP disbandment.
- iii. New Mineral Site: Increased lorry movements were expected once work begins.
- iv. Transfer of Churchyard: A meeting was scheduled to finalise works such as rubbish clearance, after which funds from TDC would be released. Risk assessments on gravestones and possible repositioning of iron works was needed. Additional requirements included signage and research on the Commonwealth grave's history.

It was RESOLVED: That Matters Pending be NOTED

11.25.86 REPRESENTATIVES' REPORTS

- i. Cllr Carlo Guglielmi (ECC) gave his apologies; his report was circulated by email prior to the meeting.
- ii. Cllr Aimee Keteca (TDC) gave her apologies.
- iii. There were no FPC representative reports.

Response: that the report received from Cllr Guglielmi be NOTED.

11.25.87 CHAIRPERSON'S REPORT

- i. Surface Water Flooding (MAG10):

A meeting was held with the relevant agencies, and progress was noted. Anglian Water would be requested to provide further details on their investigations, especially with winter approaching. A follow-up meeting was scheduled for December.

- ii. Public Rights of Way (P3) Signage:

Wayfinding signage had been ordered but not yet delivered.

- iii. Fraud Awareness:

The Chairman attended a fraud awareness presentation delivered by Essex Police at Lawford Parish Council's new premises.

- iv. Frating Heritage Pump:

No further updates were available at this time.

- v. Bins:

Litter and dog waste bins have been ordered, with delivery expected within 4–6 weeks.

It was RESOLVED: That the Chairman's report be NOTED and that the Clerk requests a Fraud Awareness presentation to be given at the Annual Parish Meeting.

11.25.88 CLERK'S REPORT

The Clerk:

- i Logged a total of 24 working hours in September 2025.

- ii Enrolled to attend the Budget & Precept course and the Law & Procedure course in November 2025, as part of her continued professional development.

It was RESOLVED: That the Clerk's report be NOTED.

11.25.89 PLANNING & ENVIRONMENT

- i. Planning Applications:

25/01558/FULHH: planning application for single and two-storey rear extension, single storey front port, new render cladding and installation of PV panels to roof: 1 Council Houses, Bromley Road

It was RESOLVED: that there were no comments or objections.

- ii. Planning Determinations:

25/01224/NDPN: planning application for roof mounted solar PV arrange on non-domestic building premises: Manheim Colchester Auctions in Great Bentley

It was RESOLVED: that the Planning decision be noted.

- iii. Planning Appeals:

None were received.

- iv. Vehicle-Activated Sign report (Appendix C): it was noted that there was around 6% of vehicles exceeding the speed limit entering the village and 13% exiting the village.

It was RESOLVED: that the number of speeding vehicles be kept under review.

11.25.90 FINANCE

i. Electricity Supply – Npower: The Clerk reported that a refund of £1,254 was due from the previous street lighting electricity supplier, Npower. The FPC account was adjusted as part of Npower's nationwide transition for unmetered supplies, which involved revising procedures for collecting and settling consumption data.

It was RESOLVED: that the credit from NPower be noted.

ii. EALC Community Grants: up to £10,000 was available for Town & Parish Councils' projects as outlined in Appendix D, with applications due by 28th November 2025. The Memorial Hall Management Committee would be applying for a grant for window replacement. FPC would consider support for other potential work, such as floor revarnishing, at a future meeting.

It was RESOLVED: that the availability of the EALC community grant be noted and that an application for window replacement would be submitted by the Memorial Hall Management Committee.

iii. FPC Budget 2026/27: The proposed budget for financial year 2026/27 as outlined in Appendix E was considered.

It was RESOLVED: that the budget as presented in Appendix E be APPROVED and in line with this, the Precept for 2026/27 of £16,326 was also APPROVED.

iv. Schedule of Payments and Receipts 01.10.25 – 31.10.25 (Appendix F)

It was RESOLVED: that the schedule of payments and receipts be APPROVED.

v. Schedule of Invoices presented by the Clerk (circulated prior to the meeting)

It was RESOLVED: that the schedule of invoices as presented by the Clerk be APPROVED.

11.25.91 COMMUNITY & LEISURE

i. Litter Pick:

It was RESOLVED. That a litter pick would take place on 29th November 2025.

ii. Churchyard Open Spaces: this was addressed in minute 11.25.85 Matters Pending.

11.25.92 ITEMS FOR INCLUSION ON THE AGENDA OF A FUTURE PARISH COUNCIL MEETING

Items for inclusion on the agenda for the next meeting should be referred to the Clerk.

Under this the failing manhole cover on footpath was noted, which the Chairman would report.

11.25.93 DATE OF THE NEXT PARISH COUNCIL MEETING

The next Parish Council meeting was scheduled to take place on Monday 1st December 2025 at 19:30hrs at Frating Memorial Hall.

The meeting closed 20:30 hours.

Signed..... Date.....